

Minutes of the Meeting of Council  
October 15, 2018

The Council of the City of Sylvania, Ohio met in regular session on October 15, 2018 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Patrick Richardson, Mary Westphal; (7) present; (0) absent.

Roll call:  
All present.

Pledge of Allegiance to the United States of America led by Mr. Luetke.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 10b. Update on Designated Outdoor Refreshment Area.
- 10c. Update on Sister City activities.
- 12. Invitation.

Mrs. Westphal moved, Mrs. Husman seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda  
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the October 1, 2018 meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 1, 2018 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
October 1  
meeting minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Adam Fineske, Sylvania School Superintendent provided a district update and reviewed the 2018-2019 goals. He provided information on the upcoming 0.9 mill levy that will cost \$5.26 per month for a home that sells for \$200,000.

Adam Fineske  
provided School  
and levy update.

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Frye presented and read aloud by title only, proposed Resolution No. 13-2018, a written copy of same having been previously furnished to each member of Council, "A Resolution authorizing the Mayor and Director of Finance to file a grant application with the Ohio Public Works Commission for the Brint Road, Centennial Road, Sylvania-Metamora Road and King Road Resurfacing Project; and declaring an emergency." Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Resolution No.  
13-2018, "...  
authorizing  
OPWC grant  
app...Brint,  
Centennial, Syl-  
Met, King Road  
Resurfacing..."

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Mr. Richardson moved, Mr. Haynam seconded, that Resolution No. 13-2018 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director's report on the Brookhill Court Improvements Project was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 56-2018, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to accept the proposal of ESA, LLC to provide engineering services for the Brookhill Court Improvements Project; appropriating funds therefore in the amount of \$6,400; and declaring an emergency." Mr. Richardson moved, Mrs. Husman seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Ordinance No. 56-2018, "Authorizing ...engineering svcs...Brookhill Ct Improvement Project..."

Mr. Richardson moved, Mr. Luetke seconded, that Ordinance No. 56-2018 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mr. Luetke moved, Mr. Haynam seconded to table proposed Ordinance No. 57-2018, "Accepting the proposal of Poggemeyer Design Group to update the City of Sylvania's Downtown Plan" until next meeting so council can review the proposal. Roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Table Ordinance No. 57-2018, until next mtg.

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 58-2018, a written copy of same having been previously furnished to each member of Council, "Approving the banner application of the Sylvania Area Chamber of Commerce; authorizing the Zoning Administrator to indicate such approval on behalf of the City of Sylvania; and declaring an emergency." Mr. Haynam moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Ordinance No. 58-2018, "Approving banner application...Syl Chamber..."

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Mr. Haynam moved, Mr. Frye seconded, that Ordinance No. 58-2018 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Westphal, (6) yeas; Richardson, (1) nays. The motion carried.

Mayor Stough stated Council will now consider agenda item 10.

Mr. Luetke reported on the Employee & Community Relations Committee meeting held on this date. He stated the Committee agreed to ask the designer to come to review ideas from Council. Luetke stated the Committee will use the new process of appointing members to the BZA which include public notification to solicit new potential people and an interview process of all interested parties.

Employee & Com. Relations report regarding BZA appts and City Logo.

Mr. Luetke reported that the Ad-Hoc Committee for the DORA is assembled and will meet on Thursday, October 18<sup>th</sup> at 8:00 a.m. in Council Chambers to discuss the calendar, the map and the rules.

DORA Ad-Hoc Com Mtg: 10/18/18, 8:00 a.m.

Mr. Luetke reported on the Sister City activities for the Fall Festival being held on Sunday, October 21<sup>st</sup>.

Sister City Update.

Mayor Stough stated Council will now consider agenda item 12.

Mrs. Husman provided information that the Blacksmith Barn will be formally named “Armstrong Barn” on Sunday, October 21<sup>st</sup> at 2:30 p.m. during the Fall Festival.

Armstrong Barn formally named.

Mayor Stough reminded Council that a public meeting will take place on Tuesday, October 16<sup>th</sup> between 4:00-6:00 p.m. to present the study of the US23 and Monroe Street Interchange Project.

US23/Monroe St Interchange meeting.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mr. Luetke seconded that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 8:48 p.m.

Adjournment.

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Clerk of Council

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Mayor

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