

**Sylvania City Council**

August 17, 2026

**6:30 p.m. Council Meeting**

**Agenda**

1. Roll Call: Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Murphy, Mr. Richardson, Ms. Stough, Mrs. Westphal
2. Pledge of Allegiance to the United States of America led by Ms. Stough.
3. Additions to the agenda.
4. Approval of the Council meeting minutes from July 20, 2026.
5. Proposed Ordinance No. 114-2026, To assess a Special Tax upon the lots and lands described in the schedule referred to herein to pay a part of the cost and expense of providing for the construction, maintenance, repair, cleaning and enclosing open drainage ditches within the corporate limits of the City of Sylvania for the year ending December 31, 2026.
6. Proposed Ordinance No. 115-2026, To assess a Special Tax upon the lots and lands described in the schedule referred to herein to pay a part of the cost and expense of providing for the removal and special treatment of shade trees for the purpose of controlling blight and disease of same; and for planting, maintaining, trimming and removing shade trees in an along the streets within public right-of-way of the City for the year ending December 31, 2026.
7. Proposed Ordinance No. 116-2026, Ordinance approving the assessments heretofore authorized by Resolution No. 12-2026 for Street Lighting; levying said assessments; and declaring an emergency.
8. Roundabout Erie & Monroe St. – Appropriation
  - a. Service Director's letter requesting permission to file a petition for appropriation.
  - b. Proposed Resolution No. 14-2026, Declaring it necessary and declaring Council's intent to appropriate certain property for the Erie & Monroe Roundabout Project from James H. & Ann M. Magers.
9. Traffic Signal Coordination – Harroun/Ravine/Flower
  - a. Service Director's letter recommending acceptance of the proposal.
  - b. Proposed Ordinance No. 117-2026, Accepting the proposal of DGL Consulting Engineers, LLC to provide professional engineering services relative to the project.
10. Waterline Improvements Project – Highland View/San Benito/San Reno
  - a. Service Director's letter recommending acceptance of the proposal.
  - b. Proposed Ordinance No. 118-2026, Accepting the proposal of Fishbeck to provide professional engineering services relative to the project.

11. 2026 Sidewalk Replacement Program – Change Order No. 1 (Final)
  - a. Service Director’s letter recommending approval of Change Order No. 1 (Final)
  - b. Proposed Ordinance No. 119-2026, Authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to the City’s agreement with Jennite Company relative to the project.
12. Downtown Transportation Improvements – DGL Consulting Engineers
  - a. Service Director’s letter recommending approval of the third contract modification.
  - b. Proposed Ordinance No. 120-2026, Authorizing the Mayor and Director of Finance to enter into a third amendment to DGL Consulting Engineers, LLC’s proposal relative to the project.
13. Service Director’s letter requesting authorization to begin Letters of Interest solicitation for Urban Beautification on the US-23/Monroe St. Bridge Project.
14. Service Director’s letter requesting approval to dispose of various obsolete equipment items by posting them for sale on GovDeals.com.
15. Plan Commission Recommendations
  - a. Plan Commission’s recommendation on Petition for Zoning Amendment Application No. ZA-1-2026 from Louisville Title Agency for N.W. Ohio, Inc., as Trustee for Millstream Development Company for Parcel No. 8293529, 8293530, and 8293531, located at the south side of Brint Rd., immediately west of the intersection with King Rd., to change the current R-1 zoning to R-1 PD zoning to develop four residential lots. (Set for Public Hearing on Monday, October 5, 2026.)
  - b. Plan Commissions recommendation on Petition for Zoning Amendment Application No. SUP-4-2026 from Matt DeWood for 5890 Monroe St., Sylvania, Ohio to change current B-4 zoning to B-4 SUP zoning for a convenience store with auto fueling. (Set Public Hearing for October 5, 2026.)
16. Letter from Mayor Frye requesting City Council’s confirmation on the appointment of Bradley Menard and Wayne Kinsel to the Sylvania Tree Commission.
17. Committee reports
18. Committee referrals

### **INFORMATION**

- A. Board of Architectural Meeting minutes from August 12, 2026.
- B. Municipal Planning Commission Meeting minutes from August 12, 2026.