

Minutes of the Special Meeting of Council
July 31, 2012

The Council of the City of Sylvania, Ohio met in special session on Tuesday, July 31, 2012 at 8:15 a.m. with Mayor Craig A. Stough in the chair. Roll was called with the following members present: V. Michael Brown, Katie Cappellini, Doug Haynam, Sandy Husman, Mark Luetke, Todd Milner, Mary J. Westphal (7); absent:(0).

Mr. Haynam led the Pledge of Allegiance to the United States of America.

Mayor Stough stated that the purpose of the meeting is to fill the upcoming vacancy for the Finance Director position. Finance Director Scott Smith said he had not planned to retire at this time, but is doing so because of planned pension cuts for future retirees. Mayor Stough noted that there could be more retirements in the near future since employees with the qualified years are contemplating retirement before the new pension rules are adopted. He asked Council's approval of an ordinance covering the time the new director and current director work together.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 46-2012, a written copy of same having been previously furnished to each member of Council, "Revising the administrative, departmental and divisional organization of the City and the Codified Ordinances thereof by creating the new position of 'Assistant Director of Finance'; amending Sylvania Codified Ordinance Section 129.01(d) to delete the position of 'Data Processing Coordinator' and to add the position of 'Assistant Director of Finance under the supervision of the Director of Finance from July 31, 2012 through August 31, 2012 at which time the position of 'Assistant Director of Finance' shall be eliminated; amending Sylvania Codified Ordinance Section 139.03(e)(3) to set the salary of the 'Assistant Director of Finance' at \$94,000 annually and to change the salary of the Director of Finance to \$94,000 annually effective September 1, 2012; and declaring an emergency." Mrs. Westphal moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Brown, Cappellini, Haynam, Husman, Luetke, Milner, Westphal (7) yeas; (0) nays. The motion carried.

Mrs. Westphal moved, Mr. Milner seconded, that Ordinance No. 46-2012 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Haynam, Husman, Luetke, Milner, Westphal, Brown (7) yeas; (0) nays. The motion carried.

Mayor Stough said he interviewed with a qualified candidate for the position and has made the appointment. Mrs. Westphal and Mr. Luetke also interviewed him and agree with the Mayor's assessment. Mr. Luetke moved, Mrs. Westphal seconded, to confirm Mayor Stough's appointment of Toby Schroyer as Director of Finance effective September 1, 2012; roll call vote being: Haynam, Husman, Luetke, Milner, Westphal, Brown, Cappellini (7) yeas; (0) nays. The motion carried.

There were no further items for consideration or discussion and Mr. Luetke moved, Mrs. Westphal seconded, that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 8:35 a.m.

Clerk of Council

Mayor