

Minutes of the Meeting of Council
April 6, 2020

The Council of the City of Sylvania, Ohio met in regular session on April 6, 2020 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mr. McCann.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

- 4a. Council Meeting electronic update.
- 4b. City of Sylvania - COVID-19 update.
- 4c. City of Sylvania – Declaration of Emergency.
- 4d. City of Sylvania - Financial discussion.

Mrs. Westphal moved, Mr. Haynam seconded to approve the agenda as submitted; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the March 16, 2020 meeting minutes. Mrs. Westphal moved, Mr. McCann seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of March 16, 2020 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
March 2
meeting
minutes.

Mayor Stough led a discussion on the platforms of electronic/video conferencing for Council meetings. Administration will explore platforms for further consideration.

Electronic
Conference
discussion.

Mayor Stough provided an update on the COVID-19 response to date, stating all city services are being provided with alternating employee work schedules. Chief Schnoor reviewed the police department scheduling with contingency plans. Public Service Director Aller provided information on city services.

COVID-19
Update.

Mayor Stough signed a Declaration of State of Emergency for the City of Sylvania. The City can benefit from this Executive Order for any federal loans & grants for additional expenses due to the COVID-19.

Mayor's
Executive
Order-
Declaration of
State of
Emergency for
City of Sylvania

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Mayor Stough led a discussion on the City's financial impact of the COVID-19 that could produce lower revenues and possible additional expenses. Administration will monitor this closely and report back to Council.

COVID-19
Financial impact
discussion.

Mayor Stough stated that Council will now consider agenda item 5.

Service Director's report on the Brookfield Estates Resurfacing project was placed on file. Mr. Frye moved, Mr. Haynam seconded to authorize the Clerk to advertise for bids for the Brookfield Estate Resurfacing Project. Mr. Frye moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Ordinance; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye (7) yeas; (0) nays. The motion carried.

Authorize for
bids: Brookfield
Estates
Resurfacing
Project.

Mayor Stough stated that Council will now consider agenda item 6.

Service Director's report on the Roof Replacements (City Administration Building and Sylvania Municipal Court) was placed on file. Ms. Stough presented and read aloud by title only, proposed Ordinance No. 18-2020, a written copy of same having been previously furnished to each member of Council, "Accepting the bid of Overhead Roofing and Sheet Metal, Inc. and awarding the contract for the Administration Building and Sylvania Municipal Court Roof Replacement Project to same; authorizing the expenditure for the improvements in the amount of \$98,192; appropriating funds therefore; and declaring an emergency." Ms. Stough moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance No.
18-2020,
"...accepting
bid of Overhead
Roofing &
Sheet Metal,
Inc. for Admin
Bldg. and
Municipal Court
Bldg.

Ms. Stough moved, Mr. Haynam seconded, that Ordinance No. 18-2020 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

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Service Director’s report on ODOT’s installation on the Noisewalls along I-475 and US-23 was placed on file. Mr. Frye presented and read aloud by title only, proposed Resolution No. 12-2020, a written copy of same having been previously furnished to each member of Council, “A Resolution of the Council of the City of Sylvania consenting to the Ohio Department of Transportation’s Construction of Type II Noise Barriers on a stretch of I-475 and US-23; and declaring an emergency.” Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye (7) yeas; (0) nays. The motion carried.

Resolution No. 12-2020, “.... consenting to ODOT’s Noise barriers on I-475 & US-23....”

Mr. Frye moved, Mr. Haynam seconded, that Resolution No. 12-2020 be enacted as an emergency measure as declared therein; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mrs. Westphal stated the Safety Committee met on March 19, 2020 to discuss the in-depth report of the COVID-19 along with staffing contingencies of the city. The information included staffing plans for all city departments along with the fire department.

Safety Committee Report of 3/19/20 Mtg.

Mayor Stough stated there are no other business to come before Council.

Mrs. Westphal moved, Mr. McCann seconded to adjourn at 8:36 p.m. Roll call vote being: Haynam, Richardson, Stough, Westphal, Cappellini, Frye, McCann (7) yeas; (0) nays. The motion carried.

Adjournment.

Clerk of Council

Mayor

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