

Minutes of the Meeting of Council  
November 5, 2018

The Council of the City of Sylvania, Ohio met in regular session on November 5, 2018 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Patrick Richardson, Mary Westphal; (7) present; (0) absent.

Roll call:  
All present.

Pledge of Allegiance to the United States of America led by Mr. Richardson.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 4c. Proclamation recognizing Sharon Lange.
- 8a. Report of Finance Committee meeting held on 10/26/18.
- 8b. Schedule an Employee & Community Relations Committee meeting for Board appointments & DORA update.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda  
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the October 15, 2018 meeting minutes. Mrs. Westphal moved, Mrs. Husman seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 15, 2018 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
October 15  
meeting minutes.

Mr. Haynam presented the October 26, 2018 special meeting minutes. Mr. Haynam moved, Mrs. Husman seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the special meeting of October 26, 2018 be approved as amended; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Approval of the  
October 26  
Special meeting  
minutes; as  
amended.

Mayor Stough read a Proclamation for Sharon Lange for her Golden Touchstone Award recognizing her lifetime achievement for journalism and positive influence in the greater Sylvania Community. Mayor Stough declared November 5, 2018 as Sharon Lange Day in the City of Sylvania.

Proclamation for  
Sharon Lange.

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Mayor Stough stated that Council will now consider agenda item 5.

Service Director's report on the Main Street Reconstruction Project-Construction Engineering Change Order No. 1 was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 59-2018, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to this City's agreement with Stantec Consulting Services, Inc. for the Main Street Reconstruction project which reflects the actual work performed on this project; increasing the contract amount by \$6,028.75; appropriating funds therefore; and declaring an emergency." Mr. Richardson moved, Mr. Luetke seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Ordinance No. 59-2018, "... approving Change Order No. 1.... Stantec Consulting.... Main St Reconstruction ..."

Mr. Richardson moved, Mr. Frye seconded, that Ordinance No. 59-2018 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Frye moved, Mrs. Husman seconded, that no hearing be requested for the transfer for the D1, beer for on premises consumption until 1:00a.m., D2, wine and certain prepackaged mixed drinks until 1:00 a.m. and D3, spirituous liquor until 1:00 a.m., permit from RS Restaurants, Inc. & Patio, 6064 Monroe St., to Ciao of Sylvania LLC d/b/a/ Ciao & Patio, 6064 Monroe St. Roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Liquor permit transfer Ciao & Patio, 6064 Monroe Street; no hearing.

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Westphal moved, Mr. Haynam seconded, to set the 2019 Council Meeting Schedule as amended. Roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Set 2019 Council Meeting schedule.

Mrs. Westphal moved, Mr. Luetke seconded to set 2019 Trick-or-Treat for Thursday, October 31<sup>st</sup>, 6:00-7:30p.m. Roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Set 2019 Trick or Treat: Wed., October 31<sup>st</sup>.

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Mayor Stough stated that Council will now consider agenda item 8.

Mrs. Westphal reported on the Finance Committee meeting held on October 26, 2018. She stated the Committee met to review the municipal court and the city budget. Judge Bonfigilio provided an update on the court's activities. The capital improvement budget was reviewed.

Finance Com.  
Mtg. Report  
...2019 Budget.

Mrs. Westphal reported on the Finance Committee meeting held on this date that continued the discussion on the 2019 Budget. The Committee requested Administration to advance legislation on the 2019 Budget with changes to the Capital Improvement consistent with the discussions at the Finance Committee meeting.

Mr. Luetke set an Employee & Community Relations Committee meeting to conduct interviews for council appointments to the SAJARD and Board of Zoning Appeals for Thursday, December 6<sup>th</sup> at 4:30p.m. in the Police Chief's conference room.

Employee &  
Com Relations  
Mtg.; 12/6/18 at  
4:30p.m.

Mr. Luetke stated the DORA Ad Hoc meeting is scheduled for November 8, 2018 at 8:00 a.m. in council chambers to discuss the downtown infrastructure to accommodate the DORA.

DORA Ad Hoc  
Mtg.; 11/8/18 at  
8:00 a.m.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mr. Haynam seconded that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 8:08 p.m.

Adjournment.

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Clerk of Council

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Mayor

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