

Board of Architectural Review

Minutes of the regular meeting of August 12, 2020. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Ken Marciniak, Carol Lindhuber, Kathleen Fischer, and Thomas Lindsley (5) present. Zoning Administrator, Timothy Burns present.

Ms. Fischer moved, Mr. Marciniak seconded to approve the Minutes of the July 15, 2020, meeting as submitted. Vote being: Stough, Lindhuber, Fischer, Marciniak and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 3 – Regulated Sign – app. no. 24-2020 requested by Mark Clark for The Appliance Center, 5656 Monroe Street, Sylvania, Ohio 43560. Application is for two awning signs.

Mr. Clark was present, and stated that they would be replacing the wording on the existing awnings.

Mayor Stough asked Mr. Burns if he was okay with the signs.

Mr. Burns said that he was, and stated that the signs were within the limits of the sign code.

Ms. Lindhuber moved, Ms. Fischer seconded, to grant a Certificate of Appropriateness for the signs shown in the drawing submitted with the application. Vote being: Lindhuber, Marciniak, Fischer, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 4 – Regulated Sign – app. no. 25-2020 requested by Brian Heil of Toledo Sign for PT Link, 6469 Monroe Street, Sylvania, Ohio 43560. Application is for a new wall sign and two new window signs.

Mr. Heil was present and stated that they would be installing a lit channel letter sign on the end of the building.

Mr. Burns said that the application also included two window signs. He added that a temporary sign permit was obtained for two windows signs, which have already been installed; and that he believed that those signs would remain.

Mr. Heil agreed.

Mr. Marciniak moved, Ms. Fischer seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: Lindhuber, Marciniak, Fischer, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 5 – Regulated Sign – app. no. 26-2020 requested by Karrie Brock of Fast Signs for Kay's Table, 6600 W. Sylvania, Sylvania, Ohio 43560. Application is for a new wall sign.

Ms. Brock was present and said that the sign would be a standard channel letter sign.

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Ms. Lindhuber moved, Mr. Marciniak seconded, to grant a Certificate of Appropriateness for the sign shown in the drawing submitted with the application. Vote being: Lindhuber, Marciniak, Fischer, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Item 6 – Building Review – app. no. 27-2020 requested by William Steele of Poggemeyer Design Group for The Art Supply Depō, 5735 N. Main Street, Suite B, Sylvania, Ohio 43560. Application is for the installation of a new door.

Mr. Steele was present and explained that they would be installing a new 5' x 7' hollow metal receiving door on the north side of the building and that the door would be camouflaged by the existing pine trees.

Mr. Marciniak moved, Ms. Fischer seconded, to approve the design shown in the drawing submitted with the application. Vote being: Lindhuber, Marciniak, Fischer, Stough and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Ms. Lindhuber moved, Ms. Fischer seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb, Secretary
Municipal Planning Commission

Sylvania Municipal Planning Commission

Minutes of the regular meeting of August 12, 2020. Mr. Lindsley called the meeting to order.

Members present: Mayor Craig Stough, Ken Marciniak, Carol Lindhuber, Kathleen Fischer, and Thomas Lindsley (5) present. Zoning Administrator, Timothy Burns present.

Ms. Lindhuber moved, Mr. Marciniak seconded to approve the Minutes of the July 15, 2020, meeting as submitted. Vote being: Stough, Lindhuber, Marciniak, Fischer and Lindsley (5) aye; (0) nay. Motion passed by a 5 to 0 vote.

Ms. Fischer moved, Mr. Marciniak seconded to adjourn the meeting. All present voted aye. Meeting adjourned.

Submitted by,

Debra Webb, Secretary
Municipal Planning Commission