

Minutes of the Meeting of Council  
November 16, 2020

The Council of the City of Sylvania, Ohio met in regular session on November 16, 2020 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:  
All present.

Pledge of Allegiance to the United States of America led by Mr. Frye.

Pledge of  
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items were added to the agenda:

- 4a. Chief Ramm – Fire Department update.
- 14. Safety Committee Review of Record Clerks-Police Dept.
- 16. Proposed Resolution No. 24-2020-Recognizing Small Business Saturday.

Mrs. Westphal moved, Mrs. Cappellini seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the November 2, 2020 meeting minutes. Mr. Frye moved, Mr. McCann seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of November 2, 2020 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the  
November 5,  
2020 meeting  
minutes.

Mayor Stough stated that Council will now consider agenda item 4a.

Fire Chief Ramm thanked the citizens of Sylvania, the Mayor and City Council for their support for the passage of the fire levy.

Mayor Stough stated that Council will now consider agenda item 5.

Mayor Stough provided an COVID-19 Update. The Fire Chief, Police Chief and Service Director all provided an update for their departments. Mayor Stough will be receiving updates from the Ohio Health Commissioner and the Governor later in the week.

COVID-19  
Update.

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Mayor Stough stated that Council will now consider agenda item 6.

Service Director's report on the Cushman Road Improvement project – Easement was placed on file. Mr. McCann presented and read aloud by title only, proposed Ordinance No. 98-2020, a written copy of same having been previously furnished to each member of Council, "Accepting a temporary construction easement from Donovan Ross for the improvement of Cushman Road; dedicating the temporary easement for public purposes; appropriating funds therefore; and declaring an emergency"; Mr. McCann moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
98-2020,  
"Temp  
easement....  
Cushman  
Rd...Donovan  
Ross..."

Mr. McCann moved, Mrs. Westphal seconded, that Ordinance No. 98-2020 be enacted as an emergency measure as declared therein; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann; (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director's report on the Luc-Silica Drive Bridge Replacement Project was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 99-2020, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into an agreement with the State of Ohio, Department of Transportation on behalf of the City of Sylvania for the Silica Drive Bridge Replacement Project; and declaring an emergency"; Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
99-2020,  
"Authorizing an  
agreement with  
ODOT...Silica  
Drive Bridge  
Replacement...."

Mr. Frye moved, Mr. Haynam seconded, that Ordinance No. 99-2020 be enacted as an emergency measure as declared therein; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 8.

Service Director's report on the Luc-Monroe Street & Silica Drive Intersection Improvements was placed on file. Mr. Frye presented and read aloud by title only, proposed Ordinance No. 100-2020, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into an agreement with the State of Ohio, Department of Transportation on behalf of the City of Sylvania for the Monroe Street and Silica Drive Intersection Improvement Project; and declaring an emergency"; Mr. Frye moved, Mrs. Westphal

Ordinance No.  
100-2020,  
"Authorizing an  
agreement with  
ODOT...Monroe  
St. & Silica Dr.

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seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Intersection  
Improvements  
Project...”

Mr. Frye moved, Mr. McCann seconded, that Ordinance No. 100-2020 be enacted as an emergency measure as declared therein; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 9.

Service Director’s report on OPWC Grant Application for Monroe Street and Harroun Road Pedestrian Hybrid Beacon was placed on file. Mr. Frye presented and read aloud by title only, proposed Resolution No.22-2020, a written copy of same having been previously furnished to each member of Council, “A Resolution authorizing the Mayor and Director of Finance to file an Ohio Public Works Commission Grant Application for the Monroe Street and Harroun Road Intersection Improvement Project; and declaring an emergency”; Mr. Frye moved, Mrs. Westphal seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Resolution No.  
22-2020,  
“Authorizing a  
OPWC Grant  
Application...  
Monroe &  
Harroun  
Intersection  
Improvement...”

Mr. Frye moved, Mr. McCann seconded, that Resolution No. 22-2020 be enacted as an emergency measure as declared therein; roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 10.

Ms. Stough presented and read aloud by title only, proposed Ordinance No. 101-2020, a written copy of same having been previously furnished to each member of Council, “Authorizing the Mayor and Director of Finance of the City of Sylvania, Ohio, to enter into a Ground Lease with the Sylvania Area Joint Recreation District for additional property and parking for Centennial Terrace; and declaring an emergency”; Ms. Stough moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Ordinance No.  
101-2020,  
“Authorizing a  
Ground Lease  
with SAJRD for  
add’tl property  
and parking for  
Centennial  
Terrace...”

Ms. Stough moved, Mr. Haynam seconded, that Ordinance No. 101-2020 be enacted as an emergency measure as declared therein; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

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Mayor Stough stated that Council will now consider agenda item 11.

Mrs. Westphal presented and read aloud by title only, proposed Ordinance No. 102-2020, a written copy of same having been previously furnished to each member of Council, “Authorizing the donation of 25 Safariland holsters to the Avon Lake Police Department; 10 Safariland holsters to the Walbridge Police Department; 10 Safariland holsters to the Woodville Police Department and 10 Safariland holsters to the Creston Police Department; determining said property to be of no further use to the City of Sylvania; and declaring an emergency”; Mrs. Westphal moved, Mr. McCann seconded, that Council dispense with the Second and Third Readings of said Ordinance; roll call vote being: Westphal, Cappellini, Frye, Haynam, McCann, Richardson, Stough, (7) yeas; (0) nays. The motion carried.

Ordinance No. 102-2020, “Authorizing donation of Safariland holsters to Avon Lake, Walbridge, Woodville, and Creston Police Departments....”

Mrs. Westphal moved, Mr. McCann seconded, that Ordinance No. 102-2020 be enacted as an emergency measure as declared therein; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated that Council will now consider agenda item 12.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 23-2020, a written copy of same having been previously furnished to each member of Council, “A Resolution of the Council of the City of Sylvania in support of Senate Bill 365 and to urge Governor DeWine and the Ohio State Legislature to extend the deadline for holding public meetings electronically; and declaring an emergency.” Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Reading of said Resolution; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Resolution No. 23-2020, “...support of Senate Bill 365...extend the deadline for holding public meeting electronically...”

Mrs. Westphal moved, Mr. McCann seconded, that Resolution No. 23-2020 be enacted as an emergency measure as declared therein; roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

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Mayor Stough stated that Council will now consider agenda item 13.

The Plan Commission's recommendations on Zoning Ordinance Application No. SUP-1-2020 from David A. Sabo for a Zoning Change from "B-2", General Business District to "B-2/SUP", Special Use Permit for property located at 7600 W. Sylvania Avenue, Sylvania, Ohio 43560. Mr. Haynam moved, Mrs. Westphal seconded to set the public hearing for SUP-1-2020 for December 21, 2020 at 6:30 p.m. Roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

SUP-1-2020  
Public Hearing  
set for Dec 21st  
at 6:30 p.m.

Mayor Stough stated that Council will now consider agenda item 14.

Safety Committee review of Record Clerks for the Police Department was discussed. The recommendation of Administration is to have three employees, 5 days a week from 8:00 a.m. to 8:00 p.m. Mrs. Westphal moved, Mr. Frye seconded to direct Administration to prepare legislation for three employees. Roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Records Clerks  
for Police Dept.,

Mayor Stough stated there are no items for agenda item 15, so Council will now consider agenda item 16.

Mrs. Westphal presented and read aloud by title only, proposed Resolution No. 24-2020, a written copy of same having been previously furnished to each member of Council, "A Resolution of the Council of the City of Sylvania recognizing November 28, 2020 as Small Business Saturday and supporting awareness of the value of our small businesses; and declaring an emergency." Mrs. Westphal moved, Mr. Haynam seconded, that Council dispense with the Second and Third Readings of said Resolution; roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Resolution No.  
24-2020,  
"recognizing  
11/28/20 as  
Small Business  
Saturday..."

Mrs. Westphal moved, Mr. Frye seconded, that Resolution No. 24-2020 be enacted as an emergency measure as declared therein; roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson, (7) yeas; (0) nays. The motion carried.

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Mayor Stough stated all agenda items have been addressed.

Mrs. Westphal moved, Mr. Richardson seconded to adjourn at 9:00 p.m. Roll call vote being: Westphal, Cappellini, Frye, McCann, Haynam, Richardson, Stough, (7) yeas; (0) nays. The motion carried. Adjournment.

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Clerk of Council

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Mayor

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