

Minutes of the Meeting of Council
March 1, 2021

The Council of the City of Sylvania, Ohio met in regular session via Zoom on March 1, 2021 at 7:30 p.m. with Mayor Stough in the chair. Roll was called with the following members present: Katie Cappellini, Mark Frye, Doug Haynam, Brian McCann, Patrick Richardson, Lyndsey Stough, Mary Westphal; (7) present; (0) absent.

Roll call:
All present.

Pledge of Allegiance to the United States of America led by Mr. Frye.

Pledge of
Allegiance.

Mayor Stough stated that Council will now consider agenda item 3.

The following items have been added to the agenda:

- 13. Discussion of Downtown Master Plan.
- 14. Move agenda item 13 here.
- 4a. COVID Update.

Mr. Frye moved, Mr. Haynam seconded to approve the agenda as amended; roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Stough stated that Council will now consider agenda item 4.

Mr. Frye presented the February 16, 2021 meeting minutes. Mr. Frye moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of February 16, 2021 be approved; roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal, Cappellini, (7) yeas; (0) nays. The motion carried.

Approval of the
February 16th,
2021 meeting
minutes.

Chief Schnoor stated two officers are off the roster due to positive COVID tests, but will be returning this week after their quarantine is complete. Service Director Aller stated at this time no city employee is off due to COVID. Mayor Stough provided information on moving to a hybrid model to conduct Council meetings.

COVID Update.

Mayor Stough stated that Council will now consider agenda item 5.

Chief Schnoor reported the need to amend the agreement with Sylvania Township for dispatching due to additional resignations. Chief provided an overview of the structure for the department with this amendment.

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Mr. Frye introduced and read by title only Ordinance No. 19-2021, “Authorizing the Mayor and Director of Finance to enter into a First Amendment to the Public Safety Dispatch Services Agreement, on behalf of the City of Sylvania, Ohio with Sylvania Township; and declaring an emergency”; Mr. Frye moved, Mr. Haynam seconded passage of Ordinance No. 19-2021 as an emergency measure. Roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Ordinance No. 19-2021, “Authorizing... 1st Amendment to the Public Safety Dispatch Services Agreement...”

Mayor Stough stated that Council will now consider agenda item 6.

Mr. McCann moved, Mr. Haynam seconded to allow Mr. Frye to push back from the table due to conflict of interest for agenda items 6. Roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal, (7) yeas; (0) nays. The motion carried.

Frye to push back from table.

Mr. McCann introduced and read by title only Ordinance No. 20-2021, “Authorizing the Mayor and Director of Finance to enter into a Customer Supply Agreement for the provision of Natural Gas to residential and small commercial customers within the City of Sylvania beginning May, 2021; and declaring an emergency”. Mr. McCann moved, Mrs. Westphal seconded passage of Ordinance No. 20-2021 as an emergency measure. Roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Ordinance No. 20-2021, “...Customer Supply Agreement for Natural Gas beginning May 2021....”

Mr. Frye returned to the table.

Mr. Frye returned to table.

Mayor Stough stated that Council will now consider agenda item 7.

Service Director’s report on the Professional Engineering Services for the Dellbrook-Dornell-Hollybrook-Marshall Improvements was placed on file. Mrs. Westphal introduced and read by title only Ordinance No. 21-2021, “Accepting the proposal of Fishbeck to provide Profession Engineering Services for the Dellbrook-Dornell-Hollybrook-Marshall Improvement Project; appropriating funds therefore in the amount of \$88,905; and declaring an emergency”; Mrs. Westphal moved, Mr. Haynam seconded passage of Ordinance No. 21-2021 as an emergency measure. Roll call vote being: Richardson, Stough, Westphal, Cappellini, Frye, Haynam, McCann, (7) yeas; (0) nays. The motion carried.

Ordinance No. 21-2021, “... Engineering Svcs for Dellbrook Dornell Hollybrook Marshall Improvement project....”

Mayor Stough stated that Council will now consider agenda item 8.

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Service Director’s report on the 2021 Sidewalk Replacement Program was placed on file. Mrs. Westphal introduced and read by title only Ordinance No. 22-2021, “Authorizing the proposal of Scott’s Quality Concrete and awarding the contract for the 2021 Sidewalk Replacement Program to same; authorizing the expenditure for the improvements in the amount of \$24,375; appropriating funds therefore; and declaring an emergency”; Mrs. Westphal moved, Mr. Haynam seconded passage of Ordinance No. 22-2021 as an emergency measure. Roll call vote being: Stough, Westphal, Cappellini, Frye, Haynam, McCann, Richardson; (7) yeas; (0) nays. The motion carried.

Ordinance No. 22-2021, “ Authorize Scott’s Quality Concrete ... 2021 Sidewalk Replacement Program...”

Mayor Stough stated that Council will now consider agenda item 9.

Mr. Frye introduced and read by title only Ordinance No. 23-2021, “Authorizing an agreement with Zambelli Fireworks Manufacturing Co. for the Independence Day Celebrations on July 3, 2021, July 3, 2022, and July 3, 2023 at Centennial Terrace and Quarry; authorizing the Mayor and Director of Finance to sign an Agreement for the Fireworks Display which will cost thirty-five thousand Dollars (\$35,000); ratifying the cancellation of the Independence Day Celebration that was scheduled for July 3, 2020; authorizing a 50% deposit payment for each year’s Fireworks Display due in February of each calendar year which will be shared by the City, Sylvania Township, Coca-Cola Corporation, the Sylvania Area Joint Recreation District and Area Businesses; and declaring an emergency”; Mr. Frye moved, Ms. Stough seconded passage of Ordinance No. 23-2021 as an emergency measure. Roll call vote being: Cappellini, Frye, Haynam, McCann, Richardson, Stough, Westphal; (7) yeas; (0) nays. The motion carried.

Ordinance No. 23-2021, “...Independence Day Celebration for 2021, 2022 and 2023....”

Mayor Stough stated that Council will now consider agenda item 10.

Mr. Frye introduced and read by title only Ordinance No. 24-2021, “Authorizing the donation of L3 Equipment to the Sylvania Township Police Department; determining said property to be of no further use to the City of Sylvania; and declaring an emergency”; Mr. Frye moved, Mr. Richardson seconded passage of Ordinance No. 24-2021 as an emergency measure. Roll call vote being: Frye, Haynam, McCann, Richardson, Stough, Westphal: Cappellini; (7) yeas; (0) nays. The motion carried.

Ordinance No. 24-2021, “...donation of L3 Equipment to Sylvania Twp. Police Department....”

Mayor Stough stated that there are no items for agenda items 11 and 12, so Council will now consider agenda item 13.

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Mayor Stough stated Council will now consider added agenda item 13.

Economic Development Director provided an overview of the Downtown Master Plan as presented by Michelle Johnson of Environmental Design that outlined traffic, housing, businesses interested in our downtown and more. Future topics for discussion include a Special Improvement District (SID), Tax Increment Financing (TIF) and the Sylvania Zoning Code for the downtown redevelopment.

Downtown
Master Plan
update.

Mr. Frye moved, Mrs. Cappellini seconded to have administration prepare legislation to approve the Downtown Master Plan for next council meeting. Roll call vote being: Haynam, McCann, Richardson, Stough, Westphal: Cappellini, Frye; (7) yeas; (0) nays. The motion carried.

Mayor Stough stated Council will now consider added agenda item 14.

Mr. Frye moved, Mrs. Westphal seconded to enter into Executive Session for discussion of sale of property at 8:30 p.m. Roll call vote being: Haynam, McCann, Richardson, Stough, Westphal, Cappellini, Frye, (7) yeas; (0) nays. The motion carried.

Executive
Session:
discussion of sale
of property.

Mr. Frye moved, Mrs. Westphal seconded to return from Executive Session to General Session at 8:50 p.m. Roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays. The motion carried.

Mayor Stough stated all agenda items have been addressed.

Mrs. Westphal moved, Ms. Stough seconded to adjourn at 8:53 p.m. Roll call vote being: McCann, Richardson, Stough, Westphal, Cappellini, Frye, Haynam, (7) yeas; (0) nays.

Adjournment.

Clerk of Council

Mayor

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