

CHAPTER 123  
Departmental Organization

- 123.01 Administrative departments, divisions and sections.
- 123.02 Directors of departments.

CROSS REFERENCES

General provisions - see CHTR. Art. VII, §1.0  
 Department of Public Safety - see ADM. Ch. 125  
 Department of Public Service - see ADM. Ch. 127  
 Department of Finance - see ADM. Ch. 129  
 Department of Law - see ADM. Ch. 131

123.01 ADMINISTRATIVE DEPARTMENTS, DIVISIONS AND SECTIONS.

The Departments of Public Safety and Public Service were established by the City Charter. The divisions, sections and subsections of the Departments of Public Safety and Public Service and the Departments of Finance, Law and Personnel and their respective divisions are hereby established as follows:

- (a) Department of Public Safety:
  - (1) Division of Police.
    - A. Administrative Section.
      - 1. Road Patrol.
      - 2. Detective Bureau.
      - 3. Communications.
  - (2) Division of Fire.
  - (3) Division of Boxing.
- (b) Department of Personnel.
- (c) Department of Public Service.
  - (1) Division of Streets.
  - (2) Division of Utilities.
    - A. Section of Water.
    - B. Section of Sewage.
  - (3) Division of Vehicle Maintenance.
  - (4) Division of Engineering Construction and Utilities Service.
    - A. Section of Utility Office Service.
    - B. Section of Engineering.
    - C. Section of Zoning and Building and Construction Inspection.

- (5) Division of Health.
  - A. Section of Weed Control.
  - B. Section of Health - Lucas County Contract.
  - C. Section of Solid Waste - City contract.
  - D. Section of Cemeteries.
- (6) Division of Pools and Concessions.
- (7) Division of Parks and Forestry - CETA and Restitution Worker Programs.
  - A. Section of Park Maintenance.
  - B. Section of Tree Planting and Maintenance.
  - C. Section of Garden and Decorations.
- (8) Division of Resource Recovery.
- (d) Department of Finance.
  - (1) Division of Treasury.
  - (2) Division of Taxation.
  - (3) Division of Clerk of Council.
- (e) Department of Law.

(Ord. 83-91. Passed 8-19-91.)

#### 123.02 DIRECTORS OF DEPARTMENTS.

- (a) Powers and Duties.
  - (1) A director of each department hereby created and/or reorganized shall be appointed as provided by the Charter and such director shall hold office so long as, be responsible to such person as, and have the powers and duties as set forth in the Charter or an ordinance of Council pursuant thereto and if not so set forth then as determined by the Mayor. The current Director of Public Service shall be deemed to be the Director of Public Service by virtue of having been previously appointed and confirmed pursuant to the Charter. The current Director of Law shall be deemed to be the Director of the Department of Law hereby created by virtue of having previously been appointed and confirmed pursuant to Article VII Section 2.0 of the Charter.
  - (2) If the office of Director of Public Safety or Director of Public Service is vacant, the Mayor, subject to confirmation by a majority of the members of Council, may appoint an acting director to serve until a director is appointed to fill the vacancy.
- (b) Regulations. Subject to the approval of the Mayor, the directors jointly may establish and maintain regulations for the coordination of the work of, and cooperation in the services of, the several departments and divisions, to the end that efficiency and economy may be secured.
- (c) Reports. Annually on the date of the first regularly scheduled meeting of Council in the month of January, the director of each department shall render to the Mayor and members of Council a report of the business of such director's department for the preceding calendar year covering such matters as shall be requested by the Mayor together with such other matters as such director deems proper to promote the good government and welfare of the City.

(d) Budget Preparation Participation. Although it is the responsibility of the Director of Finance to prepare the annual estimate of receipts and expenditures in conjunction with the Mayor, a report of the financial condition of the City and of the receipts and expenditures for the preceding calendar year, each director shall contribute to the preparation of the tax budget and the operating budget, such participation as may be requested by the Mayor. (Ord. 10-78. Passed 2-6-78.)