

Minutes of the Meeting of Council
September 3, 2019

The Council of the City of Sylvania, Ohio met in regular session on September 3, 2019 at 7:30 p.m. with Acting Mayor Westphal in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Patrick Richardson, Mary Westphal; (6) present; Mark Luetke, (1) absent.

Roll call:
Luetke absent:
excused.

Pledge of Allegiance to the United States of America led by Mr. Cappellini.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 13a. Referral of Water Contract to Utilities Committee.
- 13b. Referral of Board of Elections letter regarding primary elections to COW.
- 13c. Referral of 911 Consolidation to Safety Committee and schedule of tour of 911 facility.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Richardson, Westphal, (6) yeas; (0) nays. The motion carried.

Agenda
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the August 19, 2019 meeting minutes. Mrs. Westphal moved, Mrs. Husman seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of August 19, 2019 be approved; roll call vote being: Frye, Haynam, Husman, Richardson, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

Approval of the
August 19
meeting
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Police Chief Schnoor introduced the City's new Police Officer Bradley Clay.

Introduction of
new Police
officer Bradley
Clay.

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Richardson moved, Mrs. Westphal seconded to refer the Petition for a street name change from Hickory Grove to Hickory Grove Road to the Streets Committee; roll call vote being: Haynam, Husman, Richardson, Westphal, Cappellini, Frye, (6) yeas; (0) nays. The motion carried.

Referral of
Petition-street
name change
(Hickory Grove)
to Streets Com.

Minutes of the Meeting of Council
September 3, 2019

Mr. Richardson moved, Mrs. Westphal seconded to set the Streets Committee meeting for Monday, September 16, 2019 at 6:15 p.m. Roll call vote being: Husman, Richardson, Westphal, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried. Set Streets Com. Mtg. 9/16/19; 6:15 p.m.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director's report on Municipal Bridge Inspection was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 70-2019, "Consenting to the City's participation in the Ohio Department of Transportation's Municipal Bridge Inspection Program; authorizing the Mayor and Director of Finance to execute contracts as required; declaring an emergency." Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Richardson, Westphal, Cappellini, Frye, (6) yeas; (0) nays. The motion carried. Ordinance No. 70-2019; "Consenting to participate in ODOT Bridge Inspection Program...."

Mr. Richardson moved, Mr. Haynam seconded, that Ordinance No. 70-2019 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Richardson, Westphal, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Service Director's report on Sylvania River Trail Phase 2 Change Order No. 2 was placed on file. Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 71-2019, "Authorizing the Mayor and Director of Finance to approve Change Order No. 2 to this City's Agreement with Miller Brothers Construction, Inc. for the River Trail Phase 2 Project which reflects additional work performed on this project; increasing the contract amount by \$16,808.30; appropriating funds therefore; declaring an emergency." Mrs. Cappellini moved, Mr. Frye seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (6) yeas; (0) nays. The motion carried. Ordinance No. 71-2019, "... approval River Trail Phase 2 CO#2...."

Mrs. Cappellini moved, Mr. Haynam seconded, that Ordinance No. 71-2019 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Richardson, (6) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council
September 3, 2019

Service Director’s report on Sylvania River Trail Phase 2 Change Order No. 3 was placed on file. Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 72-2019, “Authorizing the Mayor and Director of Finance to approve Change Order No. 3 to this City’s Agreement with Miller Brothers Construction, Inc. for the River Trail Phase 2 Project which reflects one item of additional work performed on this project; increasing the contract amount by \$391,114.83; appropriating funds therefore; declaring an emergency.” Mrs. Cappellini moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Richardson, Westphal, (6) yeas; (0) nays. The motion carried.

Ordinance No. 72-2019, “... approval River Trail Phase 2 CO#3....”

Mrs. Cappellini moved, Mr. Haynam seconded, that Ordinance No. 72-2019 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Richardson, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 73-2019, “Authorizing the donation of Motorola Portable Radios and Chargers to the Swanton Police Department; determining said property to be of no further use to the City of Sylvania; declaring an emergency.” Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Richardson, Westphal, Cappellini, Frye, (6) yeas; (0) nays. The motion carried.

Ordinance No. 73-2019; “...donation of portable radios to Swanton Police Dept....”

Mr. Frye moved, Mrs. Husman seconded, that Ordinance No. 73-2019 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Richardson, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Haynam moved, Mr. Frye seconded to refer proposed Ordinance No. 74-2019 to the Finance Committee for review and recommendation. Roll call vote being: Cappellini, Frye, Haynam, Husman, Richardson, Westphal, (6) yeas; (0) nays. The motion carried.

Refer Ordinance No. 74-2019 to Finance Committee.

Mayor Stough stated that Council will now consider agenda item 11.

Minutes of the Meeting of Council
September 3, 2019

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 75-2019, “Accepting the proposal of Flanders & Fuller for the 2020 City of Sylvania Calendar; appropriating funds therefore in an amount not to exceed \$3,000; declaring an emergency.” Mrs. Westphal moved, Mr. Frye seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (6) yeas; (0) nays. The motion carried. Ordinance No. 75-2019, “Accepting proposal of Flanders & Fuller...2020 City Calendar...”

Mrs. Westphal moved, Mrs. Husman seconded, that Ordinance No. 75-2019 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Richardson, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that there are not items for agenda item 12, so Council will now consider agenda item 13.

Mayor Stough provided an update on the Water Contract. Council will tour the water facility on September 19th. Mrs. Westphal moved, Mrs. Husman seconded to refer the Water Contract to the Utilities Committee for review and recommendation; roll call vote being: Cappellini, Frye, Haynam, Husman, Richardson, Westphal, (6) yeas; (0) nays. The motion carried. Refer Water Contract to Utility Com.

Mrs. Westphal moved, Mr. Richardson seconded to set a Utilities Committee meeting for Monday, September 23, 2019 at 5:00 p.m. Roll call vote being: Frye, Haynam, Husman, Richardson, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried. Set Util. Com. Mtg; 9/23/19, 5:00 p.m.

Mrs. Westphal moved, Mr. Haynam seconded to refer the Lucas County Board of Elections request to consider an earlier primary election date to the Committee of the Whole; roll call vote being: Haynam, Husman, Richardson, Westphal, Cappellini, Frye, (6) yeas; (0) nays. The motion carried. Refer Bd. of Election request: Primary Election Date to COW.

Mr. Frye moved, Mr. Haynam seconded to refer the 911 Consolidation to the Safety Committee for review and recommendation; roll call vote being: Husman, Richardson, Westphal, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried. Refer 911 Consolidation to Safety Com.

Mrs. Westphal moved, Mr. Richardson seconded to schedule a Finance Committee meeting for Thursday, October 17, 2019 at 8:00 a.m. to discuss proposed Ordinance No. 74-2019, and 2020 Budget. Roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (6) yeas; (0) nays. The motion carried. Set Finance Com. Mtg; 10/17/19, 8:00 a.m.

Minutes of the Meeting of Council
September 3, 2019

Mrs. Westphal moved, Mr. Richardson seconded to adjourn at 8:50 p.m. Roll call vote being: Frye, Haynam, Husman, Richardson, Westphal, Cappellini, (6) yeas; (0) nays. Adjournment.
The motion carried.

Clerk of Council

Mayor