

Sylvania City Council

October 5, 2026

5:30 p.m. Utilities & Environment Committee Meeting

(Current Waste Removal Fees)

6:00 p.m. Public Hearings

(SUP-4-2026 – 5890 Monroe St., Sylvania, OH)

(ZA-1-2026 – Parcel No. 8293529, 8293530 & 8293531)

6:30 p.m. Council Meeting

Agenda

1. Roll Call: Mr. Hansen, Mr. Haynam, Mr. McCann, Mr. Murphy, Mr. Richardson, Ms. Stough, Mrs. Westphal (excused)
2. Pledge of Allegiance to the United States of America led by Mr. Haynam.
3. Election of President Pro-Tem.
4. Additions to the agenda.
5. Approval of the Council meeting minutes from September 21, 2026.
6. Report from the Utilities & Environment Committee meeting held on this date.
7. Report from the Public Hearings held on this date.
 - a. SUP-4-2026 for 5890 Monroe St., Sylvania, OH to change current B-4 zoning to B-4 SUP zoning to allow for a convenience store with auto fueling. Certificate of Notice for application.
 - b. ZA-1-2026 for Parcel No. 8293529, 8293530, and 8293531 at the south side of Brint Rd., immediately west of the intersection with King Rd., to change current R-1 zoning to R-1 PD zoning to develop four residential lots. Certificate of Notice for application.
8. Administrative Building Office Improvements (2026)
 - a. Service Director's letter recommending approval of Change Order No. 1 for Reemsnyder.
 - b. Proposed Ordinance No. 133-2026, authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to this City's agreement with Reemsnyder Decorating to provide and install carpet for the Craig A. Stough Municipal Building office improvements project.
 - c. Service Director's letter recommending approval of Change Order No. 1 for Friends Office.
 - d. Proposed Ordinance No. 134-2026, authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to this City's agreement with Friends Office to provide office furniture for the Craig A Stough Municipal Building office improvements project.
9. Jamesford Woods, Spring Forest & Other Subdivision Roads & Sylvania Ave. Resurfacing
 - a. Service Director's letter recommending approval of the agreement.
 - b. Proposed Ordinance No 135-2026, Authorizing the Mayor and Director of Finance to enter into a Joint Cooperation Agreement on behalf of this City of Sylvania with the Sylvania

Township Board of Trustees and the Lucas County Board of Commissioners relative to this project.

10. Website Redesign

- a. Service Director's letter recommending approval of the agreement.
- b. Proposed Ordinance No. 136-2026, accepting the proposal of Revize, LLC to provide website redesign services to the City of Sylvania.

11. Utilities & Zoning Application & Permitting Portal

- a. Service Director's letter recommending approval of statement of work and agreement.
- b. Proposed Ordinance No. 137-2026, Authorizing the Mayor and Director of Finance to approve the statement of work and agreement with Naviant, LLC relative to the creation of a digital permitting portal.

12. Brint Rd./Main St./Holland-Sylvania Roundabout – ROW Acquisition

- a. Service Director's letter recommending approval of proposals.
- b. Proposed Ordinance 138-2026, Accepting the proposal of West Erie Realty Solutions, Ltd. to provide right-of-way acquisition services relative to the project.
- c. Proposed Ordinance 139-2026, Accepting the proposal of Brian W. Barnes & Co. to provide appraisal review services relative to the project.
- d. Proposed Ordinance 140-2026, Accepting the proposal of JBH-RW, LLC to provide relocation services relative to the project.

13. Service Director's letter requesting authorization to advertise for bids for the Monroe St. lighting improvements (Harroun Rd. to Acres Rd.).

14. Proposed Ordinance No. 141-2026, Revising the administrative, departmental and divisional organization of the City and the codified ordinances thereof by eliminating the position of "IT Support Specialist"; amending Sylvania Codified Ordinance Section 129.045 to eliminate the "IT Support Specialist" and add a second "Information Technology Specialist" effective October 6, 2026; amending Sylvania Codified Ordinance Section 139.03(d)(3) – Definition and adoption of the compensation plan to eliminate the IT Support Specialist's salary.

15. Executive Session

- a. Pending Litigation
- b. Security Updates

16. Committee reports

17. Committee referrals

INFORMATION

None