

Minutes of the Meeting of Council  
May 4, 2020

The Council of the City of Sylvania, Ohio met in regular session on May 4, 2020 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent. 123

Roll call:  
All present.

Pledge of Allegiance to the United States of America led by Ms. Stough.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

14. Report of the Public Hearing held at 7:00 p.m. regarding Oakleaf Village JEDD.
15. Schedule a Committee of the Whole meeting to discuss Downtown Development Plan.
- 5c. Schedule a Committee of the Whole meeting to discuss TARTA sale tax issue.
- 12a. Schedule an Employee & Community Relations meeting to discuss 2021 calendar.

Mrs. Westphal moved, Mr. McCann seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda  
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the April 20, 2020 meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of April 20, 2020 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
April 20  
meeting  
minutes.

Mayor Stough stated that agenda item 5 (TARTA) will be addressed later in meeting to accommodate the presenter.

Mayor Stough stated that Council will now consider agenda item 6.

Mayor Stough provided an update on the COVID-19 response to date, stating all city services are being provided. City employees will be returning to full strength on Monday, May 11, 2020.

Mayor Stough -  
COVID-19  
Update.

Chief Schnoor reviewed the police department stated no officers are sick or in quarantine. They are continuing the alternative schedule as of now.

Chief Schnoor –  
COVID-19  
Update.

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Public Service Director Aller provided information on city services. All city employees will be returning back to work on Monday, May 11, 2020 with safety instructions, with the exception of the Police Department. City buildings are not opening to public until safety measures are completed.

Public Service  
Director Aller –  
COVID-19  
Update.

Finance Director Schroyer provided information on the income tax collections, stating that collections are down due to the tax deadline being delayed until July 15<sup>th</sup> and two weeks of March shut down.

Finance Dir.  
Schroyer –  
COVID-19  
Update.

Economic Development Director Bill Sanford provided information on local businesses and how it is affecting their operations. He stated the Chamber of Commerce is providing signs for business that are taking safety measures to be placed on doors.

Econ Dev. Dir.  
Bill Sanford –  
COVID-19  
Update.

Mayor Stough stated that Council will now consider delayed agenda item 5.

Danial Woodcock and Kimberly Dunham presented a review of TARTA's operations, grant applications, and the vision for funding via sales tax to be placed on the November 2020 ballot. Council discussed amendments to the proposed Resolution No. 13-2020. Mrs. Westphal presented and read aloud the first reading of Proposed Resolution No. 13-2020.

TARTA  
discussion; 1<sup>st</sup>  
reading  
Resolution No.  
13-2020.

Mrs. Westphal moved, Mr. Richardson seconded to schedule a Committee of the Whole for May 18, 2020 at 7:00 p.m. to continue discussions of proposed Resolution No. 13-2020 and a presentation from TARTA. The public will be invited to receive input.

COW Meeting  
5/18/20 @ 7:00  
p.m. Re:  
TARTA.

Mayor Stough stated that Council will now consider agenda item 7.

Mayor Stough continued the COVID-19 discussion stating that Safety City and the Memorial Day parade will be cancelled for 2020.

Cancellations:  
Safety City,  
Memorial Day  
parade.

Mayor Stough stated the fireworks scheduled for July 3, 2020 is still in discussions due to the COVID-19 social distancing. Discussions will continue next meeting, May 18<sup>th</sup>.

Fireworks  
update.

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Mayor Stough stated that Council will now consider agenda item 8.

Service Director Aller's report on right-of-way dedication by warranty deed from Gregory J. Fell and Amy L. Fell at 5015 Harroun Road was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 20-2020, a written copy of same having been previously furnished to each member of Council, "Accepting from Gregory J. Fell and Amy L. Fell, a warranty deed of right-of-way; dedicating the same for public purposes; and declaring an emergency." Mr. Frye moved, Mr. Richardson seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance No. 20-2020; Gregory & Amy Fell, warranty deed of right-of-way; 5015 Harroun Rd.

Mr. Frye moved, Mrs. Westphal seconded, that Ordinance No. 20-2020 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Service Director's report on the roof replacement - City Administration Building and Municipal Court House Change Order #1 (Final) was placed on file. Ms. Stough presented and read aloud by title only, proposed Ordinance No. 21-2020, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to this City's agreement with Overhead Roofing and Sheet Metal, Inc. for the Administration Building and Sylvania Municipal Court Roof Replacement Project which reflects the actual work performed on this project; decreasing the contract amount by \$192.00; and declaring an emergency." Ms. Stough moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 21-2020, "...Roof Replacements Change Order # 1 (Final)...."

Ms. Stough moved, Mr. McCann seconded, that Ordinance No. 21-2020 be enacted as an emergency measure as declared therein; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

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Mayor Stough stated that Council will now consider agenda item 10.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 22-2020, a written copy of same having been previously furnished to each member of Council, “Approving the Banner Application of Lourdes University; authorizing the Zoning Administrator to indicate such approval on behalf of the City of Sylvania; and declaring an emergency.” Mr. Haynam moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Ordinance No. 22-2020, Approving banner app...Lourdes University...”

Mr. Haynam moved, Mrs. Westphal seconded, that Ordinance No. 22-2020 be enacted as an emergency measure as declared therein; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 11.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 23-2020, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance on behalf of the City of Sylvania, Ohio, to enter into an agreement with the County of Lucas, Ohio, to change the formula used in determining the City’s share of the operating costs in the Sylvania/Lucas County Sanitary Sewer agreement of April 24, 1973; and declaring an emergency.” Mr. McCann moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Ordinance No. 23-2020, ...agreement with Lu Co to change formula ...city’s share of operating costs...Lu Co Sanitary Sewer Agreement....”

Mr. McCann moved, Mr. Haynam seconded, that Ordinance No. 23-2020 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 11.

Mr. Richardson set a Employee & Community Relations Committee meeting for May 11, 2020 at 5:00 p.m. to discuss the 2021 City Calendar.

Emp & Com Relations Mtg 5/11/20 @ 5:00 p.m.- 2021 City Calendar.

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Mayor Stough stated there was no items for agenda 13, so Council will now consider agenda item 14.

Mrs. Westphal reported on the public hearing for the JEDD between the City of Sylvania and Sylvania Township for Oakleaf Village was conducted at 7:00 p.m. on this date. She stated no one provided testimony for or against this contract. Proposed Resolution No. 11-2020 will be advanced to Council for action on May 18, 2020.

Public Hearing  
report: JEDD -  
City/Twp re:  
Oakleaf Village.

Mayor Stough stated that Council will now consider agenda item 15.

Mrs. Westphal moved, Mr. Richardson seconded to set a Committee of the Whole meeting for May 7, 2020 at 1:00 p.m. via Zoom to discuss the Downtown Development Plan with Michelle Johnson.

COW Mtg.  
5/7/20 @  
1:00 p.m.  
Downtown Plan

Mayor Stough stated there is no other business to come before Council.

Mrs. Westphal moved, Mr. Richardson seconded to adjourn at 9:22 p.m. Roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, McCann, Haynam, (7) yeas; (0) nays. The motion carried.

Adjournment.

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Clerk of Council

\_\_\_\_\_  
Mayor

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