

Minutes of the Meeting of Council
September 21, 2026

The Council of the City of Sylvania, Ohio met in regular session on September 21, 2026 at 6:30 p.m. with Mayor Frye in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam, Brian McCann, Shawn Murphy, Patrick Richardson, Lyndsey Stough, Mary Westphal (excused); (6) present; (1) absent.

Roll call:
6 present,
1 absent

Pledge of Allegiance to the United States of America led by Marcus Hansen.

Pledge of
Allegiance.

Mayor Frye stated that Council will now consider agenda item 3.

Mr. Haynam moved, Mr. Hansen seconded to elect Mr. Richardson as President Pro-Tem in the absence of Mrs. Westphal; roll call vote being: Haynam, Murphy, McCann, Stough, Hansen, Richardson; (6) yeas; (0) nays. The motion carried.

Election
President Pro-
Tem

Mayor Frye stated that Council will now consider agenda item 4.

Item # 9a Scheduling of a Utilities & Environmental Committee meeting.
Item # 13c Update on Sylvania Prevention Alliance

Additions to
Agenda.

Mr. Richardson moved; Mr. McCann seconded to approve the amended agenda; roll call vote being: Richardson, Haynam, Murphy, Hansen, Stough, McCann; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Frye stated that Council will now consider agenda item 5.

Mr. Richardson presented the September 8, 2026 regular meeting minutes. Mr. Richardson moved, Mr. Hansen seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of September 8, 2026 be approved as written; roll call vote being: Richardson, Haynam, McCann, Stough, Hansen, Murphy; (6) yeas; (0) nays. The motion carried.

Approval of
September 8,
2026
Council meeting
minutes.

Mayor Frye stated that Council will now consider agenda item 6.

Dr. Richard Munk, the City of Sylvania's representative on the Toledo Lucas County Board of Health gave a brief update on the Toledo Lucas County Health Department. He informed Council that with the help of the City of Sylvania's contribution, among others, the department will be moving to a new facility within the next few months. Dr. Munk stated that there is a new initiative called "Great Health for America" and that the health department will be receiving \$4 million in connection with this initiative and within the Sylvania area, Stranahan Elementary School is targeted to receive funding from this initiative. He further explained that the health department will be forced to make budget cuts that will affect some of its programs due to rising health insurance

Dr. R. Munk
presentation
(Rep. for Health
Dept.)

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costs for the department. At the conclusion of his presentation, Dr. Munk referred Council to the handout it was provided with, which not only lists all the services the health department provides but it also included a survey link which will help the health department to determine the needs of Sylvania residents.

Mayor Frye stated that Council will now consider added agenda item 7.

Ms. Melissa McDonald, Assistant Superintendent and Mr. Dan Boden, BOE member gave a short presentation on the affects a failed school levy in November 2026 could have on the Sylvania school system – cuts in personnel and programs. Ms. McDonald stated that Sylvania schools are asking for a 1% earned income tax levy with a \$1.7 million property tax reduction (\$35.00 for every \$100,000 of assessed home value). She stressed that the 1% only applies to earned income, not to retirement income like social security, pension, IRA, 401k, 403b, 457, Roth distributions, investment income, etc. and that only residents within the Sylvania School District will have to pay this tax.

Sylvania Schools
presentation.

Ms. Tara Haye read a statement on why it is important that the November 2026 levy passes, with her main message being that strong schools create a strong community.

Mayor Frye stated that Council will now consider added agenda item 8.

Mr. Haynam gave a brief report on the Annexation and Zoning Committee meeting held on this date. Fire Marshall Shane Hilliard talked about the Electronic Vehicle (EV) code and how it was developed. The Fire Marshall stated that the language in our proposed Ordinance 122-2026 did not make it into the fire code, meaning that unless the ordinance is passed these rules do not apply. Mr. Haynam stated that he would like to see the adverse comments that were made regarding the proposed text to find out what the concerns are about these regulations. He further stated that, before adopting Ordinance 122-2026, he would like to know whether the EV charging station at the local Meijer store and the charging station located in the City of Sylvania Police Station parking lot are compliant with the proposed ordinance. Therefore, no decision was made regarding proposed Ordinance 122-2026.

Report from the
Annexation &
Zoning Comm.
Meeting

Mayor Frye stated that Council will now consider added agenda item 9.

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Mr. Hansen gave a brief report on the follow-up Utilities & Environmental Committee meeting regarding the current refuse and recycling revenue. He started his report with a summary of the first meeting. During the meeting, the administration as well as Council members gave their different opinions on the topic. The Service Director explained that refuse & recycling is a utility and not a service since it is similar to water & sewer and that all fees collected will go back into the general fund which pays for streets upkeep, etc. Mr. Richardson pointed out the fact that someone making \$1 million/year does not have to pay for refuse & recycling but someone making much less money has to pay for this service. In Mr. Murphy's opinion, the refuse & recycling fee should be strictly based on taxes paid. Ms. Stough pointed out the labor that is needed by staff to administer the service fees. And Mr. Haynam would like to see phased in approach based on income. The decision was made to schedule another committee meeting on this topic. Prior to this meeting the administration is to develop a phased timeline (2 years & 4 years) for the service fees.

Report from the
Utilities &
Environment
Committee
meeting

Mayor Frye stated that Council will now consider added agenda item 9a.

Mr. Hansen moved, Mr. Richardson seconded to schedule another Utilities & Environment Committee meeting to further discuss the current refuse & recycling rates on October 5, 2026 at 5:30pm in City Council Chambers, 6635 Maplewood Avenue, Sylvania, Ohio; roll call vote being: Haynam, Murphy, Richardson, Hansen, McCann, Stough; (6) yeas; (0) nays. The motion carried.

Set Utilities &
Environment
Meeting for Oct.
5 at 5:30pm.

Mayor Frye stated that Council will now consider agenda item 10.

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 132-2026, a written copy of same having been previously furnished to each member of Council "Accepting the proposal of InSource Solutions Group, Inc., to provide e-file and related tax services for the City of Sylvania; authorizing the Mayor and Director of Finance to enter into a professional services agreement on behalf of the City of Sylvania with said service provider; appropriating funds therefore in the amount of \$6,000; and declaring an emergency; Mr. Richardson moved; Mr. Haynam seconded for the passage of Ordinance No. 132-2026 as an emergency measure; roll call vote being: Haynam, Hansen, McCann, Murphy, Richardson, Stough; (6) yeas; (0) nays. The motion carried.

Ordinance No.
132-2026 "...
InSouce
Solutions....
provide e-file ...
tax services..."

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Mayor Frye stated that Council will now consider agenda item 11a.

Mr. Murphy moved, Mr. Richardson seconded the approval of the 2027 Schedule for City Council Meetings; roll call vote being: Hansen, Haynam, Murphy, Stough, Richardson, McCann; (6) yeas; (0) nays). The motion carried.

2027 Council
Meeting
Schedule.

Mayor Frye stated that Council will now consider agenda item 11b.

Mr. McCann moved, Mr. Hansen seconded to set the City of Sylvania's Trick-Or-Treat time for October 31, 2027 from 6:00pm to 7:30pm; Hansen, Haynam, Murphy, Stough, McCann, Richardson; (6) yeas; (0) nays). The motion carried.

Trick-Or-Treat
2027

Mayor Frye stated that Council will now consider agenda item 12.

None

Committee
reports.

Mayor Frye stated that Council will now consider agenda item 13a.

An Annexation & Zoning Committee meeting on SUP-3-2026 (8310 Sylvania-Metamora Rd.) was not set. The administration did not hear back from the petitioner regarding his availability to participate in a meeting after reaching out to him several times.

SUP-3-2026 -
Zoning &
Annexation
Committee

Mayor Frye stated that Council will now consider agenda item 13b.

Mr. McCann moved, Ms. Stough seconded to schedule an Employee & Community Relations Committee meeting to discuss the City's event planning fees on Monday, October 19, 2026 at 7:15pm (after the regular scheduled City Council meeting) in City Council Chambers, 6635 Maplewood Avenue, Sylvania, Ohio; roll call vote being: Haynam, Murphy, Richardson, Hansen, McCann, Stough; (6) yeas; (0) nays. The motion carried.

Employee &
Community
Relations Comm.
meeting on Oct.
19, 2026 at
7:15pm

Mayor Frye stated that Council will now consider agenda item 13c.

Mr. McCann gave a brief update on the Sylvania Prevention Alliance and the consolidation effort with Sylvania Community Services (SCS) and Sylvania Area

SPA Update

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Family Services (SAFS). He stated the merger between these organizations is in the process of moving forward which will result in elimination of duplicate services, help with administrative and will be more beneficial for families in the end.

Mayor Frye stated that all items have been addressed.

Mr. Richardson moved, Mr. McCann seconded to adjourn at 7:34pm Roll call vote being: Hansen, McCann, Stough, Murphy, Haynam, Richardson; (6) yeas; (0) nays. The motion carried.

Adjournment

Clerk of Council

Mayor