

Minutes of the Meeting of Council
September 16, 2019

The Council of the City of Sylvania, Ohio met in regular session on September 16, 2019 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Sandy Husman, Mark Luetke, Patrick Richardson, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mrs. Husman.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 4a. Mr. & Mrs. Meadows questions regarding paintball issue.
- 12b. Ordinance No. 81-2019.
- 12c. Ordinance No. 82-2019.
- 12d. Reschedule Utilities Committee meeting.
- 12e. City logo report.
- 12f. Schedule a Parks & Forestry Committee meeting.
- 12g. Schedule an Employee & Community Relations Committee meeting.
14. Mayor's announcement.
15. Committee of the Whole Executive Session.

Mrs. Westphal moved, Mr. Luetke seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the September 3, 2019 meeting minutes. Mrs. Westphal moved, Mrs. Husman seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of September 3, 2019 be approved; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
September 3
meeting
minutes.

Law Director Brinning reported on the Funigans/Quarryside HOA mediation regarding the paintball issue. Diane Meadows reported on paintballs in yards.

Mayor Stough stated that Council will now consider agenda item 5.

Service Director's report on the Centennial Crossings, Plat 5 project was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 76-2019, "Accepting the proposal of the Maakil Group, Ltd. to conduct Construction Engineering, Testing and Inspection Services for the Centennial Crossings Plat Five

Ordinance No.
76-2019,
"Engineering,
testing and

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Project; appropriating funds therefore in the amount of \$24,075; and declaring an emergency.” Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

inspection
svcs...
Centennial
Crossing, Plat
5....”

Mr. Richardson moved, Mr. Haynam seconded, that Ordinance No. 76-2019 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 77-2019, a written copy of same having been previously furnished to each member of Council, “Approving the banner application of the Sylvania Area Chamber of Commerce; authorizing the Zoning Administrator to indicate such approval on behalf of the City of Sylvania; and declaring an emergency.” Mr. Haynam moved, Mr. Frye seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Ordinance No.
77-2019,
“Approving
banner
application...
Syl Chamber...”

Mr. Haynam moved, Mr. Richardson seconded, that Ordinance No. 77-2019 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 78-2019, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to enter into an Economic Development Grant Agreement with Venture Visionary Partners; and declaring an emergency.” Mrs. Westphal moved, Mr. Luetke seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.

Ordinance No.
78-2019,
“Authorizing
Econ Dev.
Grant
Agreement...Ve
nture Visionary
Partners.....”

Mrs. Westphal moved, Mrs. Husman seconded, that Ordinance No. 78-2019 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal (7) yeas; (0) nays. The motion

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carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mayor Stough stated additional review is needed by Administration before moving forward with proposed Ordinance No. 79-2019. Mayor Stough requested this matter be referred to the Employee & Community Relations Committee.

Mrs. Westphal moved, Mr. Frye seconded to refer proposed Ordinance No. 79-2019 to the Employee and Community Relations Committee, after additional review by Administration. Roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Ord. No. 79-2019 referred to Emp & Com Relations Com.

Mayor Stough stated that Council will now consider agenda item 9.

Mayor Stough presented the Planning Commission's recommendation for Zoning Ordinance Amendment Application SUP-1-2019, from Shalom of the Pie, LLC, 8216 Erie Street, Sylvania, Ohio to amend the Special use for a change in hours and the use of the kitchen for catering. Mr. Haynam moved, Mr. Luetke seconded, to set the public hearing date for October 21, 2019 at 7:00 p.m., and authorize the clerk to advertise for same; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Public hearing for SUP-1-2019 set for Oct 21, 7:00 p.m.

Mayor Stough stated that Council will now consider agenda item 10.

Law Director Brinning reported on the Zoning Ordinance Amendment application ZA-1-2018, for property located at 4713 King Road from Bruce J. Fondren, Sr.

ZA-1-2018 Update.

Mayor Stough stated that Council will now consider agenda item 11.

Mr. Richardson moved, Mrs. Husman seconded to place the paint striper on GovDeals.com as it is no longer of use in the Street Department. Roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.

Approval of Paint Striper sale on GovDeals.com.

Mayor Stough stated that Council will now consider agenda item 12.

Mr. Luetke reported the Employee & Community Relations Committee held a meeting on September 10, 2019 to discuss the proposal from Environmental Design Group regarding the Downtown Master Plan and Market Analysis.

Rept. of Emp. & Com Relations Committee mtg.

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<p>Mr. Luetke presented and read aloud by title only, proposed Ordinance No. 80-2019, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to accept the proposal of Environmental Design Group to provide a Sylvania Downtown Master Plan and Market Analysis; appropriating funds therefore in an amount not to exceed \$26,103; and declaring an emergency.” Mr. Luetke moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Richardson, Westphal, Cappellini, Frye, Haynam, Husman, Luetke, (7) yeas; (0) nays. The motion carried.</p>	<p>Ordinance No. 80-2019, “...Sylvania Downtown Master Plan and Market Analysis....”</p>
<p>Mr. Luetke moved, Mr. Frye seconded, that Ordinance No. 80-2019 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, Husman, Luetke, Richardson, (7) yeas; (0) nays. The motion carried.</p>	<p>Emp & Com Relations Com Mtg: 9/25/19 5:00 p.m.</p>
<p>Mr. Luetke set an Employee & Community Relations Committee meeting for September 25, 2019 at 5:00 p.m. in the Finance Conference room to discuss Council’s appointment to the Board of Zoning Appeals.</p>	<p>Rept. of Streets Com re: street name change... Hickory Grove.</p>
<p>Mr. Richardson reported the Streets Committee met on this date to discuss the petition to change the street name from Hickory Grove to Hickory Grove Road.</p>	<p>Ordinance No. 81-2019, “Changing street name ...Hickory Grove Road....”</p>
<p>Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 81-2019, a written copy of same having been previously furnished to each member of Council, “Changing the street name of Hickory Grove to Hickory Grove Road in the City of Sylvania, Ohio; ordering the recording of a certified copy of the Ordinance changing the name of said Road; and declaring an emergency.” Mr. Richardson moved, Mr. Luetke seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.</p>	
<p>Mr. Richardson moved, Mrs. Westphal seconded, that Ordinance No. 81-2019 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.</p>	

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<p>Mr. Frye reported the Safety Committee met on this date to discuss the request for full-time Magistrate in the Municipal Court.</p>	<p>Rept. of Safety Com. re: full- time Magistrate.</p>
<p>Mr. Frye presented and read aloud by title only, proposed Ordinance No. 82-2019, a written copy of same having been previously furnished to each member of Council, "Revising the Administrative, Departmental and Divisional Organization of the City and the Codified Ordinances thereof by amending Sylvania Codified Ordinance Section 139.03(e)(3) to add the position of Full-time Magistrate for the Sylvania Municipal Court and to set the salary at \$91,520; and declaring an emergency." Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.</p>	<p>Ordinance No. 82-2019, "...add position of full-time Magistrate...."</p>
<p>Mr. Frye moved, Mrs. Husman seconded, that Ordinance No. 82-2019 be enacted as an emergency measure as declared therein; roll call vote being: Husman, Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.</p>	<p>Util. Com Mtg rescheduled to 9/30/19; 5:00 p.m.</p>
<p>Mrs. Westphal moved, Mr. Luetke seconded to reschedule the Utilities Committee meeting from September 23, 2019 to September 30, 2019 at 5:00 p.m. Roll call vote being: Luetke, Richardson, Westphal, Cappellini, Frye, Haynam, Husman, (7) yeas; (0) nays. The motion carried.</p>	<p>Public Meeting Re: Water Contract set 9/30/19, 6:00 p.m.</p>
<p>Mrs. Westphal moved, Mr. Haynam seconded to schedule a Public Meeting for September 30, 2019 at 6:00 p.m. to receive community comments on the Water Contract.</p>	<p>City Logo update.</p>
<p>Mrs. Westphal provided an update on the City Logo. Council is in receipt of the colors, but waiting for the flag design to be completed.</p>	<p>Parks & Forestry Com Mtg. set for 10/7/19, 7:00 p.m.</p>

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Mayor Stough stated since there are no items for agenda item 13, Council will now consider agenda item 14.

Mr. Luetke and
Mrs. Husman
honored at Ray
of Hope
Awards.

Mayor Stough announced that Mr. Luetke and Mrs. Husman will be honored at the Ray of Hope Awards for community service.

Mayor Stough stated that Council will now consider agenda item 15.

Mrs. Westphal moved, Mr. Richardson seconded to enter into Committee of the Whole Executive Session for the purpose of possible purchase of real estate at 8:39 p.m. Roll call vote being: Cappellini, Frye, Haynam, Husman, Luetke, Richardson, Westphal, (7) yeas; (0) nays. The motion carried.

COW Executive
Session Re:
possible real
estate purchase.

Mrs. Westphal moved, Mr. Richardson seconded to return from Executive Session to General Session at 9:06 p.m. Roll call vote being: Frye, Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Adjournment.

Mrs. Westphal moved, Mrs. Husman seconded to adjourn at 9:07 p.m. Roll call vote being: Haynam, Husman, Luetke, Richardson, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Clerk of Council

Mayor

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