

Sylvania City Council

January 21, 2015

7:30 p.m. Council Meeting

Agenda

1. Roll call. Mrs. Cappellini, Mr. Frye, Mr. Hayman, Mrs. Husman, Mr. Luetke, Mr. Mishka, Mrs. Westphal.
2. Pledge of Allegiance to the United States of America led by Mr. Mishka.
3. Additions to the agenda.
4. Approval of the meeting minutes of January 5, 2015.
5. Sylvania Municipal Planning Commission's recommendation on Zoning Amendment Application ZA-4-2014. Set public hearing. (Earliest date, March 2, 2015)
6. Mower Purchase/Trade-In.
 - a. Service Director's report.
 - b. Proposed Ordinance 2-2015, Accepting the proposal of Buck & Knobby Equipment Company, for the furnishing of one new Grasshopper 725DT lawnmower, with trade-in.
7. Arbor Way Sewer Project Assessment.
 - a. Service Director's report.
 - b. Proposed Ordinance 3-2015, Levying Special Assessments for the improvement of Arbor Way Sanitary Sewer Lines project.
8. Committee reports.
9. Committee referrals.

INFORMATION

- A. December 2014 Cash Report from the Division of Taxation.
- B. December 2014 Bank Reconciliation.
- C. Municipal Planning Commission minutes from January 14, 2015.
- D. Board of Architectural Review minutes from January 14, 2015.
- E. Police Chief Report regarding property and revenue received and expended compliance with ORC 2923.42.

Minutes of the Meeting of Council
January 5, 2015

The Council of the City of Sylvania, Ohio met in regular session on January 5, 2015 at 7:30 p.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Jason Mishka, Mary Westphal (7) present; (0) absent.

Roll call:
All present.

Mr. Luetke led the Pledge of Allegiance to the United States of America.

Pledge of Alleg.

Mayor Stough stated that Council will now consider agenda item 3.

Requests were made for the following additions to the agenda:

Additions to the
agenda.

- 10a. Downtown Banner Report.
- 12. Confirmation of Mayor's appointments to Planning Commission and Civil Svc.
 - A. Council Calendars.
 - B. Lawsuit information Raymond Pittman, III, et al. vs. Nick Parillo, et al.

Mr. Haynam moved, Mrs. Westphal seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Mishka, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the December 15, 2014 minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of December 15, 2014 be approved as amended; roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
December 15
Minutes as
amended.

Mayor Stough stated that Council will now consider agenda item 5.

Mrs. Westphal presented the following Committee assignments for the 2015 term:

Council
Committee
Assignments
2015.

ANNEXATION & ZONING

Doug Haynam, Chair
Katie Cappellini
Sandy Husman
Mark Luetke

BUILDINGS & GROUNDS

Sandy Husman, Chair
Katie Cappellini
Jason Mishka
Mary Westphal

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EMPLOYEE & COMM. RELATIONS

Mark Luetke, Chair
Katie Cappellini
Sandy Husman
Jason Mishka

PARKS & FORESTRY

Katie Cappellini, Chair
Doug Haynam
Sandy Husman
Jason Mishka

STREETS

Mark Frye, Chair
Doug Haynam
Jason Mishka
Mary Westphal

FINANCE

Mary Westphal, Chair
Mark Frye
Doug Haynam
Mark Luetke

SAFETY

Mary Westphal, Chair
Mark Frye
Doug Haynam
Mark Luetke

UTILITIES & ENVIRONMENT

Jason Mishka, Chair
Mark Frye
Sandy Husman
Mary Westphal

Mr. Luetke moved, Mrs. Husman seconded, to approve and ratify the Council Committee Assignments for the 2015 term; roll call vote being: Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Mrs. Westphal reported on the public hearing held at 7:00p.m. on this date to discuss amendment to Chapter 1165-Satellite Dish Receiving Stations. No one spoke in favor or against the proposed changes. A motion to advance the legislation to Council was approved.

Report on P.H.,
Amendments to
Chapter 1165,
Satellite Dishes.

Mr. Haynam presented and read aloud by title only, proposed Ordinance 57-2014, a written copy of same having been previously furnished to each member of Council, "Amending Chapter 1165-Satellite Dish Receiving Stations of the Sylvania Codified Ordinances, 1979, as amended; approving the recommendation of the Sylvania Municipal Planning Commission; and declaring an emergency"; Mr. Haynam moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Ordinance
57-2014,
"amending
Satellite dish
receiving
stations..."

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Mr. Haynam moved, Mr. Luetke seconded, that Ordinance 57-2014 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Mrs. Westphal reported on the public hearing held at 7:15p.m. on this date to discuss amendments to Part Eleven-Planning and Zoning Code of the Sylvania Ordinances, 1979, Section 1103.10-Schedule of Fees. No one spoke in favor or against the proposed changes. A motion to advance legislation to council was approved.

Report on P.H.,
Amending
Section 1103.10,
Schedule of Fees.

Mr. Haynam presented and read aloud by title only, proposed Ordinance 58-2014, a written copy of same having been previously furnished to each member of Council, "Amending Part Eleven-Planning and Zoning Code of the Sylvania Codified Ordinances, 1979, as amended by amending Section 1103.10-Schedule of Fees; establishing a schedule of fees; approving the recommendation of the Sylvania Municipal Planning Commission; and declaring an emergency"; Mr. Haynam moved, Mrs. Husman seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Mishka, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Ordinance
58-2014,
"Amending....
Section 1103.10
Schedule of Fees.

Mr. Haynam moved, Mr. Frye seconded, that Ordinance 58-2014 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director Kevin Aller's report on the Monroe Street Corridor Signal Review and Optimization Project was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance 1-2015, a written copy of same having been previously furnished to each member of Council, "Accepting the Proposal of Tetra Tech, Inc. to provide engineering services for the Monroe Street Corridor Signal Review and Optimization Project; appropriating funds therefore in an amount not to exceed \$17,500; and declaring an emergency."; Mr. Frye moved, Mrs. Husman seconded, that council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Haynam, Husman, Luetke, Mishka, Westphal, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance
1-2015,
"Accepting Tetra
Tech, Inc. for
Engineering
Svcs...Monroe
St. Corridor
Signal Review &
Optimization
Project..."

Mr. Frye moved, Mr. Luetke seconded, that Ordinance 1-2015 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Mishka, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

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Mayor Stough stated that Council will now consider agenda item 8.

Zoning Ordinance Amendment Petition No. ZA-4-2014, a request from the City of Sylvania to change the zoning from R-3, "Multiple Dwelling Medium Density District" to P-R-O, "Professional Research and Office District", for property located at 6705 Maplewood (82-01997), 6715 Maplewood (82-02007), 0 Monroe St.-Rear (82-02022), and 0 Monroe St.-Rear (82-02012) was presented for referral to the Planning Commission.

Mr. Haynam moved, Mr. Luetke seconded to refer Zoning Ordinance Amendment Petition No. ZA-4-2014 to the Planning Commission for review and recommendation; roll call vote being: Husman, Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

ZA-4-2014,
referral to
Planning
Commission.

Mayor Stough stated that Council will now consider agenda item 9.

Mrs. Westphal moved, Mr. Haynam seconded, that no hearing be requested for the D2, "Wine and mixed beverages for on premises consumption or in original sealed containers for carryout only until 1:00 a.m.", permit from Andersons, Inc., d/b/a The Andersons, 7638 W. Sylvania Ave.; roll call vote being: Luetke, Mishka, Westphal, Cappellini, Frye, Haynam, Husman (7) yeas; (0) nays. The motion carried.

No objection to
liquor permit for
The Andersons.

Mayor Stough stated that Council will now consider agenda item 10.

Mrs. Cappellini reported that forty McCord 8th grade Art students entered their artwork for the downtown banner contest. The three winners will be announced at a reception at the Hudson Gallery on Thursday, January 8th from 5-7p.m. All entered artwork will be displayed.

Downtown
banner update.

Mayor Stough stated that Council will now consider agenda item 12.

Mrs. Westphal moved, Mrs. Husman seconded to confirm the Mayor's re-appointment of Brian McCann to the Municipal Planning Commission for a term expiring December 31, 2018; and to appoint Daniel Arnold to fill the unexpired term of Mark Frye on the Municipal Planning Commission for a term expiring December 31, 2017; roll call vote being: Mishka, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Brian McCann
and Daniel
Arnold
appointment to
Planning
Commission.

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Mrs. Westphal moved, Mr. Frye seconded to confirm the Mayor's appointment of Anthony Spinazze to the Civil Service Commission for a six-year term expiring December 31, 2020; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Mishka, (7) yeas; (0) nays. The motion carried.

Anthony
Spinazze
appointment to
Civil Svc Com.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mr. Haynam seconded that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 8:05 p.m.

Adjournment.

Clerk of Council

Mayor



City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

January 15, 2015

To: Mayor and Members of City Council

Re: **Council Referral – Zoning Ordinance Amendment ZA-4-2014**

Dear Mayor and Members of Council:

Following is an excerpt from the minutes of the regular meeting of the Municipal Planning Commission of January 14, 2015, Council Referral – Zoning Ordinance Amendment ZA-4-2014, a request from the City of Sylvania to change the zoning from R-3, “Multiple Dwelling Medium Density District” to P-R-O, “Professional Research and Office District”, for property located at 6705 Maplewood (82-01997), 6715 Maplewood (82-02007), 0 Monroe St.-Rear (82-02022), and 0 Monroe St.-Rear (82-02012):.

..." Mr. Marciniak moved, Mr. McCann seconded to recommend approval of the zoning change request. Vote being: Stough, McCann, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote."...

Sincerely,

Debra Webb, Secretary
Municipal Planning Commission



DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

January 14, 2015

To: The Mayor and Members of Sylvania City Council

Re: **Mower Purchase/Trade-in**

Dear Mr. Mayor and City Council Members:

We are moving forward with the purchase of a new Grasshopper 725DT lawn mower which was previously approved as part of our Capital Improvement budget.

The vendor has offered \$3,500 as the trade-in value for our existing Toro 228D mower and we believe that to be a fair and equitable value. Therefore, we recommend accepting this offer and request approval to dispose of our existing mower via this trade-in offer.

Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.
Director of Public Service
KGA/dsw

6b

ORDINANCE NO. 2 -2015

ACCEPTING THE PROPOSAL OF BUCK & KNOBBY EQUIPMENT COMPANY, INC. FOR THE FURNISHING OF ONE NEW GRASSHOPPER 725DT LAWNMOWER, WITH TRADE-IN, FOR THE DEPARTMENT OF PUBLIC SERVICE IN THE AMOUNT OF \$9,350; AND DECLARING AN EMERGENCY.

WHEREAS, the Department of Public Service is in need of one new Grasshopper 725DT lawn mower; and,

WHEREAS, the Director of Public Service has received a proposal from Buck & Knobby Equipment Co., Inc. for the provision of (1) new Grasshopper 725DT lawn mower at a cost of \$12,850, with trade-in of one (1) Toro 228D mower at \$3,500, for a total cost of \$9,350; and,

WHEREAS, the Director of Public Service has determined that the proposal of Buck & Knobby Equipment Company, Inc. meets all of the City's specifications and has recommended acceptance of said proposal to provide one (1) new Grasshopper 725DT lawn mower, with trade-in, for a total purchase price of Nine Thousand Three Hundred Fifty Dollars (\$9,350.00).

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the proposal of Buck & Knobby Equipment Co., Inc., 6220 W. Sterns Rd., Ottawa Lake, MI 49267, for the total sum of Nine Thousand Three Hundred Fifty Dollars (\$9,350), for the furnishing of one (1) new Grasshopper 725DT lawn mower, with trade-in, for the Department of Public Service, is hereby accepted.

SECTION 2. That the Mayor and Director of Finance be, and hereby are, authorized and directed to sign any and all instruments and to do any and all things necessary to complete said purchase.

SECTION 3. That, upon receipt of delivery of said lawn mower and the title documents therefore by the City of Sylvania, the Director of Finance is hereby authorized to issue his warrant or warrants in payment therefore in the amount of Nine Thousand Three Hundred Fifty Dollars (\$9,350.00) pursuant to the proposal thereby accepted, upon presentation of proper voucher or vouchers therefore, duly approved by the Director of Public Service.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in

such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the furnishing of one (1) new Grasshopper 725DT lawn mower is determined to be necessary to provide dependable equipment for the City of Sylvania and this particular piece of equipment should be ordered immediately so as to have it available for use as the need requires. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed; _____, 2015, as an emergency measure.

President of Council

ATTEST: _____

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date

7a



City Of Sylvania

DEPARTMENT OF PUBLIC SERVICE

KEVIN G. ALLER, PE DIRECTOR

January 16, 2015

To: The Mayor and Members of Sylvania City Council

Re: **Arbor Way Sanitary Sewer**

Dear Mr. Mayor and City Council Members:

Construction of this project is complete.

The total cost of the project is \$266,346.94. This cost includes the cost associated with widening the existing pavement from 18 feet to 24 feet. We believe it to be fair and equitable to both the City and adjoining property owners to share said costs of widening the pavement.

Therefore, the City's share of the project would be \$29,561.00. This leaves a cost of \$236,785.94 to be assessed to the property owners. It was previously agreed that the project costs would be assessed on a per unit basis which results in an assessment of \$10,295.04 per unit.

We recommend approval of this final assessment. Please call if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Kevin G. Aller".

Kevin G. Aller, P.E.
Director of Public Service
KGA/dsw

ORDINANCE NO. 3 -2015**AN ORDINANCE LEVYING SPECIAL ASSESSMENTS FOR THE IMPROVEMENT OF ARBOR WAY BETWEEN SILVERTOWN DRIVE AND WHITEFORD ROAD, BY INSTALLING EIGHT INCH SANITARY SEWER LINES, WIDENING THE PAVEMENT, INSTALLING A NEW SURFACE COURSE OF ASPHALT, TOGETHER WITH THE NECESSARY APPURTENANCES THERETO; AND DECLARING AN EMERGENCY.**

WHEREAS, the improvement described in Section 1 hereof has been completed and the final costs of that improvement have been determined.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That the special assessments for the cost and expense of improving Arbor Way between Silvertown Drive and Whiteford Road by installing eight inch sanitary sewer line, widening the pavement, installing a new surface course of asphalt, driveway repair and replacement, together with the necessary appurtenances thereto, pursuant to Resolution No. 8-2014, adopted February 18, 2014, amounting in the aggregate to Two Hundred Thirty-Six Thousand Seven Hundred Eighty-Five and 94/100 Dollars (\$236,785.94), which were filed and are on file with the Clerk of Council, are adopted and confirmed. Those special assessments are levied and assessed upon the lots and lands provided for in Resolution No. 8-2014 in the respective amounts set forth in the Schedule of Special Assessments now on file with the Clerk of this Council which special assessments are in proportion to the special benefits and are not in excess of any statutory limitation.

SECTION 2. That this Council finds and determines that the special assessments are in the same proportion to the estimated special assessments as the actual cost of the improvement is to the estimated cost of the improvement as originally filed.

SECTION 3. That the special assessment against each lot or parcel of land shall be payable in cash within thirty (30) days after the passage of this Ordinance, if bonds are not issued, there shall be charged an interest rate of two percent (2%) per annum or at the option of the rate as borne by the bonds to be issued in anticipation of the collection of the special assessments. All cash payments shall be made to the Director of Finance of this City. All special assessments remaining unpaid at the expiration of those thirty (30) days shall be certified by the Clerk of Council to the County Auditor as provided by law, to be placed on the tax duplicate and collected as taxes are collected.

SECTION 4. That the Clerk of Council shall deliver a certified copy of this Ordinance to the County Auditor within twenty (20) days after its passage.

SECTION 5: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

SECTION 6. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Administration Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 7. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the immediate effectiveness of this Ordinance is required in order that the levy of the special assessments and the commencement of the cash payment period may be immediately effective so that bonds may be issued to reimburse the City for funds it expended to finance the construction of the improvements described in Section 1. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and third readings: Yeas _____ Nays _____

Passed, _____, 2015, as an emergency measure.

President of Council

ATTEST:

APPROVED AS TO FORM:

Clerk of Council

Director of Law

APPROVED:

Mayor

Date



DEPARTMENT OF PUBLIC SERVICE
 OPINION OF PROBABLE CONSTRUCTION COSTS
 ARBOR WAY SANITARY SEWER PROJECT

1/15/2015

FINAL PROJECT & ASSESSABLE COSTS

HOURS	RATE	TASK	COST
		TOPOGRAPHIC SURVEY	\$4,240.00
		GEOTECHNICAL INVESTIGATION	\$3,600.00
40.00	67.56	DESIGN ENGINEERING (PRIOR TO 11/1/13)	\$2,702.40
97.50	67.56	DESIGN ENGINEERING (AFTER 11/1/13)	\$6,587.10
		PUBLIC NOTICES	\$401.28
		OEPA PERMIT TO INSTALL APPLICATION	\$859.56
		CERTIFIED LETTERS	\$142.56
26.00	67.56	CONSTRUCTION ENGINEERING	\$1,756.56
179.25	42.54	CONSTRUCTION INSPECTION	\$7,625.30
		CONSTRUCTION	\$221,878.47
		TREE REMOVAL REIMBURSEMENTS	\$7,930.00
		STREET LIGHT INSTALLATION (TOLEDO EDISON)	\$8,623.71
		TOTAL	\$266,346.94

PAVEMENT WIDENING ADDITIONAL COST

ITEM NO.	TOTAL QUAN.	UNIT	DESCRIPTION	UNIT PRICE	TOTAL
202	567	SQ YD	PAVEMENT REMOVED, ASPHALT	\$2.00	\$1,134.00
203	483	CU YD	EXCAVATION	\$23.00	\$11,109.00
204	1619	SQ YD	SUBGRADE COMPACTION	\$1.00	\$1,619.00
304	360	CU YD	AGGREGATE BASE	\$30.00	\$10,800.00
407	65	GAL	TACK COAT FOR INTERMEDIATE COURSE	\$4.00	\$260.00
448	90	CU YD	ASPHALT CONCRETE INTERMEDIATE COURSE, TYPE 2, PG64-21	\$195.00	\$17,550.00
448	90	CU YD	ASPHALT CONCRETE SURFACE COURSE, TYPE 1, PG64-22	\$185.00	\$16,650.00
			SUBTOTAL		\$59,122

FINAL PROJECT COST \$266,346.94

50% COST SHARE FOR PAVEMENT WIDENING COST \$29,561

TOTAL ASSESSABLE PROJECT COST \$236,785.94

TOTAL CITY COST \$29,561



City of Sylvania

DIVISION OF TAXATION

CHRISTY M. GOLIS, COMMISSIONER OF TAXATION

January 2, 2015

Mayor Craig A. Stough and Members of Council
City of Sylvania
Sylvania, Ohio

Dear Mayor Stough and Council Members:

The monthly cash report from the Division of Taxation is as follows:

	Deposits	Refunds	Balance
December 31, 2014	\$678,697.63	\$3,035.81	\$675,661.82
December 31, 2013	\$755,278.26	\$2,569.00	\$752,709.26
	-----	-----	-----
Monthly Difference	-\$76,580.63	\$466.81	-\$77,047.44
Year to Date 2014	\$9,458,929.67	\$239,902.61	\$9,219,027.06
Year to Date 2013	\$9,386,651.99	\$206,677.36	\$9,179,974.63
	-----	-----	-----
Yearly Difference	\$72,277.68	\$33,225.25	\$39,052.43
			0.43%

Respectfully submitted,

Christy M. Golis
Tax Commissioner

c: Mr. Toby Schroyer, Finance Director

B

City of Sylvania
Bank Reconciliation
December 2014

CHECKBOOK BALANCE

Ending balance for Nov 2014 \$ 19,651,096.08

Add: Monthly Receipts 4,449,745.05

Subtotal \$ 24,100,841.13

Less: Monthly Disbursements 4,655,649.19

Ending balance for Dec 2014 \$ 19,445,191.94

Less:

Certificates of Deposit \$ (2,000,000.00)

Star Ohio (76,976.17)

Petty Cash (1) (2,050.00)

Cemetery Savings (1,062.86)

Toledo Community Fund (30,375.28)

PNC MoneyMarket (1,028,248.88)

Key Bank Securities (1,008,053.59)

5/3rd Securities (6,399,660.35)

SJS Account (4,211,683.29)

Morgan Stanley Investment (2,010,991.77)

Sylvania Township Bonds (565,000.00)

\$ 2,111,089.75

Less:

(1)

Division of Public Service \$ 150.00

Department of Finance 100.00

Division of Water 600.00

Division of Police 200.00

Municipal Court 700.00

Division of Taxation 150.00

Division of Forestry 150.00

Petty Cash Balance \$ 2,050.00

BANK BALANCE

EOM 5/3rd Bank Balance \$ 2,189,798.86

Deposit in Transit 16,585.70

Subtotal \$ 2,206,384.56

Less: Outstanding Checks (2) 95,294.81

Adjusted Bank Balance \$ 2,111,089.75

(2)

Nov Outstanding Checks \$ 54,033.31

Checks written this month 790,982.23

Subtotal \$ 845,015.54

Checks Cleared (749,720.73)

Dec Outstanding Checks \$ 95,294.81


Toby Schroyer
Director of Finance, City of Sylvania

C

Sylvania Municipal Planning Commission

Minutes of the regular meeting of January 14, 2015. Mr. Lindsley called the meeting to order.

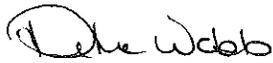
Members present: Mayor Craig Stough, Ken Marciniak, Brian McCann and Thomas Lindsley (4) present. Daniel Arnold excused. Zoning Administrator, Timothy Burns and Law Director, Leslie Brinning, present.

Mr. Marciniak moved, Mr. McCann seconded to approve the Minutes of the December 10, 2014, meeting as submitted. Vote being: Stough, McCann, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 3 - Council Referral – Zoning Ordinance Amendment ZA-4-2014, a request from the City of Sylvania to change the zoning from R-3, “Multiple Dwelling Medium Density District” to P-R-O, “Professional Research and Office District”, for property located at 6705 Maplewood (82-01997), 6715 Maplewood (82-02007), 0 Monroe St.-Rear (82-02022), and 0 Monroe St.-Rear (82-02012). Mayor Stough explained to the members that the request for the zoning change is due to efforts by the City to develop more parking for the employees and customers of the area businesses; that the zoning change to PRO allows transitional zoning to the residences such as engineering offices, etc. Mayor Stough added that the City is committed to not tearing down the Keopfer house. Mr. Lindsley asked how many more parking spaces are planned to be developed. Ms. Brinning and Mayor Stough both stated that this is Phase 1 of the development and that approximately 35 parking spaces will be developed. Mr. Marciniak asked if there have been any objections voiced by the residents. Both Mayor Stough and Ms. Brinning stated that there have not been any objections. Mr. McCann asked if the residents have been notified of the plans. Mayor Stough and Ms. Brinning explained that notification to the residents would be made late as part of the public hearing process. Mr. Marciniak moved, Mr. McCann seconded to recommend approval of the zoning change request. Vote being: Stough, McCann, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mr. McCann moved, Mr. Marciniak seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission

Board of Architectural Review

Minutes of the regular meeting of January 14, 2015. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Brian McCann, Ken Marciniak and Thomas Lindsley (4) present. Daniel Arnold excused. Zoning Administrator, Timothy Burns present.

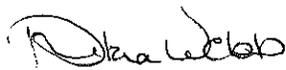
Mr. Marciniak moved, Mr. McCann seconded to approve the Minutes of the December 10, 2014, meeting as submitted. Vote being: Stough, McCann, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 3 – Building Review (Gate House) – app. no. 40-2014 requested by Joseph Swint for Sylvania Country Club, 5201 Corey Road, Sylvania, Ohio 43560. Mr. Joseph Swint, Construction Manager and Mr. Tom Beach of Feller, Finch and Associates were present and provided updated drawings; and samples of the brick, wood trim and shingles to be used on the new gate house. Mr. McCann moved, Mr. Marciniak seconded, to grant a Recommendation of Appropriateness for the building shown in the updated drawing submitted at the meeting. Vote being: McCann, Marciniak, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 4 – Building Review (Pool House) – app. no. 41-2014 requested by Joseph Swint for Sylvania Country Club, 5201 Corey Road Sylvania, Ohio 43560. Mr. Joseph Swint, Construction Manager and Mr. Tom Beach of Feller, Finch and Associates were present and provided updated drawings; and samples of the of the brick, wood trim and shingles to be used on the new pool house. Mr. McCann moved, Mr. Marciniak seconded, to grant a Recommendation of Appropriateness for the building shown in the updated drawing submitted at the meeting.. Vote being: McCann, Marciniak, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote

Mr. McCann moved, Mr. Marciniak seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,



Debra Webb, Secretary
Municipal Planning Commission



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DIVISION OF POLICE
WILLIAM H. RHODUS, CHIEF

January 21, 2015

To: The Mayor and Members of the City Council

Re: 2014 Law Enforcement Trust Fund Report
2014 Drug Law Enforcement Fund Report
2014 Federal Equitable Sharing Fund
2014 Property Seized/Forfeited Report

Pursuant to Section 2933.43 of the Ohio Revised Code I am submitting this report verifying that the property and revenue received and expended complies with Ohio Revised Code Section 2923.43, division policy, and resolutions 11-90 and 12-90.

Law Enforcement Trust Fund - Resolution 11-90 (account - 225)

<u>Revenue</u>	<u>Expenditures</u>	<u>2014 Ending Balance</u>
\$32,860.46 from 2013	\$-0- training	\$28,599.02
\$11,356.65 property/cash seizures	\$14,345.79 equipment	
\$4,000.00 other miscellaneous	\$-0- investigations	
	\$5,272.21 other miscellaneous	

Drug Law Enforcement Fund - Resolution 12-90 (account - 226)

<u>Revenue</u>	<u>Expenditures</u>	<u>2014 Ending Balance</u>
\$10,257.90 2013	\$-0- training	\$12,737.68
\$3,590.80 Sylvania Court mandatory fines	\$-0- equipment	
\$28.98 Common Pleas Court mandatory fines	\$-0- investigations	
\$-0- other miscellaneous	\$1,140.00 other miscellaneous	

Federal Equitable Sharing Fund (account - 229)

<u>Revenue</u>	<u>Expenditures</u>	<u>2014 Ending Balance</u>
\$73,288.25 from 2013	\$-0- training	\$55,059.00
\$-0- Federal (DEA) seizures	\$15,222.00 equipment	
\$198.48 interest posted	\$-0- investigations	
\$1,577.77 other	\$4,783.50 vehicles	

Seized/Forfeited Property in 2014

Seized Property

\$5,543.50 add up all forfeited \$ or bond back property

\$5,178.50 add up all \$ seized this year

\$365.00 add up all returned cash

Disposition/Proceeds

\$11,345.65 Forfeit to PD account 225

\$4,879.21 Pending disposition

\$5,040.00 Seized money returned to owner

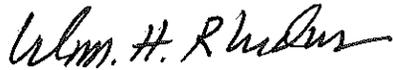
Non-cash Seizures

-0-

Disposition

There were no other revenues, expenditures, or seizures during this reporting period.

Respectfully submitted,



William H. Rhodus
Chief of Police