Minutes of the Meeting of Council
November 2, 2026

The Council of the City of Sylvania, Ohio met in regular session on November 2, 2026 at 6:30 p.m. with Mayor Frye in the chair. Roll was called with the following members present: Marcus Hansen, Doug Haynam, Brian McCann (excused), Shawn Murphy, Patrick Richardson, Lyndsey Stough, Mary Westphal; (6) present; (1) absent.

Roll call: 6 present, 1 absent

Pledge of Allegiance to the United States of America led by Shawn Murphy.

Pledge of Allegiance.

Mayor Frye stated that Council will now consider agenda item 3.

Item # 5 Remove from the agenda, since Mr. McCann is not present.
Item # 15 Executive Session – Pending Litigation

Additions to Agenda.

Mrs. Westphal moved; Mr. Murphy seconded to approve the amended agenda; roll call vote being: Richardson, Haynam, Murphy, Hansen, Westphal, Stough; (6) yeas; (0) nays. The motion carried.

Agenda approval.

Mayor Frye stated that Council will now consider agenda item 4.

Mrs. Westphal presented the October 19, 2026 amended meeting minutes. Mrs. Westphal moved, Mr. Haynam seconded, that since the Mayor, members of Council, and others had been furnished copies of these minutes prior to this meeting, Council dispense with the reading of these minutes at this time, and the journal of the minutes of the regular meeting of October 19, 2026 be approved as amended; roll call vote being: Richardson, Haynam, Stough, Westphal, Hansen, Murphy; (6) yeas; (0) nays. The motion carried.

Approval of Oct. 19, 2026 amended Council meeting minutes.

Mayor Frye stated that Council will now consider agenda item 6.

Mrs. Westphal gave a brief report on the Finance Committee meeting held on this day regarding the 2027 City Budget. Finance Director, Sullivan Nicholls reviewed the budget highlights for 2027, before presenting a comparison between revenue and disbursements for 2027 with additional input from Service Director Joe Shaw. Mr. Nicholls also reviewed the City's General Fund, Capital Improvement Plan, and the Community Organization's Funding Requests for 2027. The first reading of the 2027 Budget will be on November 16, 2026 at the 6:30pm Council meeting.

Report from Finance Comm. meeting

Mayor Frye stated that Council will now consider agenda item 7.

Service Director's letter recommending approval of real estate purchase agreement was placed on file. Ms. Stough presented and read aloud by title only, proposed Ordinance No. 149-2026, a written copy of same having been previously furnished to each member of Council, "Accepting the proposal of Dankast, Ltd. to purchase a portion of

Ord. No. 149-2026 "… proposal of Dankast, Ltd… purchase… real

this City's abutting real estate located at 8118 Brint Road, Sylvania, Ohio; determining the property not be needed for municipal purposes; and declaring an emergency"; Ms. Stough moved; Mrs. Westphal seconded for the passage of Ordinance No. 149-2026 as an emergency measure; roll call vote being: Haynam, Hansen, Richardson, Murphy, Stough, Westphal; (6) yeas; (0) nays. The motion carried.

estate…."

Mayor Frye stated that Council will now consider added agenda item 8.

Service Director's letter recommending approval of Change Order No. 1 (Final) was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 150-2026, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to this City's agreement with Helms & Sons Excavating, Inc. for the Convent Boulevard and Little Road resurfacing project; decreasing the final contract amount by $39, 005.82; and declaring an emergency"; Mr. Richardson moved; Mr. Haynam seconded for the passage of Ordinance No. 150-2026 as an emergency measure; roll call vote being: Haynam, Westphal, Richardson, Murphy, Stough, Hansen; (6) yeas; (0) nays. The motion carried.

Ord. No. 150-2026 "… approve CO No. 1… Helms & Sons… Convent Blvd. & Little Rd…"

Mayor Frye stated that Council will now consider agenda item 9.

Service Director's letter recommending approval of Change Order No. 1 (Final) was placed on file. Mr. Richardson presented and read aloud by title only, proposed Ordinance No. 151-2026, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to approve Change Order No. 1 (Final) to this City's agreement with U.S. Utility Contractor for the Monroe-Main-Summit Traffic Signal Improvements Project; increasing the final contract amount by $7,681.05; appropriating funds therefore; and declaring an emergency"; Mr. Richardson moved; Ms. Stough seconded for the passage of Ordinance No 151-2026 as an emergency measure; roll call vote being: Haynam, Hansen, Richardson, Murphy, Westphal, Stough; (6) yeas; (0) nays. The motion carried.

Ord. No. 151-2026 "… approve CO No. 1… U.S. Utility Contractor… Monroe-Main-Summit Traffic Signal…"

Mayor Frye stated that Council will now consider agenda item 10.

Service Director's letter recommending approval of the Joint Cooperation Agreement

Ord. No. 152-

was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 152-2026, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into a Joint Cooperation Agreement on behalf of this City of Sylvania with the Board of Lucas County Commissioners, relative to the Sylvania Avenue Sanitary Sewer Pumping Station Replacement; and declaring an emergency"; Mr. Hansen moved; Mr. Murphy seconded for passage of Ordinance 152-2026 as an emergency measure; roll call vote being: Richardson, Stough, Haynam, Murphy, Westphal, Hansen; (6) yeas; (0) nays. The motion carried.

2026 "… Joint Cooperation Agmt… Sylvania Ave. Sanitary Sewer Pumping Station…"

Service Director's letter recommending approval of the first amendment to the Fishbeck agreement was placed on file. Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 153-2026, a written copy of same having been previously furnished to each member of Council, "Authorizing the Mayor and Director of Finance to enter into a first amendment to Fishbeck's proposal to provide professional engineering services for the Sylvania Avenue Pump Station Replacement Project to reflect additional work needing to be performed; appropriating funds therefore in the amount of $26,300; and declaring an emergency"; Mr. Hansen moved; Mr. Haynam seconded for the passage of Ordinance No. 153-2026 as an emergency measure; roll call vote being: Hansen, Haynam, Murphy, Richardson, Westphal, Stough; (6) yeas; (0) nays). The motion carried.

Ord. No. 153-2026 "… 1st Amend to Fishbeck's proposal … Sylvania Ave. Pump Station Replacement…"

Mayor Frye stated that Council will now consider agenda item 11.

Mr. Hansen presented and read aloud by title only, proposed Ordinance No. 154-2026, a written copy of same having been previously furnished to each member of Council "Accepting the vehicle quote of Brown Equipment Company for the provision of one Sewer 800 Jet Truck for the Division of Sewer, Department of Public Service; authorizing the Mayor and Director of Finance to sign said quote on behalf of the City of Sylvania; and declaring an emergency"; Mr. Hansen moved; Mr. Murphy seconded for the passage of Ordinance No. 154-2026 as an emergency measure; roll call vote being: Hansen, Haynam, Stough, Murphy, Richardson, Westphal; (6) yeas; (0) nays. The motion carried.

Ord. No. 154-2026 "… vehicle quote of Brown Equipment… Sewer 800 Jet Truck…"

Mayor Frye stated that Council will now consider agenda item 12.

Res. No. 18-2026 "Re-appointing Brian Kezur… SAJRD…"

Mr. Murphy presented and read aloud by title only, proposed Resolution No. 18-2026, a written copy of same having been previously furnished to each member of Council "Re-appointing Brian Kezur to the Board of Trustees of Sylvania Area Joint Recreation District ("SAJRD") for a term expiring December 31, 2031; and declaring an emergency"; Mr. Murphy moved; Mr. Hansen seconded for the passage of Resolution No. 18-2026 as an emergency measure; roll call vote being: Murphy, Westphal, Stough, Richardson, Hansen, Haynam; (6) yeas; (0) nays. The motion carried.

Mayor Frye stated that Council will now consider added agenda item 13.

Comm. Reports

None

Mayor Frye stated that Council will now consider added agenda item 14.

Comm. Referrals

None

Mayor Frye stated that Council will now consider added agenda item 15.

Enter into Executive Session

Mrs. Westphal moved, Ms. Stough seconded to enter into Executive Session for the purpose of discussing pending litigation at 7:01pm; roll call vote being: Stough, Hansen, Richardson, Haynam, Murphy, Westphal; (6) yeas; (0) nays. The motion carried.

Exit Executive Session

Mrs. Westphal moved, Mr. Hansen seconded to return from Executive Session to General Session at 7:19pm; roll call vote being: Hansen, Richardson, Westphal, Murphy, Haynam, Stough; (6) yeas; (0) nays. The motion carried.

Mayor Frye stated that no decisions were made in executive session regarding litigation matters and therefore Council returns to general session.

Mayor Frye stated that all items have been addressed.

Mrs. Westphal moved, Mr. Richardson seconded to adjourn at 7:21pm; Roll call vote being: Hansen, Stough, Westphal, Murphy, Haynam, Richardson; (6) yeas; (0) nays. The motion carried. Adjournment

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Clerk of Council Mayor