

Minutes of the Meeting of Council
September 8, 2020

The Council of the City of Sylvania, Ohio met in regular session on September 8, 2020 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mr. McCann.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 4a. Proposed Ordinance No. 66-2020.
- 10a3. Report of Elden Ditch Drainage.
- 10a4. Report of Solar-generated energy. (Proposed Ordinance No. 67-2020)
- 12. Downtown Development Plan update.

Mrs. Westphal moved, Mr. McCann seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mrs. Westphal presented the August 17, 2020 meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of August 17, 2020 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
August 17
meeting minutes.

Michelle Sprott from Sylvania Chamber of Commerce provided update on the downtown lighting project. She stated this is a \$122,000.00 project with the City contributing \$10,000.00 towards the project and all other funds being private. Service Director Aller provided information on the license agreement.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 66-2020, a written copy of same having been previously furnished to each member of Council, "Granting a license to the Sylvania Area Chamber of Commerce to enter a portion of City owned right-of-way to install and maintain overhead lights on Main Street between Summit, Maplewood Avenue and Monroe Street; authorizing the Mayor and Director of Finance to sign the license agreement; and declaring an emergency." Mr. Frye moved, Mr. McCann seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Ordinance No.
66-2020,
"Granting a
license to
Sylvania
COC...maintain
overhead lights
on Main St...."

Minutes of the Meeting of Council
September 8, 2020

Mr. Frye moved, Mr. Richardson seconded, that Ordinance No. 66-2020 be enacted as an emergency measure as declared therein; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 5.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 17-2020, a written copy of same having been previously furnished to each member of Council, “A Resolution of the Council of the City of Sylvania supporting the five-year, 0.42-mill renewal levy for the Sylvania Senior Center; and declaring an emergency”; Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Resolution No. 17-2020, “...supporting the 5-yr, 0.42 mill Senior Center levy....”

Mrs. Westphal moved, Ms. Stough seconded, that Resolution No. 17-2020 be enacted as an emergency measure as declared therein; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 6.

Service Director’s report on the Cushman Road Improvement project – Easements was placed on file.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 58-2020, a written copy of same having been previously furnished to each member of Council, “Accepting a temporary construction easement from Michael J. Murdock for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency”; Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Ordinance No. 58-2020, “Temp easement.... Cushman Rd...Michael J. Murdock...”

Mr. Frye moved, Mr. Haynam seconded, that Ordinance No. 58-2020 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council
September 8, 2020

Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 59-2020, a written copy of same having been previously furnished to each member of Council, "Accepting a temporary construction easement from Michael J. Murdock for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency"; Mr. Richardson moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Ordinance No. 59-2020,
"Temp easement.... Cushman Rd...Michael J. Murdock..."

Mr. Richardson moved, Mr. Frye seconded, that Ordinance No. 59-2020 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Mr. Haynam presented and read aloud by title only, proposed Ordinance No. 60-2020, a written copy of same having been previously furnished to each member of Council, "Accepting a temporary construction easement from Marvin Krohn and Kathy L. Krohn for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency"; Mr. Haynam moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Ordinance No. 60-2020,
"Temp easement.... Cushman Rd...Marvin & Kathy L. Krohn..."

Mr. Haynam moved, Mr. McCann seconded, that Ordinance No. 60-2020 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 61-2020, a written copy of same having been previously furnished to each member of Council, "Accepting a temporary construction easement from Sharon Duvall and Larry Duvall for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency"; Mr. McCann moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Ordinance No. 61-2020,
"Temp easement.... Cushman Rd...Sharon & Larry Duvall..."

Mr. McCann moved, Mrs. Westphal seconded, that Ordinance No. 61-2020 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council
September 8, 2020

Mrs. Cappellini presented and read aloud by title only, proposed Ordinance No. 62-2020, a written copy of same having been previously furnished to each member of Council, “Accepting a temporary construction easement from Bradley Szutienko and Michele Fry for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency”; Mrs. Cappellini moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Ordinance No. 62-2020, “Temp easement.... Cushman Rd...Bradley Szutienko & Michele Fry...”

Mrs. Cappellini moved, Mr. McCann seconded, that Ordinance No. 62-2020 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s report on the Cushman Road Improvement project – Work Agreements was placed on file.

Ms. Stough presented and read aloud by title only, proposed Ordinance No. 63-2020, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to enter into a Work Agreement for tree removal with Michael E. VanZile and Carol J. Degroff-VanZile relative to the Cushman Road Improvement Project; appropriating funds therefore; and declaring an emergency.” Ms. Stough moved, Mr. Frye seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 63-2020, “...Work Agreement for tree removal ...Cushman Rd....VanZile.”

Ms. Stough moved, Mr. Richardson seconded, that Ordinance No. 63-2020 be enacted as an emergency measure as declared therein; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Minutes of the Meeting of Council
September 8, 2020

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 64-2020, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to enter into a Work Agreement for tree removal with Julie A. Adams relative to the Cushman Road Improvement Project; appropriating funds therefore; and declaring an emergency.” Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Ordinance No. 64-2020,
“...Work Agreement for tree removal ...Cushman Rd....Adams.”

Mrs. Westphal moved, Mr. McCann seconded, that Ordinance No. 64-2020 be enacted as an emergency measure as declared therein; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Mr. Frye presented and read aloud by title only, proposed Ordinance No. 65-2020, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance to enter into a Work Agreement for tree removal with Kirk B. Donnelly relative to the Cushman Road Improvement Project; appropriating funds therefore; and declaring an emergency.” Mr. Frye moved, Mr. McCann seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Ordinance No. 65-2020,
“...Work Agreement for tree removal ...Cushman Rd...Donnelly.”

Mr. Frye moved, Ms. Stough seconded, that Ordinance No. 65-2020 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Mrs. Westphal moved, Mr. Haynam seconded to confirm the Mayor’s appointment of Victoria Dising to the Sylvania Tree Commission. Roll call vote resulted: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas, (0) nays.

Confirmation of Mayor’s Appt. Victoria Dising to Tree Commission.

Minutes of the Meeting of Council
September 8, 2020

Mayor Stough stated that Council will now consider agenda item 9.

Mayor Stough presented the list of items to be offered for sale. Mrs. Cappellini moved, Mr. Frye seconded, to authorize the sale of items from the Parks & Forestry Division on GovDeals.com since they are no longer needed by the City; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of items for GovDeals.com.

Mayor Stough stated that Council will now consider agenda item 10.

Mr. McCann reported the Utilities & Environment Committee met this date to discuss the water/sewer rate changes; investing in solar energy generation; and Elden ditch drainage area study.

Report of Utility Committee.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 55-2020, a written copy of same having been previously furnished to each member of Council, "Amending the Codified Ordinances of Sylvania, 1979, as amended, by decreasing water service charges per one thousand gallons (1,000) from Eight and 74/100 Dollars (\$8.74) to Eight and 41/100 Dollars (\$8.41) for city users and from Ten and 93/100 Dollars (\$10.93) to Ten and 51/100 (\$10.51) for non-city users commencing September 25, 2020; and declaring an emergency." Mr. McCann moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 55-2020, "Amending... water service charges.... effective 9/25/20..."

Mr. McCann moved, Mrs. Westphal seconded, that Ordinance No. 55-2020 be enacted as an emergency measure as declared therein; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mr. McCann presented and read aloud by title only, proposed Ordinance No. 56-2020, a written copy of same having been previously furnished to each member of Council, "Amending Chapter 925 of the Sylvania Codified Ordinances by amending Section 925.05 – Sewer Charges levied to increase the sewer charges for both Industrial and non-industrial City and Non-city users; and declaring an emergency." Mr. McCann moved, Mr. Frye seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye,

Ordinance No. 56-2020, "Amending Chapter 925- Sewer Charges"

Minutes of the Meeting of Council
September 8, 2020

Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Mr. McCann moved, Ms. Stough seconded, that Ordinance No. 56-2020 be enacted as an emergency measure as declared therein; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that as there are no items for agenda item 11, Council will now consider agenda item 12.

Economic Development Director Sanford provided information on the Downtown Development Plan. Council will provide comments and hold a public meeting, via zoom, on September 15, 2020 to receive public comment on the Plan after a presentation from our Consultant who will review the vision of Downtown.

Public meeting
set for comment
of Downtown
Development
Plan.

Mayor Stough stated all agenda items have been addressed.

Mayor Stough acknowledged the information item A, being the 2021 Budget Schedule.

Mr. Frye moved, Mr. Richardson seconded to adjourn at 8:41 p.m. Roll call vote being: Westphal, Cappellini, Frye, McCann, Haynam, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Adjournment.

Clerk of Council

Mayor

Minutes of the Meeting of Council
September 8, 2020