Sylvania City Council

August 19, 2019

7:00 p.m. Public Hearing David R. and Diane M. Webb, 0 Colonial Court - Easements

7:00 p.m. Committee of the Whole New City Logo

7:30 p.m. Council Meeting Agenda

- 1. Roll call. Mrs. Cappellini, Mr. Frye, Mr. Haynam, Mrs. Husman, Mr. Luetke, Mr. Richardson, Mrs. Westphal.
- 2. Pledge of Allegiance to the United States of America led by Mr. Frye.
- 3. Additions to the agenda.
- 4. Approval of the Council meeting minutes of July15, 2019.
- 5. Report of the Public hearing for the Utility and Ingress/Egress Easements from David R. Webb and Diane M. Webb, 0 Colonial Court, Sylvania. Ohio.

 a. Certificate of Notice.
- 6. Sylvania Municipal Court Update.
 - a. Presentation by Sylvania Municipal Judge Michael Bonfiglio.
 - b. Referral of request for full time Magistrate position to Safety Committee.
- 7. Funagin's paintball issue update.
- 8. Silica Drive Resurfacing project.
 - a. Service Director's report on Change Order No. 1 (Final).
 - b. Proposed Ordinance No. 67-2019, Authorizing to approve Change Order No. 1 (Final) for Silica Drive Resurfacing project.
- 9. Woodstream Farms Resurfacing project.
 - a. Service Director's report on Change Order No.1(Final).
 - b. Proposed Ordinance No. 68-2019, Authorizing to approve Change Order No. 1 (Final) for Woodstream Farms Resurfacing (Phase 1) project.
- 10. Holland-Sylvania Rd. Resurfacing project.
 - a. Service Director's report on project cost.
 - b. Proposed Ordinance No. 69-2019, Authorizing to enter into an amendment to the Joint Cooperation Agreement relative to the project.

- 11. SOMO Flats Retaining Wall project.
 - a. Service Director's report on project.
 - b. Authorizing Clerk to advertise for bids.
- 12. Zoning Ordinance Amendment Application (ZA-1-2019) from Louisville Title Agency of N.W. Ohio for zoning change from B-2 "General Business District" to R-4 "Multi Dwelling Medium High Density District" for property located at 3921 & 3859 Sylvan Lakes Blvd., Sylvania, Ohio 43560. (Referral to the Plan Commission.)
- 13. Special Use Permit Amendment Application (SUP-1-2019) from Shalom of the Pie, LLC, 8216 Erie St., Sylvania, OH for change of hours and use of kitchen for catering. (Referral to the Plan Commission.)
- 14. Notice of transfer of the D5 & D6 liquor permit from Karam Enterprises, Inc., d/b/a Damascene Grill, 5834 Monroe, Suites B & C., Sylvania, Ohio to Damascene Grill LLC, d/b/a Damascene Grill, 5834 Monroe, Suite B & C, Sylvania, Ohio.
- 15. Approval of items to be offered for auction on GovDeals.com.
- 16. Committee reports.
 - a. Committee of the Whole from this date.
- 17. Committee referrals.
- 18. Report on water contract negotiations.

INFORMATION

- A. July 2019 Cash Report from the Division of Taxation.
- B. July 2019 Bank Reconciliation.
- C. Board of Architectural Review minutes from August 14, 2019.
- D. Municipal Planning Commission minutes from August 14, 2019.
- E. 2nd quarter 2019 Management Reports.

Minutes of the Meeting of Council July 15, 2019

The Council of the City of Sylvania, Ohio met in regular session on July 15, 2019 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Patrick Richardson, Mary Westphal; (7) present; (0) absent.

Roll call: All present.

Pledge of Allegiance to the United States of America led by Mr. Cappellini.

Pledge of Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

Agenda approval.

The following items were added to the agenda:

- 4a. Quarryside homeowners update on Funagins noise & paintball issues.
- 16a. Proposed Ordinance 44-2019, Drug Testing Minors.
- 17a. Update on proposed consolidation of 911 (Dispatch) Service.
- 18. Proposed Ordinance No. 65-2019, Abandoned Gas Station Clean Up Grant.
- 19. Agenda item 18 changed to agenda item 19-Executive Session.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the June 17, 2019 meeting minutes. Mrs. Westphal moved, Mrs. Husman seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of June 17, 2019 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the June 17 meeting minutes.

Mr. Paul Hamill, 5327 Quarryside updated council on the activities of Funigans noise and paintball issues. Chief Schnoor and Law Director Brinning provided updates on the situation.

Funigans Update.

Mayor Stough stated that Council will now consider agenda item 5.

Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 55-2019, a written copy of same having been previously furnished to each member of Council, "To assess a special tax upon the lots and lands described in the schedule referred to herein to pay a part of the cost and expense of providing for the removal and special treatment of shade trees for the purpose of controlling blight and disease of same; and for planting, maintaining, trimming and removing shade trees in and along the streets and within public right-of-way of the City for the year ending December 31, 2019; and declaring an emergency."; Mrs. Cappellini moved, Mr. Hayman seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 55-2019, "To assess a special tax... shade trees...."

Minutes of the Meeting of Council July 15, 2019

Mrs. Cappellini moved, Mrs. Husman seconded, that Ordinance No. 55-2019 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 56-2019, a written copy of same having been previously furnished to each member of Council, "To assess a special tax upon the lots and lands described in the schedule referred to herein to pay a part of the cost and expense of providing for the construction, maintenance, repair, cleaning and enclosing open drainage ditches within the corporate limits of the City of Sylvania for the year ending December 31, 2019; and declaring an emergency."; Mrs. Westphal moved, Mr. Luetke seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Ordinance No. 56-2019, "To assess a special tax...open drainage ditches..."

Mrs. Westphal moved, Mr. Haynam seconded, that Ordinance No. 56-2019 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 57-2019, a written copy of same having been previously furnished to each member of Council, "Ordinance approving the assessment heretofore authorized by Resolution No. 6-2019 for Street Lighting; levying said assessments; and declaring an emergency." Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance No. 57-2019, "Approving the assessment for street lighting..."

Mr. Richardson moved, Mr. Luetke seconded, that Ordinance No. 57-2019 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Service Director's report on the Brookhill Court Improvements was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 58-2019, "Authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to this City's agreement with Ed Kelly and Sons, Inc. for the Brookhill Court Improvements Project which reflects the actual work performed on this project;

Ordinances No. 58-2019, "... CO #1 (Final) to Brookhill Court Improvements

increasing the contract amount by \$10,403.79; appropriating Funds therefore; and declaring an emergency." Mr. Richardson moved, Mr. Frye seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Project...."

Mr. Richardson moved, Mrs. Husman seconded, that Ordinance No. 58-2019 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director's report on the Ohio Department of Transportation Municipal Bridge Program Application Silica Drive over Ten Mile Creek was placed on file.

Mr. Richardson presented and read aloud by title only, proposed Resolution No.

8-2019, "A Resolution authorizing the Mayor and Director of Finance to file a grant application with the Ohio Department of Transportation Municipal Bridge Program for the Silica Drive over Ten Mile Creek Bridge Replacement Project; and declaring an emergency." Mr. Richardson moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Resolution No. 8-2019,file grant app. For Silica Dr. over Ten Mile Creek...."

Mr. Richardson moved, Mrs. Husman seconded, that Resolution No. 8-2019 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Service Director's report on Alexis Road Safety Improvements was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 59-2019, "Authorizing the Mayor and Director of Finance of the City of Sylvania, Ohio, to enter into an agreement between the State of Ohio, Department of Transportation and the City of Sylvania for the Alexis Road at Elliot and Acres Roads Intersection Improvement Project; appropriating funds therefore in the amount of \$148,148; and declaring an emergency." Mr. Richardson moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Ordinance No. 59-2019; "....Alexis Road intersections Improvements ..."

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Mr. Richardson moved, Mrs. Husman seconded, that Ordinance No. 59-2019 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Service Director's report on the Professional Engineering Services Proposal for the Monroe Street and Harroun Road Improvements was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 60-2019, "Accepting the proposal of DGL Consulting Engineers to provide professional engineering services for the Monroe Street and Harroun Road Improvement Project; appropriating funds therefore in the amount of \$276,373; and declaring an emergency." Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Ordinance No. 60-2019, "...accepting engineering proposal for Monroe & Harroun Rd Improvement ..."

Mr. Richardson moved, Mr. Frye seconded, that Ordinance No. 60-2019 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Service Director's report on the 2019 Transportation Alternatives Program (TAP) application was placed on file. Mr. Haynam presented and read aloud by title only, proposed Resolution No. 9-2019, "A Resolution authorizing the Mayor and Director of Finance to prepare and submit an application to participate in the Transportation Alternatives Grant Program managed by the Toledo Metropolitan Area Council of Government's Transportation Improvement Program and to execute contracts as required; and declaring an emergency." Mr. Haynam moved, Mrs. Husman seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam (7) yeas; (0) nays. The motion carried.

Resolution No. 9-2019, ...US23-Monroe St Interchange ...TAP Grant program....

Mr. Haynam moved, Mr. Luetke seconded, that Resolution No. 9-2019 be enacted as an emergency measure as declared therein; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Service Director's report on the 2019 Surface transportation Block Grant (STBG) Program application was placed on file. Mr. Frye presented and read aloud by title only, proposed Resolution No. 10-2019, "A Resolution authorizing the Mayor and Director of Finance to prepare and submit an application to participate in the Surface Transportation Block Grant Program managed by the Toledo Metropolitan Area Council of Government's Transportation Improvement Program and to execute contracts as required; and declaring an emergency." Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Resolution No. 10-2019,
"....US23Monroe St
Interchange.....
STBG Grant
Application...."

Mr. Frye moved, Mr. Luetke seconded, that Resolution No. 10-2019 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Service Director's report on the 2019 Congestion Mitigation and Air Quality (CMAQ) Program application was placed on file. Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 11-2019, "A Resolution authorizing the Mayor and Director of Finance to prepare and submit an application to participate in the Congestion Mitigation and Air Quality Grant Program managed by the Toledo Metropolitan Area Council of Government's Transportation Improvement Program and to execute contracts as required; and declaring an emergency." Mrs. Westphal moved, Mr. Luetke seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Resolution No. 11-2019,
"....US23Monroe St
Interchange.....
CMAQ Grant
Application...."

Mrs. Westphal moved, Mr. Haynam seconded, that Resolution No. 11-2019 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 11.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 61-2019, "Accepting for Annexation to the City of Sylvania, Ohio, the territory described in Annexation Petition Number 2018-6 for which James E. Moan is the agent, and as hereinafter described; provided for the interim zoning of said territory; and declaring an emergency." Mr. Haynam moved, Mrs. Husman seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 61-2019; ... Accepting for Annexation to City Petition No. 2018-6..."

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Mr. Haynam moved, Mr. Luetke seconded, that Resolution No. 61-2019 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 62-2019, "Authorizing the Mayor and Director of Finance to enter into an agreement for the Regional Addiction Diversion Program, on behalf of the City of Sylvania, Ohio, With the Board of Lucas County Commissioners, for the provision of Court Addiction Diversion Services through the Lucas County Court of Common Please Work Release Court Addiction Diversion Program to Sylvania Municipal Court: and declaring an emergency." Mr. Frye moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Ordinance No. 62-2019;".... agreement for Regional Addiction Diversion Program..."

Mr. Frye moved, Mr. Luetke seconded, that Ordinance No. 62-2019 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 13.

The Plan Commissions recommendation for the Utility and Ingress/Egress Easements from David R. Webb and Diane M. Webb, 0 Colonial Court, Sylvania, Ohio was placed on file. Council has scheduled the public hearing for 8/19/19 at 7:00 p.m.

Mayor Stough stated that Council will now consider agenda item 14.

Service Director's report on the purchase of a Dump Truck Body and Snow & Ice Plow Package was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 63-2019, "Authorizing the Mayor and Director of Finance to accept the proposal of Henderson Products, Inc. for the provision of a new dump truck body and snow and ice plow package for the Division of Streets, Department of Public service; appropriating \$77,533 therefore; and declaring an emergency." Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Plan Comm. recommend... Easements from Webb, Colonial Ct.

Ordinance No. 63-2019, "...new dump truck body, plow package..."

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Mr. Richardson moved, Mrs. Husman seconded, that Ordinance No. 63-2019 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 15.

Law Director Brinning reported that the additional information from Bruce J. Fondren, Sr. on zoning ordinance amendment application ZA-1-2018 has not yet been received due to applicant working with their engineer for final plans. Proposed action on this application will be continued until the September 16, 2019.

ZA-1-2018 action until Sept 16, 2019.

Mayor Stough stated that Council will now consider agenda item 16.

Mr. Frye reported on the Safety Committee meeting held on June 24, 2019 to discuss proposed Ordinance No. 44-2019, Parental Rights relating to drug testing minors. Mr. Haynam submitted a modification to proposed Ordinance No. 44-2019. Julie Hoffman stated the school board is considering modifications to the policy.

Safety Com. Mtg. Re: Ord No. 44-2019, ...Drug testing minors.

Mr. Frye presented and read aloud by title only for passage, proposed Amended Ordinance No. 44-2019, "Amending the Codified Ordinances of Sylvania, 1979, as amended, by adding Section 537.21 parental rights relating to drug testing minors; roll call vote being: Luetke-No; Richardson-Yes; Westphal-No; Cappellini-No; Frye-No; Haynam-Yes, Husman-No. (2) yeas; (5) nays. The motion failed.

Ordinance No. 44-2019:
"Amending Cod. Ord...
Parental Rights ..testing minors"
Motion-failed.

Mr. Haynam reported on the Zoning Committee meeting held on July 8, 2019 to discuss minimum parking requirements. Discussion surrounded the idea of greater flexibility into the zoning code regarding parking requirements in accordance with any development and possible bicycle parking requirement. The Committee will continue to work with administration to develop an amendment to Section1157.05 of City of Sylvania Codified Ordinances to include bike parking requirement and include default requirement and option to present a different plan.

Zoning Com. Mtg. Rept. Re: Minimum Parking Requirements.

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Mrs. Westphal reported on the Committee of the Whole meeting held on July 11, 2019 to discuss the 2020 City Budget relating to Heritage Sylvania. This was an informational meeting regarding the Heritage Sylvania's activities and fund raising. Council asked for a vision and strategy plan for future. Mr. Blank committed to having this available before next budget cycle.

COW Mtg. report, Re: 2020 Budget relating to Heritage Sylvania.

Mrs. Westphal reported on the Committee of the Whole meeting held at 7:00 p.m. on this date. There was discussion on the new city logo with Fuller Art House. Council provided additional ideas that will be addressed and presented next meeting.

COW Mtg. Report, Re: new city logo.

Mrs. Westphal moved, Mr. Luetke seconded to schedule a Committee of the Whole meeting for August 19, 2019 at 7:00 p.m. to continue discussion of the City logo. Roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

COW Mtg. scheduled 8/19/19; 7:00 p.m.

Mayor Stough stated that Council will now consider agenda item 17.

Mayor Stough provided an update on the Consolidation of 911 (Dispatch) services.

Update of Consolidation 911 (Dispatch) Services.

Mayor Stough stated that Council will now consider agenda item 18.

Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 65-2019, "Accepting the proposal of TTL Associates, Inc. for the Abandoned Gas Station Clean Up Grant Program for the property located at 6511 Monroe Street, Sylvania, Ohio; appropriating funds therefore in the amount of \$107,100; and declaring an emergency."

Third Reading of said Ordinance; roll call vote being: Cappellini, Frye, Haynam,

Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Mrs. Husman moved, Mr. Luetke seconded, that Council dispense with the Second and

Ordinance No. 65-2019, "...Abandoned Gas Station Clean Up Grant...6511 Monroe St...."

Mrs. Husman moved, Mr. Luetke seconded, that Ordinance No. 65-2019 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 19.

Mrs. Westphal moved, Mr. Haynam seconded to enter into Committee of the Whole Executive Session for the purpose of possible real estate purchase at 9:40 p.m. Roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Executive Session: possible real estate purchase.

Minutes of the Meeting of Council July 15, 2019

Mr. Haynam moved, Mr. Richardson seconded to return from Executive Session to General Session at 10:09 p.m. Roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mrs. Husman presented and read aloud by title only, proposed Ordinance No. 64-2019, "Authorizing the Mayor and Director of Finance to enter into an offer to purchase the property located at 5123 Harroun Rd., Sylvania, Lucas County, Ohio, 43560; owned by Carol Vantuinen for the amount of \$220,000; providing funds for said purchase; authorizing the payment of the purchase price; and declaring an emergency."

Ordinance No. 64-2019; "...purchase property at 5123 Harroun Rd...."

Mr. Richardson moved, Mr. Frye seconded to amend the title of proposed Ordinance No. 64-2019 to correct the zip code to 43560; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mrs. Husman moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mrs. Husman moved, Mrs. Westphal seconded, that Amended Ordinance No. 64-2019 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated all items have been addressed.

Mrs. Westphal moved, Mr. Richardson seconded to adjourn at 10:12 p.m. Roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Adjournment.

Clerk of Council Mayor



SYLVANIA CITY COUNCIL SHARON M. BUCHER, GLERK

To: Mayor Craig A. Stough and Members of City Council

From: Sharon Bucher, Clerk of Council

Certificate of Notice

Utility and Ingress/Egress Easement
David & Debra Webb
Colonial Ct.
Sylvania, OH 43560

The undersigned Clerk of Council hereby certifies as follows:

- A. Thirty (30) days of time and place of public hearing was published in the The Blade on July 11, 2019.
- B. Written notice of hearings were mailed by first class mail, twenty (20) or more days prior to the scheduled hearing date to all owners of property within, contiguous to, and directly across the street from the subject parcel or parcels, which owners, so notified, are listed as follows:

Owner

Property Address

Owner Address

See attached List.

Clerk of Council

Date

Utility and Ingress/Egress Easements-David/Diane Webb - Colonial Court

PARCEL# OWNER	PROP ADDRESS			MAILING ADDRESS	
8200594 BULL ROBERT J & PAMELA S TRUSTEES	5872 N MAIN ST	SYLVANIA	R	43560 5872 N MAIN ST	SYLVANIA OH 43560
8214661 FISHER JOHN D & OLGA V CREEGER (ORSL 5902 COLONIAL CT	. 5902 COLONIAL CT	SYLVANIA	ОН	43560 5902 COLONIAL CT	SYLVANIA OH 43560
8200604 MERKI CHAD A & SHONDEL M	5857 SUMMIT ST	SYLVANIA	НО	43560 5857 SUMMIT ST	SYLVANIA OH 43560
8200521 SCHMIDT LYNN MARIE	5916 N MAIN ST	SYLVANIA	НО	43560 5916 MAIN ST	SYLVANIA OH 43560
8200587 DAVIES CHRISTINE L (TRUSTEE)	5902 N MAIN ST	SYLVANIA	НО	43560 5902 NORTH MAIN ST	SYLVANIA OH 43560
8214698 CENTRAL SECURITIES CORP		0	НО		0 HO 0
8214657 WIRICK ELIZABETH E	5903 COLONIAL CT	SYLVANIA	НО	43560 5903 COLONIAL CT	SYLVANIA OH 43560
8200597 BUERK JENNIFER L TRUSTEE	5858 N MAIN ST	SYLVANIA	НО	43560 5858 MAIN ST	SYLVANIA OH 43560
8200607 WATSON THOMAS R & HELEN MTRS	5869 SUMMITST	SYLVANIA	НО	43560 5869 SUMMIT ST	SYLVANIA OH 43560
8200611 LAVALLEY MICHAEL W	5859 SUMMITST	SYLVANIA	ОН	43560 5859 SUMMIT ST	SYLVANIA OH 43560
WEBB, DAVID & DIANE	0 COLONIAL CT	SYLVANIA	R	43560 8909 LYNCH	OTTAWA LAKE MI 49

		2016	2017	2018	2019(Thru 6/30)
Revenue					
110	fines	107,821	116,909	118,775	54,420
110	costs	567,596	640,932	761,420	364,545
110	probation fees	40,044	35,875	38,805	33,625
110	parking	1,670	2,150	1,380	455
110	misc	145,005	158,911	183,000	108,020
405		99,363	105,577	125,584	59,041
227		14,910	32,470	27,534	12,722
228		23,245	22,265	22,533	12,011
231		43,406	41,614	48,919	24,792
Total Revenue		1,043,060	1,156,702	1,327,950	669,632
Expense					
110		1,736,885	1,807,898	1,880,668	1,022,017
405		100,449	100,000	61,524	25,282
227		26,474	18,149	16,102	157
228		2,302	7,836	25,592	21,891
231		38,579	32,846	34,499	22,943
401			16,222	<u> </u>	
Total Expense		1,904,689	1,982,951	2,018,384	1,092,289
Deficit		_	4.1%	1.8%	
Deficit		(861,628)	(826,249)	(690,434)	(422,657)

2018 actual deficit is closer to (\$600,000) because of the Public Defender catch up payments. 2019 actual deficit thru 6/30 is closer to (\$322,000) because of pre-expensed healthcare costs.

Payroll	2016	2017	2018	2019(Thru 6/30)
Wages	961,924	987,813	1,029,592	545 145
<u>Overtime</u>	52,091	62,297	44,436	545,145 16,630
Total	1,014,015	1,050,110	1,074,028	561,775
Percentage Increase	=	3.6%	2.3%	

Collected and Disbursed to City - Criminal/Traffic

Year	2016	2017	. 2018	2019	2020 Projections*
Criminal/Traffic	\$859,135	\$973,618	\$1,117,002	\$563,856 Projected: \$1,161,081	\$1,273,471
Civil/Small Claims	\$167,375	\$184,278	\$212,609	\$117,575 Projected: \$235,150	\$242,565
Total	\$1,026,510	\$1,157,896	\$1,329,611	\$681,461 Projected: \$1,396,231	\$1,516,036

^{*}Based upon increased court costs and additional fees.

Cost to City

2016	2017	2018	2019 Projection	2020 Projection
\$861,628	\$826,249	\$619,438*	\$637,800	\$619,000
			(includes City's proposed	(includes City's proposed
			\$12,000 portion of 1/4	\$50,000 portion of
			year magistrate's salary)	magistrate's salary)

^{*} In 2018 we paid \$115,500 for our Public Defender contract. This contract had not been paid since 2013. Our 2019 budget has that line item as \$25,000.

Overtime

	2016	2017	2018	2019 Projection	2020 Projection
Hours	1,520	1,970	1,240	950	700
Expense	\$52,091	\$62,297	\$44,436	\$34,000	\$25,088

$\underline{Cases-New/Transfers/Reactivated/Disposed}$

	2016	2017	2018	2019 Projection
Seen by Court	14,069	15,408	18,245	17,500
Disposed	14,271	14,973	18,063	16,600



August 19, 2019

To: The Mayor and Members of Sylvania City Council

Re: SILICA DRIVE RESURFACING
CHANGE ORDER NO. 1 (FINAL)

Dear Mr. Mayor and Council Members:

The Silica Drive Resurfacing Project was recently completed. The original contract amount with Henry W. Bergman, Inc. on the project was \$84,867.81 and received Council approval on February 4, 2019 by Ordinance 11-2019. Now that the project is completed, the final installed quantities have been resolved and a change order is necessary to adjust the final contract price.

The installed quantities have resulted in a decrease to the original contract in the amount of \$6,538.68. The northerly project limits were shortened near the existing Northview High School driveway located within the curved portion of Silica Drive. Sylvania Schools is currently in the design phase of a project to construct a new softball field west of the parking lot. Preliminary construction plans for this project call for the driveway apron to be relocated. This work would have disturbed newly placed asphalt if the resurfacing limits were not adjusted.

As a result, the final contract amount with Henry W. Bergman, Inc. will decrease from \$84,867.81 to \$78,329.13. Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.

Director of Public Service

dsw

CITY OF SYLVANIA, OHIO

	CHANGE ORE	PER	Number 1	(FINAL)		
Project Ordinance No.:	11-2019		Purchase Order No.	56794		
Contract:	Silica Drive Resurfa	cing				
Title of Change Order:						
		Date:	8/5/2019			
Description of Change:	Installed Quantity Ad			\$6,538.68		
boosipion of oneigo.		ujueti i c: ite				
	TOTAL		•	\$6,538.68		
	(See Attached)					
	Katu 10	all	len		9/	2/19
RECOMMENDED FOR APPROVAL BY:	Kevin G. Aller, P.E. Public Service Direct	tor			4	Date
	. 45.10 0011100 5.1001					
Original Contract Amt	\$ 84,867 81	REVIEWE	D BY:	Joseph 1	Shaw	
Previous Changes (+ or)	\$ 0 00	DATE: 8	17/191	Ø 5	(gine)er	
This Change (+ or)	\$ -6,538 68	SUBMITT	ED BY:	Engine	Signature	W.
Adjusted Contract Amt	\$ 78,329 13	DATE: 8	7	Name of Name	of Contractor	
Trajuctou Contract / since	10,020 10	DATE. Q	C LOT III	Contract	or's Signature	
	City	of Sylvania	ı, Ohio			
The above proposal is her	eby approved.		The a	bove proposal is	hereby approve	d.
				- ·		
Craig A. Stough, Mayor		Date	Toby Schi	oyer, Finance D	irector	Date

ORDINANCE NO. 67 -2019

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO APPROVE CHANGE ORDER NO. 1 (FINAL) TO THIS CITY'S AGREEMENT WITH HENRY W. BERGMAN, INC. FOR THE SILICA DRIVE RESURFACING PROJECT WHICH REFLECTS THE ACTUAL WORK PERFORMED ON THIS PROJECT; DECREASING THE CONTRACT AMOUNT BY \$6,538.68; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 11-2019, passed February 4, 2019, accepted the bid of Henry W. Bergman, Inc., which bid was in the amount of \$84,867.81; and,

WHEREAS, the Director of Public Service, by report dated August 19, 2019, has recommended the acceptance of Change Order No. 1(Final) of Henry W. Bergman, Inc. for said Silica Drive Resurfacing Project to reflect the final installed quantities including shortening the northerly project limits; and,

WHEREAS, the actual work performed resulted in a net decrease to the contract in the amount of Six Thousand Five Hundred Thirty-Eight and 68/100 Dollars (\$6,538.68), for a total contract amount of \$78,329.13.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That said change order decreasing the contract amount by the sum of Six Thousand Five Hundred Thirty-Eight and 68/100 Dollars (\$6,538.68), authorized to be appropriated be, and the same hereby is, approved, and the Mayor and the Director of Finance be, and they hereby are, authorized to sign said change order on behalf of this City, thereby indicating such approval and changing the total contract amount.

SECTION 2. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 3. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the adjustments in the contract for said actual work performed and quantities used should be approved immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in

force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Vote dispensing with the second and third readi	ngs: Yeas Nays
Passed,, 201	9, as an emergency measure.
	President of Council
ATTEST:	APPROVED AS TO FORM:
Clerk of Council	Director of Law
APPROVED:	
Mayor	
Date	



August 19, 2019

To: The Mayor and Members of Sylvania City Council

Re: WOODSTREAM FARMS RESURFACING (PHASE 1)

all

CHANGE ORDER NO. 1 (FINAL)

Dear Mr. Mayor and Council Members:

The Woodstream Farms Resurfacing Project (Phase 1) was recently completed. The original contract amount with Gerken Paving, Inc. on the project was \$268,816.65 and received Council approval on April 1, 2019 by Ordinance 30-2019. Now that the project is completed, the final installed quantities have been resolved and a change order is necessary to adjust the final contract price.

The installed quantities have resulted in an increase to the original contract in the amount of \$9,352.34. Once the surface course of asphalt was removed there were more areas that required pavement repair than estimated. In addition, all curb ramps within the project limits were removed and brought up to current ADA standards. There were a couple of additional ramps that were added to the scope of work which increased curb ramp removal and replacement quantities.

Finally, per ODOT Construction and Materials Specifications Section 104.02D, unit price adjustments were in order for several line items that had quantity overruns or underruns in excess of 25%. These unit price adjustments resulted in a decrease of \$390.36.

As a result, a total change order in the amount of \$8,961.97 is necessary to increase the final contract amount from \$268,816.65 to \$277,778.62. Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.

Director of Public Service

dsw

CITY OF SYLVANIA, OHIO

	CHANGE (ORD	ER	Number 1	(FINAL)		
Project Ordinance No.:	30-2019		178	Purchase Order No.	56982		
Contract:	Woodstream F	arms I	Resurfacir	g (Phase 1)	-		
Title of Change Order:	We have a second						
			Date:	8/12/2019			
Description of Change:	installed Quan	tity Adj	ustments		\$9,352.34		
	Unit Price Adju	ıstmen	ts		-\$390.36		
	TOTAL				\$8,961.97		
	(See Attached))					
RECOMMENDED FOR APPROVAL BY:	Kevin G. Aller, Public Service	P.E. Directo	o <u>r</u>				Date
Original Contract Amt	\$ 268,816	65	REVIEW	ED BY:	Joseph E	Sharr	
Previous Changes (+ or)	\$ 0	00		3/15/11	D. C	Engineer	
This Change (+ or)	\$ 8,961	97	SUBMITT	To a second section of the second	Engine Nelly N	ers Signature	chain Priving
Adjusted Contract Amt	\$ 277,778			8/14/19	Gladdie Name	of Contractor	KEYLLWYITE
Augusted Contract Ant	Ψ 2/1,//O;	02	DATE.	مانيان	Contrac	ctor's Signature	
		City	of Sylvania	a, Ohio			
The above proposal is he	reby approved.			The a	bove proposal i	s hereby appr	oved.
Craig A. Stough, Mayor		ĵ	Date	Tohy Sch	rover. Finance I	Director	Date

ORDINANCE NO. <u>68</u> -2019

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO APPROVE CHANGE ORDER NO. 1 (FINAL) TO THIS CITY'S AGREEMENT WITH GERKEN PAVING, INC. FOR THE WOODSTREAM FARMS RESURFACING (PHASE 1) PROJECT WHICH REFLECTS THE FINAL INSTALLED QUANTITIES ON THIS PROJECT; INCREASING THE CONTRACT AMOUNT BY \$8,961.97; APPROPRIATING FUNDS THEREFORE; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 30-2019, passed April 1, 2019, accepted the bid of Gerken Paving, Inc., which bid was in the amount of \$268,816.65; and,

WHEREAS, the Director of Public Service, by report dated August 19, 2019, has recommended the acceptance of Change Order No. 1(Final) of Gerken Paving, Inc. for said Woodstream Farms Resurfacing (Phase 1) Project to reflect the final installed quantities including additional pavement repair and additional curb ramp removal and replacement; and,

WHEREAS, the actual work performed resulted in a net increase to the contract in the amount of Eight Thousand Nine Hundred Sixty-One and 97/100 Dollars (\$8,961.97), for a total contract amount of \$277,778.62.

NOW THEREFORE BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

SECTION 1. That said change order increasing the contract amount by the sum of Eight Thousand Nine Hundred Sixty-One and 97/100 Dollars (\$8,961.97), authorized to be appropriated be, and the same hereby is, approved, and the Mayor and the Director of Finance be, and they hereby are, authorized to sign said change order on behalf of this City, thereby indicating such approval and changing the total contract amount.

<u>SECTION 2.</u> That, to provide funds for said change order for improvements, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7610-53503**, **Street Improvements**, the sum of Eight Thousand Nine Hundred Sixty-One and 97/100 Dollars (\$8,961.97).

SECTION 3. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 4. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the adjustments in the contract for said actual work performed and quantities used should be approved immediately. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

SECTION 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this council, and that all deliberations of this Council and of any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

Vote dispensing with the second and third r	eadings: Yeas Nays
Passed,,	2019, as an emergency measure.
	President of Council
ATTEST:	APPROVED AS TO FORM:
Clerk of Council	Director of Law
APPROVED:	
Mayor	
Date	



August 15, 2019

To: The Mayor and Members of Sylvania City Council

Re: Holland-Sylvania Resurfacing

Dear Mr. Mayor and Council Members:

This project was originally authorized by Council in August of 2018 as a joint project with the Lucas County Engineers Office. The City's share of the project was estimated to be \$278,176.

Our portion of the project had increased to approximately \$326,700 at the time of advertising the project. This increase was anticipated due to additional work in the Brint Road/Main Street intersection, night time work requirements, and quantity adjustments. It was our intent to come back to Council for funding adjustments when actual bid costs were known.

Unfortunately, the bid costs for our portion of the project were even higher than the estimated increase, totaling \$394,644.15. However, other projects within our Capital Improvement Program have been completed at costs much less than estimated. Should we proceed with the improvements we will still be within our original budget for capital improvements. We believe performing the improvements in conjunction with the Lucas County Engineers project is still our best option.

Accordingly, it is our recommendation to approve amending our participation level in the Holland-Sylvania Resurfacing project to \$394,644.15. Please call if you have any questions.

Sincerely,

Kevin G. Aller, P.E.

Director of Public Service

KGA/dsw

ORDINANCE NO. <u>69</u> -2019

AUTHORIZING THE MAYOR AND DIRECTOR OF FINANCE TO ENTER INTO AN AMENDMENT TO THE JOINT COOPERATION AGREEMENT WITH THE BOARD OF LUCAS COUNTY COMMISSIONERS RELATIVE TO THE HOLLAND-SYLVANIA ROAD RESURFACING PROJECT; APPROPRIATING FUNDS THEREFORE IN THE AMOUNT OF \$116,468.15; AND DECLARING AN EMERGENCY.

WHEREAS, Ordinance No. 43-2018, passed August 20, 2018, authorized the Mayor and Director of Finance to enter into a Joint Cooperation Agreement on behalf of the City of Sylvania with the Board of Lucas County Commissioners relative to the Holland-Sylvania Road Resurfacing Project and appropriated funds therefore in the amount of \$278,176; and,

WHEREAS, the City's estimated cost to the project cost increased due to additional work in the Brint Road/Main Street intersection, night time work requirements and quantity adjustments; and,

WHEREAS, the Director of Public Service, by report dated August 15, 2019, has recommended that the amendment to the Joint Cooperation Agreement to increase the City's portion of the cost of the improvements in the amount of One Hundred Sixteen Thousand Four Hundred Sixty-Eight and 15/100 Dollars (\$116,468.15), be approved.

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Sylvania, Lucas County, Ohio, _____ members elected thereto concurring:

- SECTION 1. That the amendment to the Joint Cooperation Agreement to increase the City's portion of the cost of the improvements in the amount One Hundred Sixteen Thousand Four Hundred Sixty-Eight and 15/100 Dollars (\$116,468.15) for the Holland-Sylvania Road Resurfacing Project, is hereby approved.
- SECTION 2. That the Director of Public Service shall promptly give notice to said consultant to proceed under the proposal hereby approved and accepted.
- SECTION 3. That to provide funds for said services hereby authorized, there is hereby appropriated from the **CAPITAL IMPROVEMENT FUND** from funds therein not heretofore appropriated to **Account No. 401-7610-53503**, **Street Improvements** the amount of One Hundred Sixteen Thousand Four Hundred Sixty-Eight and 15/100 Dollars (\$116,468.15).
- SECTION 4. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in

such formal action, were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5. That the Clerk of Council is hereby directed to post a copy of this Ordinance in the Office of the Clerk of Council in the Municipal Building pursuant to ARTICLE III, Section 12, of the Charter of this City.

SECTION 6. That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, property and welfare and for the further reason that the City should provide for the resurfacing at the earliest possible time. Provided this Ordinance receives the affirmative vote of five (5) or more members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, it shall take effect and be in force thirty (30) days after it is approved by the Mayor or as otherwise provided by the Charter.

Vote dispensing with the second and	third readings:	Yeas	Nays	
Passed,	, 2019, as an	emergency me	easure.	
	Drag	sident of Coun	oil	
A TITE DOOR				
ATTEST:	API	PROVED AS	TO FORM:	
Clerk of Council	Dire	ector of Law		
APPROVED:				
Mayor		F		
1114901				
Date				





August 19, 2018

To: The Mayor and Members of Sylvania City Council

Re: SOMO Flats Retaining Wall

Dear Mr. Mayor and Council Members:

Construction documents for the above-mentioned project are now complete and ready for bidding.

This project consists of installing approximately 250' of a cast-in-place concrete retaining wall along the north property line of the SOMO Flats development. As a reminder the City was required to remove the existing retaining wall encroachment on to the SOMO Flats property as a part of the purchase agreement with Republic Development, LLC. The City will be contributing \$50,000 in City funds towards the project per the purchase agreement as well as utilizing \$100,000 in grant funds for the wall. The remaining costs will be borne by the developer.

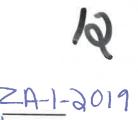
The estimated cost of the project is \$328,842.02. We anticipate that construction could occur this fall or as weather breaks next year and will depend on contractor availabilities. The schedule will also be coordinated with ongoing site construction activities being administered by J.C. Hart.

We would request that the Clerk of Council be authorized to advertise for bids.

Sincerely,

Kevin G. Aller, P.E.

Director of Public Service



PETITION FOR ZONING ORDINANCE AMENDMENT

To: City of Sylvan			Application No.
City Council and Municipal Planning Commission			Date 8/14/19
			Date
Petitioner Name(s):	Louisville Title Agency of N.W	. Ohio, Inc., Trustee - John W.	Martin, CEO
Petitioner Address:	626 Madison Avenue, Toledo,	Ohio 43604	
Email:jmartin@lou	isvilletitle.com	Telephor	ne: _(419) 248-4611
Location of property fo 3921 & 3859 Sylvan Lak	or which zoning amendment (es Blvd., Sylvania, Ohio 43560;	is requested: Property is adjacent to and alo	ong the south & west sides of Sylvan
Lakes Blvd. & Sylvan Tox	wne Drive. Approximately 500-L	F south of the intersection of S	ylvan Lakes Blvd. & Sylvania Avenue.
Purpose of amendmen		-family Apartment Complex.	
		Talliny Apartitionic Complex.	
Current Zoning: <u>B-2</u>	- General Business District	Requested Zoning:	R-4 - Multi Dwelling Medium High Density District
of the Codified Ordinan	ices of the City of Sylvania, O	Amendment to the Zoning C hio, as amended.	ode, pursuant to Chapter 1107
2. Ar	Ill legal description of the pro ea location map.		
	te plan - if plan is larger than		
Petition. It is understo	ost of advertising, payable to ood that no refund is to be m	the City of Sylvania is attach ade after the filing of the Pet	ed for processing of said tition.
		By: Louisville Title	e Agency of N.W. Ohlo, Inc., Trustee
		Mu	11/60
		7 Juan	I LEGAL COUPSEL
		680/	TECHN COURSEL
Date referred by Counci	l:	_	
Date of Commission Acti	ion:		
Date of Council Action:			
Action:			
	For O	ffice Use Only	
	Check #:		

CITY OF SYLVANIA, OHIO Procedure for Zoning Ordinance Amendment

Submit application, required attachments, and \$100.00 filing fee + Advertising cost to:
 Clerk of Council
 Sylvania Administration Building,
 Room 201
 6730 Monroe Street
 Sylvania, Ohio 43560-1948
 419-885-8931

2. City Council, at its next regularly scheduled meeting, will refer the application to the Municipal Planning Commission for review and recommendation.

NOTE: City Council meets on the first and third Monday of every month. Applicant does not need to attend this meeting.

3. The Planning Commission will review the application at its next regularly scheduled meeting.

NOTE: Planning Commission meets on the second Wednesday following the first Monday of each month.

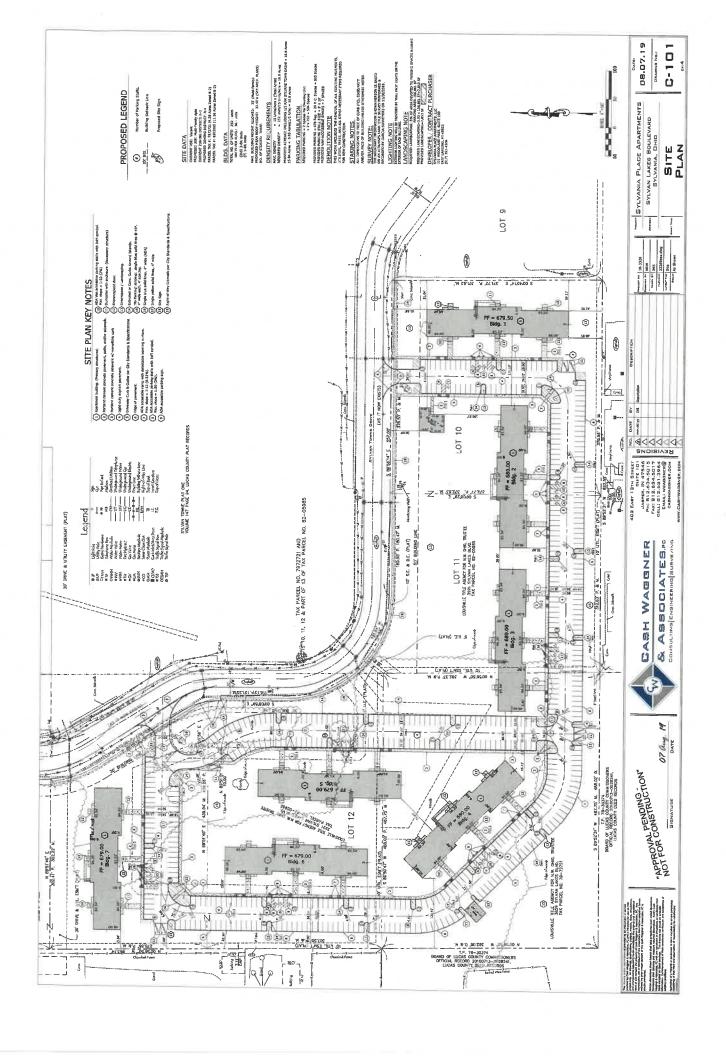
Applicant should attend.

4. The recommendation of the Planning Commission will be filed with City Council at Council's next regularly scheduled meeting. At this time, Council will set the public hearing date.

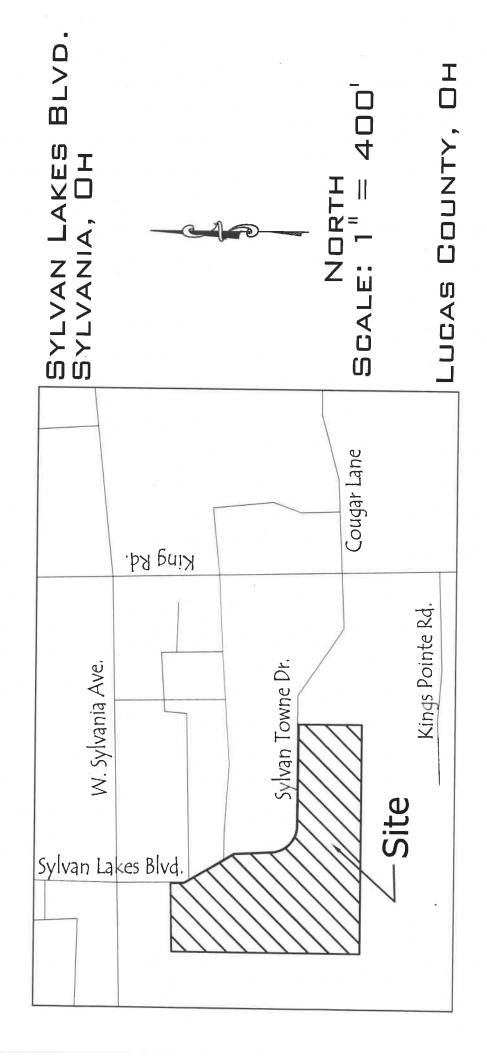
Notice of the public hearing must be published at least 30 days prior to the hearing and written notice must be mailed to property owners within, contiguous to and directly across the street from subject parcel(s), if the number of parcels to be rezoned or redistricted is ten (10) or less. Applicant does not need to attend this meeting.

The public hearing will be scheduled immediately prior to a regularly scheduled City Council meeting.
 Applicant should attend the public hearing.

6. After approval or denial of the amendment by City Council, legislation will be ordered.



Vicinity Map



PETITION FOR ZONING ORDINANCE AMENDMENT

10: City of Sylvania, Ohio City Council and		Application No. 549-1-20
Municipal Planning Commission	. 10	Date 8/13/19
1965	, a	Date
Petitioner Name(s): Shelow of The Pie	CLC	•
Petitioner Address: 8216 Exia St.		
Sylvania, OH 43	560	
Email: Volasquoz Sana @ hotma		
Location of property for which zoning amendment is	requested:	
8216 Eria Streat		
Purpose of amendment request: Change of	hours use of kin	tology Co. and
	, , ,	constitute catalying
Current Zening:		
Current Zoning: Special USE	Requested Zoning: C	Emand special use.
Marie de la companya		•
The undersigned, being one or more of the owners, le	ssees or occupants within th	ne area promosed to be
changed by the amendment, hereby petition for an Ar of the Codified Ordinances of the City of Sylvania, Ohi		de, pursuant to Chapter 1107
k to a comment of the dity of Sylvania, On	o, as amended.	- 18 初
Attachments: 1. Full legal description of the property. Area location map	erty for which the Zoning An	nendment is proposed
2. Area location map.3. Site plan - if plan is larger than 11		
Paking Salasa as	c x 17 , eignteen (18) copie:	s must be submitted.
check for \$100.00 + cost of advertising, payable to the etition. It is understood that no refund is to be made	ne City of Sylvania is attache de after the filing of the Petil	d for processing of said
	By: Pallemer	.940
PERMITTED AND THE PERMITTED AN	1	- strogers
egetili en jære.		
91 5 JW 8		9C 2 1 1
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ate of Commission Action:		₩
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ate of Council Action:		la la
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ction:For Offi	ice Use Only	
2/1-/-		Ima
eate: 8/13/19 Check#: 274	Cash:	Fee: \$ 100 00
2/1-/-		

JUL 2 1 2003 QUIT-CLAIM DEED (Statutory Form) Pages: 2 Fee: \$14.00 07/21/2003 04:19:51 PM T20030023631 Sue Rioux Lucas County Recorder DEED **Know all Men by these Presents:** CHRISTINA G. KRUSE and ROGER O. KRUSE, wife and husband, of Lucas County, State of __ Ohio , for valuable consideration paid, grants to SHALOM OF THE PIE, LTD., an Ohio Limited Liability Company, whose tax-mailing 8216 Erie Street, Sylvania, OH 43560 real property: All that part of the Southwest quarter (1/4) of Section five (5), Town nine (9) south, Range six (6) East, City of Sylvania, Lucas County, Ohio, MORE FULLY DESCRIBED ON EXHIBIT "A" ATTACHED HERETO AND MADE A PART HEREOF. TD 82 Parcel No. 01615 Subject to: zoning ordinances, easements and restrictions of record, and taxes and assessments due and payable after delivery of this deed Prior instrument reference: 99-189B06, Lucas County, Ohio, Deed Records Witness our hands this 17th day of 200 3. Signed, acknowledged and delivered in the presence of:

STATE OF OHIO, <u>LUCAS</u> COUNTY, ss:

The foregoing instrument was acknowledged before me this ___17th

by Christina G. Kruse and Roger O. Kruse, wife and husband

Nøtary Public

Notary Public, State

AUDITOR

the following

THIS SPACE FOR RECORDER'S USE ONLY

This instrument was prepared by:

Michael P. Dansack, Jr., Esq. GALLON & TAKACS CO., L.P.A. 3516 Granite Circle Toledo, OH 43617

Exhibit A

All that part of the Southwest quarter (1/4) of Section five (5), Town nine (9) south, Range six (6) East, City of Sylvania, Lucas County, Ohio bounded and described as follows:

Commencing at a brass plate in monument box at the southwest corner of said Southwest quarter (1/4) of said Section five (5);

thence South ninety (90) degrees zero (00) minutes, zero (00) seconds East a distance of four hundred ninety-four and sixty-eight hundredths (494.68) feet along the south line of said Section 5 to a set pk nail said nail being thirty (30.00) feet south of a capped five-eighths (5/8) inch iron bar and the point of beginning.

thence North zero (00) degrees, zero (00) minutes, zero (00) seconds East a distance of one hundred ninety-five and zero hundredths (195.00) feet to a set capped five-eighths (5/8) inch iron bar thirty (30) inches long;

thence North ninety (90) degrees, zero (00), minutes, zero (00), seconds East a distance of one hundred and zero hundredths (100.00) feet to a set capped five-eighths (5/8) inch iron bar thirty (30) inches long;

thence South zero (00) degrees, zero (00) minutes, zero (00) seconds East a distance of one hundred ninety-five and zero hundredths (195.00) feet to a set pk nail that is thirty and zero hundredths (30.00) feet south of a capped five-eighths (5/8) inch iron bar thirty (30) inches long;

thence North ninety (90) degrees, zero (00) minutes, zero (00) seconds, West one hundred and zero hundredths (100.00) feet to place of beginning.

Containing .4476 gross and .0689 right-of-way acres of land, more or less, and subject to legal highways.

-74

CORPORATION WARRANTY DEED

4/27/2004
TRANSFERRED BY: 59 \$0.50
IN COMPLIANCE WITH SEC 319.202 R.C.
LARRY A KACZALA, AUDITOR
LUCAS COUNTY, OHIO

FEE: \$0.00 EX: X MULTI: PARCEL: 82-01615 COUNT: 1 TRANS. #: 04-202701

KNOW ALL MEN BY THESE PRESENTS:

That Shalom of the Pie, Ltd., an Ohio limited liability company duly organized and existing under the laws of the State of Ohio, the grantor, in consideration of One Dollar (\$1.00) and other good and valuable consideration to it paid by the City of Sylvania, the grantee, whose present mail address is 6730 Monroe Street, Sylvania, Ohio 43560, the receipt whereof is hereby acknowledged, does, hereby GRANT, BARGAIN, SELL and CONVEY unto said grantee and to its heirs, successors and assigns forever, the following described real estate:

The North Fifteen Feet (15') of the South Forty Feet (40') of the property described on "Exhibit A" attached hereto.

together with all the privileges and appurtenances thereto belonging, but subject to zoning ordinances, restrictions of record and public utility or other easements of record.

Prior instrument reference: Deed 20030721-043113.

To Have and To Hold the same to the said Grantee and to its successors and assigns forever; Grantor hereby covenants that it is the true and lawful owner of said premises; that it is well seized of the same in fee simple, and has good right and full power to bargain, sell and convey the same in the manner of aforesaid, and that the premises so conveyed are clear, free and unencumbered and that it will warrant and defend the same against all claims whatsoever, except taxes and assessments which become a lien after the date hereof.

> THIS INSTRUMENT PREPARED BY: James E. Moan, Director of Law City of Sylvania, Ohio 4930 Holland-Sylvania Road Sylvania, OH 43560

JAMES E. MOAN
ATTORNEY AT LAW
Notary Public, State of Ohio
Ny Commission has no expiration data.
Section 147 03 R.C.

Notary bublic, State of Ohio. My Commission Expires:

Lydy & Moun Box

Exhibit A

All that part of the Southwest quarter (1/4) of Section five (5), Town nine (9) south, Range six (6) East, City of Sylvania, Lucas County, Ohio bounded and described as follows:

Commencing at a brass plate in monument box at the southwest corner of said Southwest quarter (1/4) of said Section five (5);

thence South ninety (90) degrees zero (00) minutes, zero (00) seconds East a distance of four hundred ninetyfour and sixty-eight hundredths (494.68) feet along the south line of said Section 5 to a set pk nail said nail being thirty (30.00) feet south of a capped five-eighths (5/8) inch iron bar and the point of beginning.

thence North zero (00) degrees, zero (00) minutes, zero (00) seconds East a distance of one hundred ninety-five and zero hundredths (195.00) feet to a set capped five-eighths (5/8) inch iron bar thirty (30) inches long;

thence North ninety (90) degrees, zero (00), minutes, zero (00), seconds East a distance of one hundred and zero hundredths (100.00) feet to a set capped five-eighths (5/8) Inch Iron bar thirty (30) inches long;

thence South zero (00) degrees, zero (00) minutes, zero (00) seconds East a distance of one hundred ninety-five and zero hundredths (195.00) feet to a set pk nail that is thirty and zero hundredths (30.00) feet south of a capped five-eighths (5/8) inch iron bar thirty (30) inches long;

thence North ninety (90) degrees, zero (00) minutes, zero (00) seconds, West one hundred and zero hundredths (100.00) feet to place of beginning.

Containing .4476 gross and .0689 right-of-way acres of land, more or less, and subject to legal highways.

fiedite. Property Search County Website Contact No.

Address Owner Parcel Number Advanced County Map Multi-Year Search

Summary

Map

Pictometry

Transfers

Values

Residential Attributes

PARGEL (D: 8281616

MARKET AREA: 1901R

SHALOM OF THE PIE LTD AN OHIO LIMITED LITTAX YEAR: 2019

Commercial Attributes

Outbuildings

Land

Remarks & Splits

Permits

Current Taxes

Tax Distribution

By Fund

By Fund & Levy

Prior Taxes

Special Assessments

Payments

Levy Estimator

Prior Specials

Pro # Inquiry

CAUV

Agriculture

Forest

Mylar Tax Map

Photos

Sketch

Manufactured Home

(MH_OH)

Manufactured Home

(MH_EQ)

Hearing Tracking





ASSESSOR#: 450103144 ROLL: RP_OH 8216 ERIE STATUS: Active



Google earth

feet 300 meters 90

NOTICE TO LEGISLATIVE AUTHORITY

OHIO DIVISION OF LIQUOR CONTRO 6606 TUSSING ROAD, P.O. BOX 4005 REYNOLDSBURG, OHIO 43068-9005

(614)644-2360 FAX(614)644-3166

		ТО		
1914676	TREX	DAMASCENE GRILL LLC DBA DAMASCENE GRILL		
06 01 2019	11111	SUITES B & C		
07 16 2019		5834 MONROE ST SYLVANIA OH 43560		
D5 D6		_		
48 077 A	F22697	-		
TAX DISTRICT	RECEIPT NO.	FROM 07/18/2019		
4402502000				
44835020006	MBER TYPE	KARAM ENTERPRISES INC DBA DAMASCENE GRILL		
06 01 2019		SUITES B & C 5834 MONROE ST SYLVANIA OH 43560		
07 16 2019		SYLVANIA OH 43560		
D5 D6	CLASSES			
48 077				
TAX DISTRICT	RECEIPT NO.			
PLEASE COMPLETE AND WHETHER OR NOT THE REFER TO THIS NUMBER	O RETURN THI RE IS A REQU	λ ΨDEV 101 <i>1676</i>		
	(MUST N	MARK ONE OF THE FOLLOWING)		
	_ :	DVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT N OUR COUNTY SEAT. IN COLUMBUS.		
WE DO NOT REQUEST DID YOU MARK A BOX		THIS WILL BE CONSIDERED A LATE RESPONSE.		
PLEASE SIGN BELOW A	ND MARK TH	E APPROPRIATE BOX INDICATING YOUR TITLE:		
(Signature)		(Title)- Clerk of County Commissioner (Date)		
Joignatur et				
		Clerk of City Council		

Township Fiscal Officer

CLERK OF SYLVANIA CITY COUNCIL 6730 MONROE ST SYLVANIA OHIO 43560

Commerce Division of Liquor Control: Web Database Search

OWNERSHIP DISCLOSURE INFORMATION

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

Searching Instructions

Enter the known information and click the "Search" button. For best results, search only ONE criteria at a time. If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

	SEARCH CRITERIA
Permit Number	1914676
Permit Name / DBA	
Member / Officer Name	

Search

Member/Officer Name	Shares/Interest	Office Held
Permit Number: 1914676; Na	ame: DAMASCENE GRILL LLC; DBA: DBA	DAMASCENE GRILL SUITES B & 0
Address: 5834 MONROF ST SYL	I VANTA 43560	
Address: 5834 MONROE ST SYL LAMA KARAM	LVANIA 43560 MANAGE MEM	PRESIDENT

Reset

Main Menu

- Ohio.Gov
- Ohio Department of Commerce

<u>Commerce Home</u> | <u>Press Room</u> | <u>CPI Policy</u> | <u>Privacy Statement</u> | <u>Public Records Request Policy</u> | <u>Disclaimer</u> | <u>Employment</u> | <u>Contacts</u>



Memo

To: The Mayor and City Council

From: Kevin G. Aller, Director of Public Safety/Service

Date: 7/24/2019

Re: Obsolete Equipment

Council Members,

The following items are no longer of use in our City operations:

2003 Ford Explorer 4x4 SUV

Vin#1FMZU72K13ZA89527

2005 Chevy 2500 4x4 Pickup Truck

Vin#1GCHK24U15E269673

We would request approval to dispose of these items by posting them for sale on the GovDeals website. Should we not receive any bids to purchase the items we will dispose of them either through scrap value and/or landfill disposal.

Please call if you have any questions. Thank you.



CHRISTY M. GOLIS, COMMISSIONER OF TAXATION

August 5, 2019

Mayor Craig A. Stough and Members of Council City of Sylvania Sylvania, Ohio

Dear Mayor Stough and Council Members:

The monthly cash report from the Division of Taxation is as follows:

	Deposits	Refunds	Balance
July 31, 2019 July 31, 2018	\$812,702.09 \$748,283.63	\$11,373.11 \$35,806.07	\$801,328.98 \$712,477.56
Monthly Difference	\$64,418.46	-\$24,432.96	\$88,851.42
Year to Date 2019 Year to Date 2018	\$7,176,662.47 \$6,655,133.37	\$212,222.63 \$193,245.21	\$6,964,439.84 \$6,461,888.16
Yearly Difference	\$521,529.10	\$18,977.42	\$502,551.68

7.78%

Respectfully submitted,

Christy M. Golis
Tax Commissioner

c: Mr. Toby Schroyer, Finance Director

City of Sylvania Bank Reconciliation July 2019

Fully a haloman for 2 year 2010		20 654 000 42
Ending balance for June 2019		28,654,808.42
Add: Monthly Receipts	_	3,179,985.52
Subtotal	\$	31,834,793.94
Less: Monthly Disbursements		4,055,600.92
Ending balance for July 2019	\$	27,779,193.02
Less: CD Metamora Bank Star Ohio Petty Cash (1) Cemetery Savings Toledo Community Fund Key Bank Securities 5/3rd Securities SJS Account Morgan Stanley Investment USB Financial First Federal Bank (CD) Key Bank (CD) Sylvania Township Bonds	\$	(2,112,763.72) (81,012.43) (2,050.00) (1,062.86) (31,803.18) (8,162.30) (7,870,842.33) (5,700,104.36) (200,000.00) (3,973,755.65) (2,031,013.65) (1,014,895.83) (305,000.00) 4,446,726.71
OPERS Voided Ck#74040, dtd 4/30/19		63,168.54 (38.97)
(4)	-\$	4,509,856.28
(1) Division of Public Service Department of Finance Division of Water Division of Police Municipal Court Division of Taxation Division of Forestry	\$	150.00 100.00 600.00 200.00 700.00 150.00

BANK BALANCE	
EOM 5/3rd Bank Balance	\$ 4,529,144.83
Deposit in Transit: Income Tax General Deposit	13,551.13 136,926.65
Subtotal	\$ 4,679,622.61
Less: Outstanding Checks (2)	169,766.33
Adjusted Bank Balance	\$ 4,509,856.28
(2) June Outstanding Checks	\$ 39,614.37
Checks written this month Voided Ck#74099, dtd 5/15/19 Voided Ck#73909, dtd 4/3/19	1,384,796.84 (22,500.00) (310.98)
·	
Subtotal	\$ 1,401,600.23
Checks Cleared this month	 (1,231,833.90)
July Outstanding Checks	\$ 169,766.33

Toby Schroyer Director of Finance, City of Sylvania

Petty Cash Balance \$ 2,050.00

Board of Architectural Review

Minutes of the regular meeting of August 14, 2019. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Ken Marciniak, Daniel Arnold and Thomas Lindsley (4) present. Brian McCann excused. Zoning Administrator, Timothy Burns present.

Mr. Arnold moved, Mr. Marciniak seconded to approve the Minutes of the July 10, 2019, meeting as submitted. Vote being: Stough, Arnold, Marciniak and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 3 – Regulated Sign – app. no. 27-2019 requested by Nabil Shaheen of Sign Dezign USA for Winners Circle #1, 5609 West Alexis, Sylvania, Ohio 43560. Application is for two wall signs and five window signs. Signs are within the limits of the Sylvania Sign Code. Mr. Marciniak moved, Mr. Arnold seconded, to grant a Certificate of Appropriateness for the signs shown in the drawing submitted with the application. Vote being: Marciniak, Arnold, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Item 4 – Patio Design and Decorative Façade Review – app. no. 28-2019 requested by Katie Fields for Inside the Five, 5703 Main Street, Sylvania, Ohio 43560. Application is for the remodeling and enlargement of the current patio space. Mayor Stough stated that he would not be participating in the discussion and vote on this application due to a business conflict. Bandon Fields and Chris Morris, of Inside the Five, were present. They explained that they would like to extend the patio to the dimensions shown in the drawing as discussed and approved by Kevin Aller; and that the new patio will double the size of the existing patio. The new concrete within the patio will be stamped and stained brown and will mimic wood. The railing around the patio will be a combination of black aluminum and wooden planters to match the wood currently on the building; and that the planters will be maintained by them. Mr. Burns stated that he was asked to confirm that the planters and fence location will remain within the 6' setback. Mr. Fields stated that they would make sure that they do. Mr. Arnold moved, Mr. Marciniak seconded, to approve the design shown in the drawing submitted with the application. Vote being: Marciniak, Arnold and Lindsley (3) aye; (0) nay. Motion passed by a 3 to 0 vote.

Item 5 – Regulated Sign – app. no. 29-2019 requested by Colonial Signs for Salon Rae, 6600 West Sylvania, Sylvania, Ohio 43560. Application is for a new wall sign. Sign is within the limits of the Sylvania Sign Code. Mr. Marciniak moved, Mr. Arnold seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: Marciniak, Arnold, Stough and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mr. Marciniak moved, Mr. Arnold seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb, Secretary

Municipal Planning Commission

D

Sylvania Municipal Planning Commission

Minutes of the regular meeting of August 14, 2019. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Ken Marciniak, Daniel Arnold and Thomas Lindsley (4) present. Brian McCann excused. Zoning Administrator, Timothy Burns present.

Mr. Arnold moved, Mr. Marciniak seconded to approve the Minutes of the July 10, 2019, meeting as submitted. Vote being: Stough, Marciniak, Arnold and Lindsley (4) aye; (0) nay. Motion passed by a 4 to 0 vote.

Mr. Arnold moved, Mr. Marciniak seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb, Secretary

Municipal Planning Commission



MEMO

August 19, 2019

Mayor Craig Stough, City Council Members and Administration Laura Bigelow 2^{nd} Quarter Reports To:

Fm:

Re:

Please find enclosed the 2nd Quarter Reports for 2019. Please call me at 885-8926 with any questions.

City of Sylvania Management Report For The Division of Streets Second Quarter - 2019

Key Statistics

Road Repairs & Maintenance:	<u>2019</u>	<u>2018</u>
Remove & Replace Existing Concrete		
As Needed	25.5 cu.yds	12.5 cu.yds
Low Strength Mortar Backfill for Sink-holes	0	0
Asphalt Placed for Repairs	91.75 tons.	80 tons.
Street Sweeping Hours	208 hrs	196 hrs.
Street Sweeping Tonnage Hauled	49.25 tons.	40.79 tons.
Catch Basin Repair Hours	504 hrs.	156 hrs.
Crack-Fill Roadways Hours	264 hrs.	300 hrs.
Curb and Sidewalks Repairs	511 hrs.	676 hrs.
Cold Patch Hours	310 hrs.	236 hrs.
Cold Patch Used in Tons	14 tons.	12 tons.
Ice Control and Snow Removal	0	13 hrs.
Salt Tonnage Used	0	13 tons.
fic Signs Repaired and / or Replaced:		
Sign Maintenance Hours	404 hrs.	384 hrs.
Regulatory Signs	3	5
Warning Signs	3	3
Street Name & Informative Signs	15	43
Miscellaneous:		
Dead Animals Removed From Right - of - Way	40	40
Snow Plow Damage Repair (Mail Box & Yard Repair)	12 · 0	10
Equipment Maintenance (sweepers, paver,	. 0	0
(Tack Units, Rollers)	509 hrs.	376 hrs.
Clean Up Oil Spills In The Roadways	0	376 hrs.
Install and Repair Pavement Markings	U	
Paint Hours	0 hrs.	88 hrs.
Thermoplastic Hours	0 hrs.	56 hrs.
Maintenance on Brine Systems	0 hrs.	16 hrs.
Cleaning and Inspecting Catch Basins	601 hrs.	360 hrs.
Road Grading Hours	24 hrs.	48 hrs.
Shop Maintenance (clean, paint, repair.)	611 hrs.	81 hrs.
Prepare Area for Micro surface (Paving and		
Patch Work)	0 hrs.	52 hrs.
Stack Salt (5509 Harroun Rd) Salt Storage	16 hrs.	24 hrs.
Special Event Set Up:	<u>2019</u>	<u>2018</u>

Class City Marathon
Paper Shred Day at City Hall
St. Joseph Church Festival
Memorial Day Parade
Art Show / Music Festival
DSA'S Rhythm & Brews
Criterium Bike Race
5k Race @ Olander Park
DSA'S Art Walk
Safety City
Block Party

<u>Jim Campbell</u> Street Div. Foreman 8/11/2019



City of Sylvania

Division of Taxation

Management Report - Second Quarter - 2019

Key Statistics:	2019	2018
Number of tax returns processed	8399	9793
Number of e-filed returns	556	516
Gross Receipts (year to date)	\$6363960.38	\$5906849.74
Number of withholding payments processed	3492	3344
Number of online payments	182	152
Number of refunds processed	267	244
Delinquent totals	\$829278.62	\$730555.13
Amount of money collected by attorney or due to collection	\$12300.32	\$8173.71
Number of accounts turned over for collection	111	0

Items of Special Interest:

The second quarter is always a very busy time for our office. It begins in April with a high volume of assisting taxpayers with filing before the April deadline. Once the due date for tax returns passes, we have the duty of processing all tax return payments and opening all mail, followed by auditing the returns that were received. There is very little time for projects or special programs in the second quarter.

We continue to look for ways to improve our productivity and increase revenues.

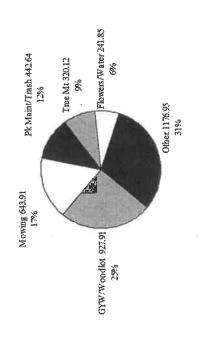
Respectfully submitted,

Christy M. Golis

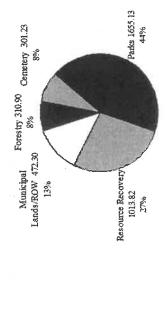
Commissioner of Taxation

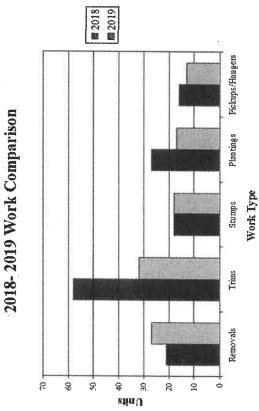
Parks & Forestry Quarterly Report: April - June, 2019

Man-Hours by Work Type



Man-Hours by Account

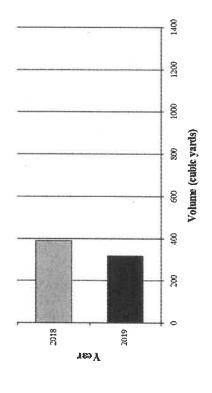




Parks & Forestry Quarterly Report: April - June, 2019

Green Yard Waste

2018-2019 Cu Yds. of Compost Sold



Volume Collected (cubic yards)

Route A

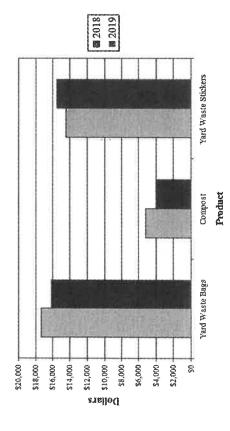
151.0~

178.0

~ Processed Volume

Route B

2018 - 2019 Revenue Comparison





City Of Sylvania

DIVISION OF UTILITIES
DAVID W. FRANCE, UTILITY MANAGER

2nd Quarter 2019

DIVISION OF UTILITIES				
DAVID W. FRANCE, UTILITY MANAGER	1st Qtr	2nd Qtr	3rd Qtr 4th Qtr	
Number of Water Accounts	7,262	7,270		
Number of Sewer Accounts	8,709	8,719		
			Y-T-	D Prior Year
Number of Water Tap Permits	4	12		.6 37
Number of Sanitary Tap Permits	10	27	3	
Number of Storm Tap Permits	1	11		.2 25
Number of Second Meter Permits	0	12	1	.2 19
Utilities				
Number of Payments Received	20,527	20,272	40,79	9 81,344
Total Collection Water	\$1,342,397.95	\$1,296,865.83	· ·	8 \$6,533,348.49
Total Collection Sewer	\$466,438.50	\$432,300.90		0 \$2,004,375.71
Total Collection Refuse	\$146,520.61	\$147,655.77	\$294,176.3	
Total Collection On/Off	-\$14.51	\$156.68	\$142.1	* *
Collection Fire	\$884.77	\$858.43	\$1,743.2	·
Collection Misc	\$5,105.09	\$4,878.08	\$9,983.1	· •
Total Collection Water Tap Pay Plan	\$567.82	\$2,126.28	\$2,694.1	
Total Colleciton Sewer Tap Pay Plan	\$0.00	\$0.00	\$0.0	
Total Collection Tree Removal	\$0.00	\$0.00	\$0.0	` *
Utility/Zoning Permit Sales				
Water Tap Permits	\$3,600.00	\$24,156.82	\$27,756.8	\$40,015.00
Sanitary Tap Permits	\$950.00	\$2,565.00	\$3,515.0	
Sanitary Connection Fees	\$2,740.00	\$31,710.00		\$47,181.94
Sanitary Cost Recovery	\$2,060.60	\$0.00	\$2,060.6	60 \$67,999.30
Sanitary Project Reimbursement	\$0.00	\$0.00		\$24,748.99
Storm Tap Permits	\$95.00	\$1,140.00	\$1,235.0	
Second Meter Permits	\$0.00	\$4,320.00	\$4,320.0	
Hydrant Permits	\$0.00	\$0.00	\$0.0	90 \$1,300.00
Zoning Permits	\$29,900.62	\$6,283.15	\$36,183.7	
Service Dept Sales				
Sewer and Sidewalk Licenses	\$1,215.00	\$980.00	\$2,195.0	0 \$10,810.80
Plans/Bid Documents	\$900.00	\$880.00	\$1,780.0	
Refuse/Green Yard Waste				
Refuse Extra Bag Tags	\$402.75	\$580.50	\$983.2	5 \$1,568.26
Refuse Bulk Item Sticker	\$1,167.50	\$1,107.00	\$2,274.5	0 \$5,525.00
Graan Yard Waster Stickers/Bags	\$3,536.38	\$16,860.46	\$20,396.8	
1				
Misc.	\$1,803.20	\$0.00	\$1,803.2	0 \$30,536.32
Total Collection	\$2,010,271.28	\$1,975,424.90	\$3,951,246.1	8 \$9,395,531.27

6730 MONROE STREET • SYLVANIA, OHIO 43560-1994 • (419) 885-8950 • FAX (419) 885-8963 www.cityofsylvania.com

	1st Qtr	2nd Qtr	3rd Qtr 4th Qtr	Y-T-D	Prior year
Total Water Purchased (Gallons)	113,961,540	139,752,580		253,714,120	582,445,160
Average Daily Water Purchased	1,266,239	1,552,806		1,409,523	1,675,243
Total Sewer Flow (Gallons)	303,430,000	465,730,000		769,160,000	885,420,00C
Average Daily Sewer Flow	3,371,444	5,174,778		4,273,111	3,279,333
Estimated Population Served-Water	21,400				
Estimated Population Served-Sewer	25,300				

^{*}Activities To Be Performed*

Monitoring meter reading Continue replacement of Dead MTUs

Systematic Cleaning of sewer collection system
Online utility account availability and email billing
Maintenance and repairs of water distribution system
Working towards implementing online credit card payment system
R 'aced 288 mtus since 1/1/2019
L ated DCUs for on demand readings from Meters
Tested Large Water Meters

David W. France Uitlity Manager

^{*}Progress This Period*

City of Sylvania 2019 Quarterly Reports Zoning Operation

Zoning Office Key Statistics	2019 2nd Qtr	2018 2nd Qtr
Residential Renovations, Additions & Accessory	10	5
New Dwelling (Residential)	10	12
Estimated Valuation	225,000	\$225,000
New Commercial Construction	1	0
Commercial Additionas & Renovations	3	8
Sign Permits Issued	8	11
Demolition Permits Issued	0	٠ 3
Swimming Pool Permits Issued	4	8
Sidewalk Permits Issued (31 - City, 16 Private)	47	18
Municipal Planning Commission		
Lot Splits	1	0
Council Referrals	1	3
Site Plan Review	0	0
Architectural Board of Review		
Sign Review	8	11
Architectural review - Commercial Construction	2	8
Zoning Complaints		
On Site Inspections	34	51
Open Zoning Complaints	15	15
Closed Zoning Complaints	19	36
Letters & Warnings Sent	12	20



VEHICLE MAINTENANCE JASON MUSIC

City of Sylvania Management Report for the Division of Vehicle Maintenance Second Quarter 2019

Key Statistics

No. of vehicles serviced and repaired:

This Quarter 110 Last Quarter 117

	Unit count	Parts \$	Labor \$	Misc
Fleet Condition:		7-7-11-1		
SPD: Good, routine maint.	53	\$6,029.00	\$3,165.00	\$5,304.00
Streets: Good, routine maint.	27	\$4,655.00	\$3,615.00	\$0.00
Water: Good, routine maint.	7	\$784.00	\$525.00	\$280.00
Sewer: Good, routine maint.	12	\$614.00	\$570.00	\$10,630.00
Parks: Good, routine maint.	8	\$3,583.00	\$1,815.00	\$2,037.00
Other Depts: Good, routine Maint.	3	\$274.00	\$420.00	\$0.00
Totals	110	\$15,939.00	\$10,110.00	\$18,251.00

Misc Repairs (sublet):

Total Vehicle Maintenance cost:

\$44,300.00

Third Quarter 2019 activities: Provide revolving repair and maintenance for all departments. Ready and maintain seasonal equipment such as leaf loaders and plow trucks. As the fleet ages, the equipment will require more maintenance and repairs.

Jason Music

Jason Music Vehicle Maintenance Manager August 12, 2019



SYLVANIA POLICE DIVISION 2ND QUARTER 2019 Management Report Worksheet

	2019	<u>2018</u>
Crime Reports	332	366
Crime Offenses	377	414
Criminal Arrests - Juvenile/Adult	174	191
Traffic Citations	257	297
Written Warnings	203	248
Parking Ticket	13	14
OVI	10	23
Traffic Crashes	112	89
Traffic Crash injuries/fatalities	28	30/0
Calls for Police Service	3352	4194
Hours Spent Handling Police Calls	1440	1252
Emergency Response Time – Priority 1	3:18	3:51
Overtime Hours - Police	1637.83	1156.5
Overtime Hours - Dispatch	305.33	227
Training Hours	699	704
Vehicle Lockouts	72	78
Motorist Assists	55	59
False Alarms - Commercial	46	38
False Alarms - Residential	32	27
Child Safety Seats Installed	13	11

DETECTIVE BUREAU

April – June 2019

Active Case Load by Investigator			
Detective	Assigned	Cleared	Total Active
Sgt. Music	8	4	4
Det. Collins	10	14	8
Det. Gibbs	20	20	10
Det. Papenfuss	13	30	11
Monthly Totals	51	68	33

Mobile Device Extractions Completed	23

Case Update:

- Report #01-19-000663 Sixteen (16) year old female juvenile ran away from the home leaving a note that included a concerning statement about harming herself. Detectives worked diligently and located the missing female in Toledo on Arlington Ave.
- Report #01-19-000892 A local business reported a total of \$22,912 was never deposited in the bank when checking their deposits. It was later determined that a bank employee was taking the deposits and gave a full confession to the detective investigating the events.
- Report #01-19-000900 The victim was violently attacked by an
 unknown suspect. The suspect struck the victim in the head and
 face area multiple times using their hands and fists. The suspect
 kicked the victim at least two times. The suspect took the victims
 cell phone and threw it across the parking lot. The suspect fled the

- parking lot in a dark gray SUV. The victim was transported to the hospital for treatment. No suspect has been located at this time.
- Report #01-19-000935 Forged stolen check cashed by suspect at Metamora State Bank. Suspect later gave confession to the investigator and was charged with the forgery and RSP.

Case Update Continued:

- Report # 01-19-000940 SPD received a referral from the Ohio Internet Crimes Against Children Task Force with specific information to follow up on. Detective investigated the case and identified a suspect and a charge of Illegal Use of Minor in Nudity-Oriented Material or Performance (2907.323 A3) was filed on the suspect.
- Report #01-19-000952 The Suspect was found deceased due to a possible drug overdose at his residence.
- Report #01-19-001084 Detectives were notified after a parent reported that her at risk juvenile son was missing. Additionally we were told the juveniles backpack and cell phone were located near the Silica Road bridge, next to the Ottawa River. After several hours of investigation and outreach, it was determined the juvenile was with another friend and safe. He returned home that evening around midnight.
- Report #01-19-001260 Victim reported a theft from her home. She believed the cleaning person was responsible. The detective investigated and the suspect admitted to the theft and provided a detailed written statement. Some property was also recovered for the victim. Charges have been filed.
- Report # 01-19-001263 SPD received a call about a disorder at the Stop and Go – 8249 Erie St. Two females were arguing and one used pepper spray on the other. A complete investigation was conducted and the charge of disorderly conduct was filed at the direction of the prosecutor's office on the subject that deployed the pepper spray.
- Report #01-19-001411 Flower hospital security called requesting assistance with an employee theft event related to several patients being victimized by the medical assistant taking their property. Detectives investigated and recovered some of the

- stolen property at the home of the employee/suspect. The suspect admitted to the theft and charges will be filed.
- Report #01-19-001449 and 01-19-001453 Detectives were called out to two (2) separated deceased person calls that appeared to be possible overdose cases. Initial reports from the coroner's office do not indicate any foul play. Both investigations are awaiting toxicology results.

COMMUNITY AFFAIRS

Quarterly Report – 2nd Quarter 2019

"The mission of the Office of Community Affairs is to support the Sylvania Police Division in its efforts to maintain an atmosphere of safety and security for members of the community. To be effective in assisting in this mission, the Office of Community Affairs shall provide education in the areas of substance abuse and positive decision-making in all Sylvania Schools. The Office of Community Affairs shall also provide crime prevention programs and services to educate our citizens and businesses."

Introduction

Ptlm Pooley finished presenting the elementary D.A.R.E. curriculum at St. Joseph's School, Toledo Islamic Academy, and Maplewood Elementary. D.A.R.E. graduations were held for each. Ptlm. Pooley continues to conduct outreach in the schools with bike safety, 3rd grade seatbelt safety, and pre-school talks.

Officer Gallup and Officer Beadle have finished the second half of the 2018-2019 school year at Northview High School and Southview High School. The school year was successful without any significant issues to report. The City of Sylvania Police Division, the Sylvania Township Police Division, and the Sylvania School District continue to utilize a cooperative effort to maintain school safety in the district. This coordinated effort attributed to the successful implementation of the RAPTOR system (visitor management system) in all the elementary and junior high schools in the Sylvania School district this past spring. The RAPTOR system will be implemented in the high schools this fall.

The Community Affairs staff coordinated and conducted the Safety City Program at Maplewood Elementary School. Sgt. Pack worked with IT to post a link on Sylvania Police Division's website that was password protected which allowed parents to obtain pictures of their kids from Safety City. The program was a success and continues to receive positive responses from parents and children involved in the program.

The Sylvania Police Explorer Program continues to be an excellent resource for our community. We provide the opportunity for our youth to learn about law enforcement as they develop lifelong

skills that will serve them well as they become adults. The current members of our program have been diligently training and developing their skills and knowledge.

Youth Programs / DARE Events

- Officer Beadle gave presentations to the senior class members at Southview High School.
- Officer Gallup gave a couple of presentations at Northview High School.
- Both Officer Gallup and Officer Beadle participated in the MOCK accident/trial at Southview High School.
- Officer Gallup participated in the Coffee with a Cop event at McDonald's
- Officer Pooley gave numerous presentations to various school and community groups
- Officer Pooley completed the elementary D.A.R.E. program at St. Joseph's School, Toledo Islamic Academy, and Maplewood Elementary.
- Officer Pooley presented the 3rd Grade Seat Belt Safety Classes at all the elementary schools in the City of Sylvania.
- Officer Pooley presented the Kindergarten Bicycle Helmet Safety Program to all the elementary schools in the City of Sylvania.
- Community Affairs staff hosted the Safety City Program at Maplewood Elementary.
- Officer Gallup and Beadle attended the 2019 NASRO Conference.
- Officer Pooley attended the 2019 International D.A.R.E. Conference.
- Sgt. Pack attended the 2019 Ohio School Resource & D.A.R.E. Officers Conference.

Community Involvement

- Both Sgt. Pack and Officer Pooley attended numerous community events, such as the Business Expo and the Drug Take Back, and attended various meetings.
- Ptlm. Pooley gave the ALICE presentation, while Sgt. Pack assisted, at the Sylvania Dialysis Center.

School Resource Officer Programs

Northview High School - Officer Gal	lup
Presentations	3
Meetings	13
General Offense Reports/Accident Reports	1
Citations / Warnings	0
School Related Complaints/Interviews	10
Parking Lot Assists	3
Court Appearances	0
Security Issues	1
Misc.	0

Southview High School – Officer Bea	dle
Presentations	2
Meetings	11
General Offense Reports/Accident Reports	8
Citations / Warnings	0
School Related Complaints/Interviews	3
Parking Lot Assists	1
Court Appearances	0
Security Issues	0
Misc.	3

Explorer Program

- Explorers have trained in the following topics this quarter:
 - o Officer Down First Aid
 - o Traffic Direction/Control and Radio Communications
 - o Classroom Lecture Portion for Annual Firearms/Range Day
 - o Range Day
- Explorers participated with the following events this quarter:
 - o Glass City Marathon
 - o Pacesetter Soccer Invitational Tournament
 - Participated in the "Heart of Ohio" Law Enforcement Explorer competition at Columbus Police Academy. Teams from the Sylvania Explorer Post were awarded 1st place in Disorderly Conduct and First Aid, and 2nd place in Traffic Stops and Disorderly Conduct.
 - o The Drug Take Back event at the Sylvania City PD
 - Safety City and Safety Town (both weeks)

RUOK Program - (Alerts from April 2019 - June 2019)

Alerts:

• (15) non-emergency alerts

Child Safety Seats (April 2019 – June 2019)

Inspected and Installed:

• (13) thirteen

Seats arriving installed:

• (8) eight

Seats arriving installed with errors:

• (7) seven

Management

The mission of the Sylvania Police Division is to serve the citizens of Sylvania in a professional and efficient manner by providing comprehensive law enforcement services to the community, so that each citizen may be safe and secure to enjoy their pursuit and enjoyment of all lawful activities.

Currently we have 31 sworn police officers of our 34 authorized positions. We will be filling one Patrolman's position in early September and one Captain's position in late September. We ended the 2nd Quarter of 2019 with no suspensions and one (1) officer off on extended un-paid sick leave.

Frederick L. Schnoor, Jr. Chief of Police