

Minutes of the Meeting of Council
June 15, 2026

The Council of the City of Sylvania, Ohio met in regular session on June 15, 2026 at 6:30 p.m. with Mary Westphal in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam, Brian McCann (excused), Shawn Murphy, Patrick Richardson, Lyndsey Stough, Mary Westphal; (6) present; (1) absent.

Roll call:
6 present,
1 absent

Pledge of Allegiance to the United States of America led by Mr. Murphy.

Pledge of
Allegiance.

Mrs. Westphal stated that Council will now consider agenda item 4.

Mr. Haynam moved, Mr. Richardson seconded to elect Mr. Hansen as President Pro-Tem while Mrs. Westphal acted as Mayor in the absence of Mayor Frye; roll call vote being: Haynam, Murphy, Stough, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Election
President Pro
Tem.

Mrs. Westphal stated that Council will now consider agenda item 3.

Item # 5a Robert Lubell
Item # 15a Scheduling of a Safety Committee Meeting
Item # 16 Name Tags

Additions to
Agenda.

Mr. Hansen moved, Mr. Richardson seconded to approve the amended agenda; roll call vote being: Westphal, Haynam, Murphy, Stough, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mrs. Westphal stated that Council will now consider agenda item 5.

Mrs. Westphal presented the June 1, 2026 regular meeting minutes. Mr. Murphy moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of June 1, 2026 be approved as written; roll call vote being: Westphal, Richardson, Haynam, Hansen, Murphy, Stough; (6) yeas; (0) nays. The motion carried.

Approval of
June 1, 2026
Council meeting
minutes.

Mrs. Westphal stated that Council will now consider added agenda item 5a.

Mr. Robert Lubell asked to speak in front of Council regarding the deer over-population in his neighborhood. He voiced his concern regarding this issue since his yard keeps getting destroyed by deer eating his hosta plants. Mr. Lubell asked Council to develop a deer management plan.

Mrs. Westphal stated that Council will now consider agenda item 6.

Mr. Hansen presented and read aloud by title only, proposed Resolution No. 6-2026, a

Res. No, 6-2026

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written copy of same having been previously furnished to each member of Council “A Resolution of the Council of the City of Sylvania providing for the submission of the Initiative Petition to the electors of the City of Sylvania at the next regular election of November 3, 2026; and declaring an emergency”. Mr. Hansen moved; Mr. Murphy seconded for the passage of Resolution No. 6-2026 as an emergency measure; roll call vote being: Hansen, Haynam, Murphy, Richardson, Stough, Westphal; (6) yeas; (0) nays). The motion carried.

“...submission
... Initiative
Petition to
electors on Nov.
3...”

Mrs. Westphal stated that Council will now consider agenda item 7.

Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 98-2026, a written copy of same having been previously furnished to each member of Council “Declaring the improvement to certain parcels of real property to be a public purpose and exempt from taxation and providing for the collection and deposit of service payments into the tax increment equivalent fund, and specifying the public infrastructure improvements directly benefiting the parcels; and declaring an emergency”. Mr. Hansen moved; Ms. Stough seconded for the passage of Ordinance No. 98-2026 as an emergency measure; roll call vote being: Hansen, Westphal, Murphy, Haynam, Stough, Richardson; (6) yeas; (0) nays. The motion carried.

Ordinance No.
98-2026 “... tax
increment funds
...public
infrastructure
improvements
...”

Mrs. Westphal stated that Council will now consider agenda item 8.

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 99-2026, a written copy of same having been previously furnished to each member of Council “Authorizing the Mayor and Director of Finance to enter into a memorandum of understanding on behalf of this City of Sylvania with the University of Toledo for a tuition scholarship for eligible City of Sylvania employees; and declaring an emergency”. Mr. Richardson moved; Mr. Haynam seconded for the passage of Ordinance No. 99-2026 as an emergency measure; roll call vote being: Stough, Haynam, Hansen, Richardson, Murphy, Westphal; (6) yeas; (0) nays. The motion carried.

Ordinance No.
99-2026 “...
MOU...
UToledo
...tuition
scholarship for
employees...”

Mrs. Westphal stated that Council will now consider agenda item 9.

Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 100-2026, a written copy of same having been previously furnished to each member of Council

Ordinance No.
100-2026 “...
Then and Now

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“An ordinance to authorize and ratify the execution of Then and Now Certificates by the Finance Director and the payment of amounts due for various purchase orders; and declaring an emergency”. Mr. Hansen moved; Ms. Stough seconded for passage of Ordinance No. 100-2026 as an emergency measure; roll call vote being: Richardson, Haynam, Murphy, Westphal, Hansen, Stough; (6) yeas; (0) nays. The motion carried.

Certificates...”

Mrs. Westphal stated that Council will now consider agenda item 10.

Mr. Haynam moved, Ms. Stough seconded to refer Petition for Zoning Ordinance Amendment SUP-3-2026 from Donald A. Perrucci, Trustee, at 8310 Sylvania-Metamora Road, Sylvania, Ohio, to change the current B-2 zoning to B-2 SUP zoning to allow for a car wash, to the Municipal Planning Commission for review and recommendation; roll call vote being: Richardson, Murphy, Westphal, Haynam, Hansen, Stough; (6) yeas; (0) nays. The motion carried.

SUP-3-2026
referred to Plan
Commission.

Mrs. Westphal stated that Council will now consider agenda item 11.

Mr. Haynam moved, Mr. Hansen seconded to refer Petition for Zoning Ordinance Amendment SUP-4-2026 from Matt DeWood, Sylvania Marketplace & 851 Alexis, LLC for 5890 Monroe Street, Sylvania, Ohio, to change current B-4 zoning to B-4 SUP zoning to allow for a convenience store with auto fueling, to the Municipal Planning Commission for review and recommendation; roll call vote being: Stough, Hansen, Murphy, Richardson, Haynam, Westphal; (6) yeas; (0) nays. The motion carried.

SUP-4-2026
referred to Plan
Commission.

Mrs. Westphal stated that Council will now consider agenda item 12.

Service Director’s letter recommending acceptance of the proposal from Jennite Company was placed on file. Ms. Stough presented and read aloud by title only, proposed Ordinance No. 101-2026, a written copy of same having been previously furnished to each Council member “Accepting the proposal of Jennite Company and awarding the contract for the 2026 Sidewalk Replacement Program to same; authorizing the expenditure for the improvements in the amount of \$43,476; appropriating funds therefore; and declaring an emergency”. Ms. Stough moved, Mr. Murphy seconded for passage of Ordinance No. 101-2026 as an emergency measure; roll call vote being: Hansen, Richardson, Murphy, Stough, Haynam, Westphal; (6) yeas; (0) nays. The motion carried.

Ordinance No.
101-2026
”Accepting the
proposal ... 2026
Sidewalk
Replacement
Program...”

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Mrs. Westphal stated Council will now consider agenda item 13.

Service Director's letter recommending approval of the amended Tetra Tech, Inc. proposal was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 102-2026, a written copy of same having been previously furnished to each Council member "Authorizing the Mayor and Director of Finance to enter into an amendment to Tetra Tech, Inc.'s proposal for professional engineering services relative to the Centennial Road & Little Road Intersection Improvements Project to reflect additional work performed on the project; increasing the proposal amount by \$7,500; appropriating funds therefore; and declaring an emergency". Mr. Richardson moved, Mr. Hansen seconded for passage of Ordinance 102-2026 as an emergency measure; Westphal, Richardson, Haynam, Hansen, Murphy, Stough; (6) yeas; (0) nays. The motion carried.

Ordinance No.
102-2026
"Amendment ...
Tetra Tech
...Centennial &
Little Road..."

Mrs. Westphal stated Council will now consider agenda item 14.

Committee
Reports.

None

Mrs. Westphal stated Council will now consider agenda item 15.

Committee
Referrals.

None

Mrs. Westphal stated Council will now consider added agenda item 15a.

Mr. Murphy moved, Ms. Stough seconded to set a Safety Committee meeting on Monday, July 6, 2026 at 5:30 p.m. in City Council Chambers located at 6635 Maplewood Avenue, Sylvania, Ohio to discuss the use of electric bikes, electric scooters, etc. in the City of Sylvania; roll call vote being: Stough, Hansen, Murphy, Richardson, Haynam, Westphal; (6) yeas; (0) nays. The motion carried.

Setting of Safety
Committee
meeting.

Mrs. Westphal stated Council will now consider added agenda item 16.

Mrs. Smith gave a brief report on why the City is in the process of issuing ID cards for its employees and Council members. She stated for employees that work in the field a lot, it is important/necessary to show they are working for the City. Mrs. Smith further pointed out that the cards that are being issued right now are only introductory cards and they will eventually be upgraded to card readers that allow employees building access which is in line with the building/security upgrades that are taking place right now at the municipal building.

Employee ID
cards.

Mrs. Westphal stated that all items have been addressed.

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Mr. Hansen moved, Mr. Richardson seconded to adjourn at 7:21 p.m. Roll call vote being: Hansen, Richardson, Murphy, Stough, Haynam, Westphal; (6) yeas; (0) nays. The motion carried.

Adjournment.

Clerk of Council

Mayor