

Minutes of the Meeting of Council  
August 17, 2020

The Council of the City of Sylvania, Ohio met in regular session on August 17, 2020 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:  
All present.

Pledge of Allegiance to the United States of America led by Mr. Haynam.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

15. Discussion of Logo apparel and flag.

Mrs. Westphal moved, Mrs. Cappellini seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda  
approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the July 20, 2020 meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of July 20, 2020 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
July 20 meeting  
minutes.

Mayor Stough stated that Council will now consider agenda item 5.

Mrs. Westphal reported on the public hearing held on this date on ZA-1-2020, from South Briar, LLC (David Schmitt), for property located at 5111 & 5123 Main Street, Sylvania, Ohio from Zoning classification R-1 to B-2 and R-3. Mrs. Westphal stated the applicant requested to continue this hearing. Council stated the hearing will be continued until September 21, 2020 at 7:00p.m.

Public Hearing  
report:  
ZA-1-2020,  
continued to  
9/21/20.

Mayor Stough stated that Council will now consider agenda item 6.

Ms. Stough presented and read aloud by title only, proposed Ordinance No. 48-2020, a written copy of same having been previously furnished to each member of Council, "Approving the offer to purchase of First Brookside, LLC to purchase 5705 and 5711 North Main Street, Sylvania, Ohio at a sale price of \$200,000.00; authorizing the Mayor and the Director of Finance to accept said offer to purchase on behalf of the City of Sylvania; determining said real estate to be no longer needed for municipal

Ordinance No.  
48-2020,  
"Approving  
...sale of 5705  
& 5711 N. Main  
St...."

Minutes of the Meeting of Council  
August 17, 2020

purposes; and declaring an emergency.” Ms. Stough moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ms. Stough moved, Mr. Richardson seconded, that Ordinance No. 48-2020 be enacted as an emergency measure as declared therein; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 57-2020, a written copy of same having been previously furnished to each member of Council, “Granting a license to Yee Properties, LLC to enter a portion of City owned right-of-way to install and maintain a patio; authorizing the Mayor and Director of Finance to sign the license agreement; and declaring an emergency.”; Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Ordinance No. 57-2020, “Granting Yee Prop., LLC to enter City ROW...patio ...”

Mr. Frye moved, Ms. Stough seconded, that Ordinance No. 57-2020 be enacted as an emergency measure as declared therein; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Claire Proctor, Executive Director of the Sylvania Community Services provided information regarding the Senior Center levy being placed on the November ballot. She stated this is a renewal of the current levy for 0.42 mills, for 5 years. This levy costs a \$100,000 home value - \$11.37 per year.

Senior Center levy renewal presentation.

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s report on the Cushman Road Improvements project was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 49-2020, a written copy of same having been previously furnished to each member of Council, “Accepting a temporary construction easement from Howard R. and Carolyn L. Brown for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency”;

Ordinance No. 49-2020, “Temp easement.... Cushman

Minutes of the Meeting of Council  
August 17, 2020

Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried. Rd...Howard & Carolyn Brown..."

Mr. Frye moved, Mr. Haynam seconded, that Ordinance No. 49-2020 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 50-2020, a written copy of same having been previously furnished to each member of Council, "Accepting a temporary construction easement from Howard R. and Carolyn L. Brown for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency"; Mr. McCann moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried. Ordinance No. 50-2020, "Temp easement... Cushman Rd...Howard & Carolyn Brown..."

Mr. McCann moved, Mrs. Westphal seconded, that Ordinance No. 50-2020 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 51-2020, a written copy of same having been previously furnished to each member of Council, "Accepting a temporary construction easement from Jason W. Nowicki for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency"; Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried. Ordinance No. 51-2020, "Temp easement... Cushman Rd...Jason Nowicki..."

Mr. Richardson moved, Ms. Stough seconded, that Ordinance No. 51-2020 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council  
August 17, 2020

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 52-2020, a written copy of same having been previously furnished to each member of Council, “Accepting a temporary construction easement from Gary Romp for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency”; Mr. Haynam moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Ordinance No. 52-2020, “Temp easement... Cushman Rd...Gary Romp...”

Mr. Haynam moved, Ms. Stough seconded, that Ordinance No. 52-2020 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 53-2020, a written copy of same having been previously furnished to each member of Council, “Accepting a temporary construction easement from Graham Scott for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency”; Mrs. Cappellini moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance No. 53-2020, “Temp easement... Cushman Rd...Graham Scott...”

Mrs. Cappellini moved, Ms. Stough seconded, that Ordinance No. 53-2020 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Service Director’s report on the 6024 Acres Road Sanitary Sewer Hardship Deferment request was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 54-2020, a written copy of same having been previously furnished to each member of Council, “Authorizing a hardship deferment for the sanitary sewer special assessment for 6024 Acres Road, Sylvania, Ohio; and declaring an emergency.” Mr. McCann moved, Mr. Frye seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 54-2020, “Sewer Assessment hardship deferment... 6024 Acres Road...”

Minutes of the Meeting of Council  
August 17, 2020

Mr. McCann moved, Mr. Haynam seconded, that Ordinance No. 54-2020 be enacted as an emergency measure as declared therein; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, 7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 11.

Service Director's report on the water rates was placed on file. Proposed Ordinance No. 55-2020, Amending water rates (reduction) was reviewed.

Service Director's report on the sewer rates was placed on file. Proposed Ordinance No. 56-2020, Amending sewer rates (increase) was reviewed.

Mr. McCann moved, Mr. Richardson seconded to refer proposed Ordinance No. 55-2020 and proposed Ordinance No. 56-2020 to the Utilities Committee for review and recommendation. Roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Ordinance No. 55-2020, water rates and Ordinance No. 56-2020, sewer rates referral to Utilities Committee.

Mr. McCann set a utilities committee meeting for Tuesday, September 8, 2020 at 6:30 p.m. to discuss the water and sewer rate changes, investing in solar energy generation and the Elden ditch drainage area.

Util. Com. Mtg. set for 9-8-20 @ 6:30 p.m.

Mayor Stough stated that Council will now consider agenda item 12.

Service Director's report on obsolete equipment was placed on file. Mr. Frye moved, Mr. McCann seconded to declare the 2001 Sterling Dump/plow truck obsolete and to dispose of via GovDeals.com. Roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Authorize a vehicle for GovDeals.com

Mayor Stough stated there are no items for agenda items 13 & 14, so Council will now consider added agenda item 15.

Mayor Stough provided information the Logo apparel and the new City flag.

City Flag information.

Minutes of the Meeting of Council  
August 17, 2020

Mayor Stough stated all agenda items have been addressed.

Mrs. Westphal moved, Mr. McCann seconded to adjourn at 8:53 p.m. Roll call vote being: Westphal, Cappellini, Frye, McCann, Haynam, Richardson, Stough, (7) yeas; (0) nays. The motion carried. Adjournment.

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Clerk of Council

\_\_\_\_\_  
Mayor

Minutes of the Meeting of Council  
August 17, 2020