

Minutes of the Meeting of Council
March 16, 2020

The Council of the City of Sylvania, Ohio met in regular session on March 16, 2020 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Patrick Richardson, Lyndsey Stough, Mary Westphal; (6) present; Brian McCann, (1) absent.

Roll call:
McCann,
absent, excused.

Pledge of Allegiance to the United States of America led by Mr. Haynam.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

- 4a. COVID-19 Update from Fire Chief Ramm, Police Chief Schnoor and Safety Director Aller.
- 10b. Schedule a Safety Committee Meeting.
- 10c. Discuss Streaming council meetings.
- 12. Update on Strongest Towns Competition.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as submitted; roll call vote being: Cappellini, Frye, Haynam, Richardson, Stough, Westphal, (6) yeas; (0) nays. The motion carried.

Agenda
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the March 2, 2020 meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of March 2, 2020 be approved; roll call vote being: Frye, Haynam, Richardson, Stough, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

Approval of the
March 2
meeting
minutes.

Fire Chief Ramm provided updated information in the COVID-19 from the State of Ohio and Lucas County. He also reviewed the staffing contingency plans in place. Police Chief Schnoor provided information on staffing contingency plans for the Police Dept. Safety Director Aller reported on steps that are being considered as information comes from Lucas County.

COVID-19
Update.

Mayor Stough stated that Council will now consider agenda item 5.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 15-2020, a written copy of same having been previously furnished to each member of Council, "Authorizing an agreement with Zambelli Fireworks Manufacturing Co. for the Independence Day Celebrations on July 3, 2020 July 3, 2021, and July 3, 2022 at Centennial Terrace and Quarry; authorizing the Mayor and Director of Finance to sign an agreement for the Fireworks Display which will cost Thirty Five Thousand Dollars (\$35,000); authorizing a 50% deposit payment for each year's fireworks display due in February of each calendar year which will be shared by the City, Sylvania

Ordinance No.
15-2020,
"...authorizing
agreement with
Zambelli....
Fireworks for
7/3/17, 7/3/18,
and 7/3/19...."

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Township, Coca-Cola Corporation, the Sylvania Area joint Recreation District and area businesses; and declaring an emergency.” Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, Richardson, Stough, Westphal, (6) yeas; (0) nays. The motion carried.

Mr. Frye moved, Mr. Haynam seconded, that Ordinance No. 15-2020 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Richardson, Stough, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Service Director’s report on the 2020 Sidewalk Replacement Program was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 16-2020, a written copy of same having been previously furnished to each member of Council, “Accepting the proposal of Scott’s Quality Concrete and awarding the contract for the 2020 Sidewalk Replacement Program to same; authorizing the expenditure for the improvements in the amount of \$28,635; appropriating funds therefore; and declaring an emergency.” Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, Richardson, Stough, Westphal, Cappellini, Frye (6) yeas; (0) nays. The motion carried.

Ordinance No. 16-2020, “.... 2020 Sidewalk Replacement program....”

Mr. Frye moved, Mr. Haynam seconded, that Ordinance No. 16-2020 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 17-2020, a written copy of same having been previously furnished to each member of Council, “An Ordinance to approve, adopt and enact current replacement pages to the Codified Ordinances; to repeal Ordinances in conflict therewith; to publish the enactment of new matter, and declaring an emergency.” Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, Richardson, (6) yeas; (0) nays. The motion carried.

Ordinance No. 17-2020, “...Approve, adopt and enact current replacement pages to the Codified Ordinances...”

Mrs. Westphal moved, Mr. Haynam seconded, that Ordinance No. 17-2020 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, Richardson, Stough (6) yeas; (0) nays. The motion carried.

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Mayor Stough stated that Council will now consider agenda item 8.

Mrs. Westphal moved, Mr. Haynam seconded, that no hearing be requested for the transfer of the D5 and D6 liquor permit from Bellyworthy, LLC d/b/a 5th Street Pub, 5577 Monroe St, Suite D, Sylvania, Ohio to Georghios Grill, LLC, d/b/a Georghios Grill, 5577 Monroe St., Suite D, Sylvania, Ohio; roll call vote being: Cappellini, Frye, Haynam, Richardson, Stough, Westphal, (6) yeas; (0) nays. The motion carried.

No objection to liquor permit transfer for Georghios Grill.

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Haynam presented and read aloud by title only, proposed Resolution No. 11-2020, a written copy of same having been previously furnished to each member of Council, “A Resolution of the Council of the City of Sylvania declaring its intent to enter into an agreement with the Board of Trustees of Sylvania Township to create a Joint Economic Development District located in a portion of the unincorporated area of Sylvania Township; and declaring an emergency.” Mr. Haynam moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Frye, Haynam, Richardson, Stough, Westphal, Cappellini (6) yeas; (0) nays. The motion carried.

Resolution No. 11-2020; agreement with Sylvania Twp. to create a JEDD....” (Oakleaf Village)

Mr. Haynam moved, Ms. Stough seconded, that Resolution No. 11-2020 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, Richardson, Stough, Westphal, Cappellini, Frye (6) yeas; (0) nays. The motion carried.

Mr. Haynam moved, Mrs. Westphal seconded to set a public hearing for May 4, 2020 at 7:00 p.m. on the Proposed JEDD1; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried.

Public Hearing 5/4/20 for JEDD1 (Oakleaf Village)

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Richardson stated the Employee & Community Relations Committee met on March 3, 2020 to interview and discuss Board appointments to SAJRD and Board of Zoning Appeals. There was discussion on the proposed Ordinance No. 7, 2020, Amending Sylvania Codified Ordinance Section 139.07-Leaves of Absence to create a Precinct Election Official Leave Program.

Emp & Com Relations Committee report.

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 7-2020, a written copy of same having been previously furnished to each member of Council, “Revising the Administrative, Departmental and Divisional Organization of the City and the Codified Ordinances thereof by amending Sylvania Codified Ordinance Section 139.07 – Leaves of Absence, to create a Precinct Election Official

Ordinance No. 7-2020, “...Amending Codified Ordinance

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Leave Program; and declaring an emergency.” Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried.	Section 139.07- ...Precinct Election Official Leave Program”
Mr. Richardson moved, Ms. Stough seconded, that Ordinance No. 7-2020 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Haynam, McCann, Richardson, (6) yeas; Stough (1) nays. The motion carried.	
Mrs. Cappellini presented and read aloud by title only, proposed Resolution No. 8-2020, a written copy of same having been previously furnished to each member of Council, “Appointing Marcus Hansen to the Board of Trustees of Sylvania Area Joint Recreation District (“SAJRD”) for a term expiring December 31, 2021; and declaring an emergency.” Mrs. Cappellini moved, Mr. Frye seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Cappellini, Frye, Haynam, Richardson, Stough, Westphal, (6) yeas; (0) nays. The motion carried.	Resolution No. 8-2020, “Appointing Marcus Hansen to SAJRD, term expiring 12/31/21....”
Mrs. Cappellini moved, Mr. Haynam seconded, that Resolution No. 8-2020 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Richardson Stough, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.	
Mr. Haynam presented and read aloud by title only, proposed Resolution No. 9-2020, a written copy of same having been previously furnished to each member of Council, “Appointing Stephan Risher to the Zoning Board of Appeals for a term expiring December 31, 2020; and declaring an emergency.” Mr. Haynam moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Haynam, Richardson, Stough, Westphal, Cappellini, Frye, (6) yeas; (0) nays. The motion carried.	Resolution No. 9-2020, “Appointing Stephan Risher to Zoning Bd. Of Appeals, term expiring 12/31/20...”
Mr. Haynam moved, Ms. Stough seconded, that Resolution No. 9-2020 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, Richardson Stough, Westphal, Cappellini, (6) yeas; (0) nays. The motion carried.	
Mr. Richardson presented and read aloud by title only, proposed Resolution No. 10-2020, a written copy of same having been previously furnished to each member of Council, “Appointing Danny Royer to the Zoning Board of Appeals for a term expiring December 31, 2020; and declaring an emergency.” Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Haynam, Richardson, Stough, Westphal, Cappellini, Frye, (6) yeas; (0) nays. The motion carried.	Resolution No. 10-2020, “ “Appointing Danny Royer to Zoning Bd. Of Appeals, term expiring 12/31/20...”

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Mr. Richardson moved, Mr. Haynam seconded, that Resolution No. 10-2020 be enacted as an emergency measure as declared therein; roll call vote being: Richardson Stough, Westphal, Cappellini, Frye, Haynam, (6) yeas; (0) nays. The motion carried.

Mrs. Westphal moved, Ms. Stough seconded to schedule a Safety Committee Meeting for Thursday, March 19, 2020 at 8:00 a.m. to receive an in-depth report of the COVID-19, and staffing contingencies for the city. Roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, Richardson; (6) yeas; (0) nays. The motion carried.

Safety Com Mtg
set for 3/19/20
re: COVID-19.

Mayor Stough stated that Council will now consider agenda item 11.

Mayor Stough provided information on streaming the city council meetings. Administration will get additional information for discussion at the Safety Committee meeting on March 19, 2020.

Mayor Stough stated that Council will now consider agenda item 12.

Ms. Stough provided an overview of the Strongest Towns contest. She stated the City is a finalist with 55% of the vote in round one. We encourage you to vote for Sylvania in the Second round. Information is on the city's Facebook page.

Strongest
Towns Contest
update.

Mayor Stough stated there are no other business to come before Council.

Mrs. Westphal moved, Mr. Haynam seconded to adjourn at 8:48 p.m. Roll call vote being: Haynam, Richardson, Stough, Westphal, Cappellini, Frye (6) yeas; (0) nays. The motion carried.

Adjournment

Clerk of Council

Mayor

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