

Minutes of the Meeting of Council  
March 2, 2020

The Council of the City of Sylvania, Ohio met in regular session on March 2, 2020 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:  
All present.

Pledge of Allegiance to the United States of America led by Mark Frye.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

11. Service Director's report on roof replacements.

9a. Move to after agenda item 5.

12. SAJRD update and Harroun Park update.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as submitted; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda  
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the February 18, 2020 meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of February 18, 2020 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
February 18  
meeting  
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Service Director's report on the Gap Study for Erie Street & Monroe Street Traffic Study was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 13-2020, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Tetra Tech to conduct a Gap Study at the intersection of Erie Street and Monroe Street; appropriating funds therefore in the amount of \$7,000; and declaring an emergency." Mr. Frye moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye (7) yeas; (0) nays. The motion carried.

Ordinance No.  
13-2020, "...  
Gap Traffic  
Study at Erie &  
Monroe  
Streets....."

Mr. Frye moved, Mr. McCann seconded, that Ordinance No. 13-2020 be enacted as an emergency measure as declared therein; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

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Mayor Stough stated that Council will now consider moved agenda item 9a, then agenda item 6.

Mrs. Westphal stated the Finance Committee met on February 26, 202 to review the funding of Community Programs. She stated the committee reviewed the current policy and identified adjustments to the policy to be considered. A second discussion focused on the Downtown Sylvania Association request for a \$9,000 increase in City funding.

Finance Com.  
Mtg report from  
2/26/20.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 7-2020, a written copy of same having been previously furnished to each member of Council, "A Resolution of the Council of the City of Sylvania amending the funding request policy; and declaring an emergency." Mrs. Westphal moved, Mr. Frye seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Resolution No.  
7-2020,  
"...amending  
the funding  
request  
policy...."

Mrs. Westphal moved, Mr. Haynam seconded, that Resolution No. 7-2020 be enacted as an emergency measure as declared therein; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 14-2020, a written copy of same having been previously furnished to each member of Council, "Appropriating the sum of \$9,000 to support the Downtown Sylvania Association; and declaring an emergency." Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
14-2020,  
"Appropriating  
\$9000 to  
support the  
DSA..."

Mrs. Westphal moved, Mr. Frye seconded, that Ordinance No. 14-2020 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Haynam, McCann, Richardson, (6) yeas; Stough (1) nays. The motion carried.

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Mayor Stough stated that Council will now consider agenda item 9.

Mrs. Westphal stated the Committee of the Whole met on this date to discuss possible primary date change. Discussion included not requiring primary for Council, but requiring primary for Mayor. Administration will provide additional information on compliance to facilitate absentee and military ballots, and will provide a review of the Charter for any additional changes.

COW Mtg  
report from  
3/2/20.

Mayor Stough stated there is no items for agenda item 10 so Council will now consider added agenda item 11.

Service Director's report on the Roof Replacements for the City Administration Building and Sylvania Municipal Court building was placed on file. Ms. Stough moved, Mrs. Westphal seconded to authorizing the Clerk to advertise for bids for the roof replacement project. Roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Authorize for  
bids...Admin  
Bldg. & Court  
Roof  
Replacement.

Mayor Stough stated that Council will now consider agenda item 12.

Mrs. Cappellini informed council on two upcoming Community meetings to receive input on the results from the Community Survey. March 30 at 6:30 p.m. at the King Road library has been set to collect comments regarding the survey/results. May 12<sup>th</sup> at 6:30 p.m. at the Senior Center, the final plan will be addressed. She stated the Nature Conservancy has been working at Harroun Park and the work will be continuing through the spring.

SAJRD update.  
Harroun Park  
update.

Mayor Stough stated there are no other business to come before Council.

Mrs. Westphal moved, Mr. Richardson seconded to adjourn at 8:02 p.m. Roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye (7) yeas; (0) nays. The motion carried.

Adjournment

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Clerk of Council

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Mayor

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