

Minutes of the Meeting of Council  
January 7, 2019

The Council of the City of Sylvania, Ohio met in regular session on January 7, 2019 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Patrick Richardson, Mary Westphal; (7) present; (0) absent.

Roll call:  
All present.

Pledge of Allegiance to the United States of America led by Mr. Haynam.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 4a. Township residents to speak regarding annexation.
- 7b. Proposed SAJRD appointment legislation.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda  
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the December 17, 2018 meeting minutes. Mrs. Westphal moved, Mr. Luetke seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of December 17, 2018 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
December 17  
meeting minutes.

Mayor Stough allowed Sylvania Township residents to speak regarding annexation to the City of Sylvania.

Mayor Stough stated that Council will now consider agenda item 5.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 1-2019, a written copy of same having been previously furnished to each member of Council, "Accepting the petition of Vibrant Ventures, LLC, and Northwest Ohio Advanced Energy Improvement District to create an Energy Special Improvement District (ESID) under Ohio Revised Code Chapters 1710 and 727; authorizing the Council and Mayor to designate a member to serve on the Board of Director of the Northwest Ohio Advanced Energy Improvement District, the Nonprofit Corporation that will govern the ESID; and declaring the necessity of proceeding with the Special Energy Improvements Projects and approving the plans and specifications therefore; stating the method for making the special assessments against the benefitted properties and the amount of such special assessments; and declaring an emergency"; Mrs. Westphal moved, Mr. Frye seconded, that Council dispense with the Second and Third

Resolution No.  
1-2019,  
"Accepting  
petition of  
Vibrant  
Ventures, LLC  
& NW  
Advanced  
Energy  
Improvement  
District to create  
an ESID...."

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Reading of said Resolution; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mrs. Westphal moved, Mr. Luetke seconded, that Resolution No. 1-2019 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 1-2019, a written copy of same having been previously furnished to each member of Council, “Determining to proceed with certain Vibrant Ventures Energy Improvement Projects by way of special assessments in accordance with Chapter 1710 and 727 of the Ohio Revised Code; and declaring an emergency.” Mrs. Husman moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Ordinance No. 1-2019, “... proceed with certain Vibrant Ventures Energy Improvement Projects....”.

Mrs. Husman moved, Mrs. Westphal seconded, that Ordinance No. 1-2019 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 2-2019, a written copy of same having been previously furnished to each member of council, “Levying special assessments for the Vibrant Ventures Energy Improvement Project; and declaring an emergency”. Mrs. Cappellini moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; Roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Ordinance No. 2-2019, “Levying special assessments for Vibrant Ventures Energy Improvement project...”

Mrs. Cappellini moved, Mrs. Westphal seconded, that Ordinance No. 2-2019 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

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Service Director's report on the Silica Drive Resurfacing (Convent Boulevard to Northview High School) Project was placed on file. Mr. Richardson moved, Mrs. Westphal seconded to authorize to advertise for bids for the Silica Drive Resurfacing Project. Roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Silica Dr.  
Resurfacing  
Project...  
advertise for  
bids.

Mayor Stough stated that Council will now consider agenda item 9.

Service Director's report on the Monroe & Silica Intersection Improvements Project, Consultant Letter of Interest Request was placed on file. Mr. Richardson moved, Mr. Haynam seconded to authorize to begin the Letters of Interest solicitation for the Monroe & Silica Intersection Improvements Project. Roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Monroe & Silica  
Intersection  
Improvements...  
LOI solicitation.

Mayor Stough stated that Council will now consider agenda item 10.

Service Director's report on the Sylvania Avenue Pump Station Generator Project was placed on file. Mrs. Westphal moved, Mr. Haynam seconded to authorize to advertise for bids for the Sylvania Avenue Pump Station Generator Project. Roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Sylvania Ave.  
Pump Station  
Generator,  
advertise for  
bids.

Mayor Stough stated that Council will now consider agenda item 11.

Service Director's report on the Erie Street & Monroe Street Traffic Study was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 3-2019, "Accepting the proposal of Tetra Tech to conduct a traffic study at the intersection of Erie Street and Monroe Street; appropriating funds therefore in the amount of \$18,500; and declaring an emergency." Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
3-2019,  
"Accepting the  
proposal of  
Tetra Tech for  
Erie St &  
Monroe St  
traffic study.

Mr. Richardson moved, Mr. Haynam seconded, that Ordinance No. 3-2019 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

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Service Director's report on the Alexis Road Relief Storm Sewer Study, professional engineering services was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 4-2019, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Northwest Consultants, Inc. to provide professional engineering services for the Alexis Road Relief Storm Sewer Study, and declaring an emergency." Mrs. Westphal moved, Mr. Luetke seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance No. 4-2019, "... Professional Engineering Svcs...Alexis Rd. Relief Storm Sewer Study..."

Mrs. Westphal moved, Mr. Luetke seconded, that Ordinance No. 4-2019 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 13.

Service Director's report on the survey RFP results for the South Main Street Sanitary Sewer Improvements, Phase 1 Project was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 5-2019, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Lewandowski Engineers, Inc. to provide professional surveying services for the South Main Street Sanitary Sewer Improvement Project; appropriating funds therefore in the amount of \$ 8,564; and declaring an emergency." Mrs. Westphal moved, Mr. Frye seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 5-2019, "... Surveying services for South Main St. Sanitary Sewer Improvement Project."

Mrs. Westphal moved, Mrs. Husman seconded, that Ordinance No. 5-2019 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 14.

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 54-2018, a written copy of same having been previously furnished to each member of Council, "Amending the Codified Ordinances of Sylvania, 1979, as amended, by adding Chapter 953-Small Cell Technology in the Right of Way; and declaring an emergency." Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion

Ordinance No. 54-2018, "...Small Cell Technology in ROW..."

carried.

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Mr. Richardson moved, Mr. Frye seconded, that Ordinance No. 54-2018 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 15.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 2-2019, a written copy of same having been previously furnished to each member of Council, "A Resolution designating the Clerk of Council as the Mayor and City Council's Designee to attend training programs and seminars about the Public Records Law as required by Ohio Revised Code Section 109.43; and declaring an emergency." Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Resolution;, roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Resolution No. 2-2019, "...designating Clerk as designee to attend Public Records Law training...".

Mrs. Westphal moved, Mr. Luetke seconded, that Resolution No. 2-2019 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 16.

Mr. Haynam moved, Mr. Frye seconded to not request a hearing on the liquor permit for a D1, D2, and D3 license for Element 112, LLC d/b/a Element 112 at 5737 N. Main Street & Patio, Sylvania, Ohio; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

No hearing for liquor Permit: Element 112;

Mayor Stough stated that Council will now consider agenda item 17.

Mrs. Westphal reported the Committee of the Whole met on this date to receive information on the US23/Monroe Street Bridge Aesthetics project. Service Director Aller provided information regarding project schedule for 2021, review of other cities bridges, and stated ODOT will make final decision once the city provides input.

COW Mtg. Report: US23/Monroe St Bridge Aesthetics project.

Emp & Com.

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Mr. Luetke reported on the Employee & Community Relations Committee meeting held on this date at 5:30 p.m. He stated the Committee interviewed the final candidates for the SAJRD Board of Trustees appointment.

Relations  
Committee mtg  
report from  
1/7/19.

Mr. Luetke presented and read aloud by title only, proposed Resolution No. 3-2019, a written copy of same having been previously furnished to each member of Council, "Appointing Brian Kezur to the Board of Trustees of Sylvania Area Joint Recreation District ("SAJRD") for a term expiring December 31, 2021; and declaring an emergency." Mr. Luetke moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Resolution No.  
3-2019,  
Appointing  
Brian Kezur to  
SAJRD Board  
of Trustees.

Mr. Luetke moved, Mr. Haynam seconded, that Resolution No. 3-2019 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that all items on the agenda had been considered.

Mrs. Westphal moved, Mr. Haynam seconded that this meeting adjourn; all present voting yea (7); (0) nays. The motion carried and the meeting adjourned at 8:52 p.m.

Adjournment.

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Clerk of Council

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Mayor

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